

**NEOSHO COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**AGENDA**

**August 14, 2018 – 5:30 P.M.  
Student Union – Room 209**

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
  - A.
- IV. Approval of the Agenda**
- V. Budget Hearing**
- VI. Consent Agenda**
  - A. Minutes from July 10, 2018
  - B. Claims for Disbursement for July 2018
  - C. Personnel
- VII. Reports**
  - A. Marketing/Development – Claudia Christiansen
  - B. Treasurer – Sandi Solander
  - C. President – Dr. Brian Inbody
- VIII. Old Business**
  - A. Resolution 2018-38: Approval of the 2018-2019 Budget
  - B. Resolution 2018-39: Sexual Misconduct Policy
- IX. New Business**
  - A. Resolution 2018-40: Residence Hall and Lafayette Guides
  - B. Resolution 2018-41: Request for Alcohol on Ottawa Campus
  - C. Resolution 2018-42: Request for Alcohol on Chanute Campus
  - D. Resolution 2018-43: TRiO Grant Employees Salary Increases
  - E. Resolution 2018-44: Forklift Bid
  - F. Resolution 2018-45: One-Time Stipend
- X. Adjournment**

**NEOSHO COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

**August 14, 2018 – 5:30 P.M.**

**Student Union – Room 209**

**I. CALL TO ORDER**

David Peter called the meeting to order at approximately 5:30 p.m. in Room 209 of the Student Union.

**II. ROLL CALL**

The following members were present: Kevin Berthot, Charles Boaz, Lori Kiblinger, David Peter, Dennis Peters and Jenny Westerman.

Also in attendance were Claudia Christiansen, Marie Gardner, Dr. Brian Inbody, Brenda Krumm, Kent Pringle, Kerry Ranabargar, Sarah Robb, Eric Row, Angela Rowan, Ben Smith, Sandi Solander, and The Chanute Tribune.

**III. PUBLIC COMMENT**

There were no speakers.

**IV. APPROVAL OF THE AGENDA**

On motion by Dennis Peters and second by Charles Boaz the agenda was approved as presented.

**V. BUDGET HEARING**

There were no comments on the published budget for 2018-2019.

**VI. CONSENT AGENDA**

On motion by Dennis Peters and second by Lori Kiblinger the following items were approved by consent:

**A. Minutes from July 10, 2018**

**B. Claims for Disbursement for July 2018**

**C. Personnel**

**1. Correction on Management Support Annual Salary - Resolution 2018-33**

Jenna McDaniels annual salary was incorrect. It stated that it was \$24,228 and it should have been \$24,336.

**2. Resignation of Custodian – PT – Ottawa Campus**

It is my recommendation that the Board approve the resignation of Mark Ginsbach, PT Custodian. His last day will be August 23, 2018.

### **3. Resignation of Lead Custodian**

It was the president's recommendation that the Board approve the resignation of Tracy Anderson, Custodian. Her last day will be August 24, 2018.

### **4. Resignation of Admissions Specialist**

It was the president's recommendation that the Board approve the resignation of Lane Huffman, Admissions Specialist. His last day will be August 6, 2018.

### **5. Resignation of Head Track & Field Coach**

It was the president's recommendation that the Board approve the resignation of Shareese Hicks, Head Track & Field Coach. Her last day will be August 14, 2018.

### **6. Resignation of Assistant Track Coach**

It was the president's recommendation that the Board approve the resignation of Antwon Hicks, Assistant Track Coach. His last day will be August 20, 2018.

### **7. Mathematics Instructor – Ottawa Campus**

It was the president's recommendation that the Board approve the employment of Jonah Amponsah, Mathematics Instructor. Mr. Amponsah has a M.S. in Data Science and Statistics from South Dakota State University and M.S. in Mathematics from Youngstown State University.

Mr. Amponsah's prior work experience includes Adjunct Instructor at Eastern Gateway Community College, Graduate Teaching Assistant and Graduate Research Assistant at South Dakota State University.

Mr. Amponsah will be paid an annual salary of \$40,003 (MS+60(2) beginning August 15, 2018.

### **8. Biology Science Instructor**

It was the president's recommendation that the Board approve the employment of Sally Kittrell, Biology Science Instructor. Ms. Kittrell has a B.S. in Biology and Chemistry from Pittsburg State University, M.S. in Biology from Kansas State University and Candidate in the Plant Science Ph.D. Program (Ph.D. Progress Discontinued), Department of Botany from Oklahoma State University.

Ms. Kittrell's prior work experience includes Graduate Teaching Assistant/Graduate Technical Laboratory Assistant at Oklahoma State University; Botany Department, Graduate Teaching Assistant/Graduate Research Assistant at OSU, Zoology Department.

Ms. Kittrell will be paid an annual salary of \$41,856 (MS+60(4) beginning August 15, 2018.

### **9. Developmental English Instructor**

It was the president's recommendation that the Board approve the employment of Angela Mustapha, Developmental English Instructor. Ms. Mustapha has a B.A. in English from University of Oklahoma and an M.A. in English from Pennsylvania State University.

Ms. Mustapha's prior work experience includes Adjunct Instructor and Foundation Academics English Instructional Specialist at Tulsa Community College, Graduate Assistant at Pennsylvania State University and Writing Center Staff at University of Oklahoma.

Ms. Mustapha will be paid an annual salary of \$38,022 (MS + 5) beginning August 15, 2018.

#### **10. Welding Instructor – Chanute Campus**

It was the president's recommendation that the Board approve the employment of Jonathan Curl as Welding Instructor. Mr. Curl has an A.S. from Fort Scott Community College.

Mr. Curl's work experience includes Pipefitter Welder at Plumbers and Pipefitters Local 441.

Mr. Curl will be paid \$38,165.00 (Step 8) His start date will be August 15, 2018.

#### **11. Nursing Instructor – Ottawa Campus**

It was the president's recommendation that the Board approve the employment of Janet Hutton, Nursing Instructor. Ms. Hutton has a Bachelor of Science in Nursing from Baker University.

Ms. Hutton's prior work experience includes RN at Lawrence Memorial Hospital, RN at St. Francis Health Care Center and Case Manager at Midland Hospice.

Ms. Hutton will be paid an annual salary of \$45,152 (MS+15(13) beginning August 27, 2018.

#### **12. ABE Instructor – Independence**

It was the president's recommendation that the Board approve the employment of Dan Fossoy as Independence ABE Instructor. Mr. Fossoy has a Masters from Pittsburg State University and a Bachelors from Black Hills State College in Math and Computer Skills.

Mr. Fossoy's work experience includes ABE/GED Center Director/instructor at Independence Community College and Lead Instructor and Assistant Director at JobSource+ - Bridges Alternative Learning Center.

Mr. Fossoy will be paid \$40,358 (MS-ABE) His start date will be September 1, 2018.

#### **13. Assistant Women's Basketball Coach**

It was the president's recommendation that the Board approve the employment of Tevin Strack, Assistant Women's Basketball Coach. Mr. Strack is currently enrolled at Ottawa University.

Mr. Strack's prior work experience includes Baseball Supervisor at Humboldt Rec and Sales Rep at GNC.

Mr. Strack will be paid an annual salary of \$19,000 (MS) beginning August 15, 2018.

#### **14. Director of Residence and Student Life**

It was the president's recommendation that the Board approve the employment of Megan Roseberry, Director of Residence and Student Life. Ms. Roseberry has an Associate of Arts from NCCC and Bachelor of Science in Psychology from Pittsburg State University.

Ms. Roseberry's prior work experience includes Residential Service Specialist at Tri-Valley Developmental Services and Adult Case Manager at SEK Mental Health Center.

Ms. Roseberry will be paid an annual salary of \$32,000 (Admin-A) beginning August 15, 2018.

#### **15. Registration Specialist**

It was the president's recommendation that the Board approve the employment of Tailor Dyke, Registration Specialist. Ms. Dyke has a BBA in Management from Pittsburg State University.

Ms. Dyke's prior work experience includes Administrative Assistant at KVC Kansas and Bank Teller at Emprise Bank.

Ms. Dyke will be paid \$12.00 per hour (Level 3) beginning August 15, 2018.

#### **16. CLC Associate – Part Time**

It was the president's recommendation that the Board approve the employment of Aaron Clover, CLC Associate. Mr. Clover went to NCCC for General Education and has a B.A. in Church Leadership from Central Bible College, Springfield, MO.

Mr. Clover's prior work experience includes Library Assistant at Chanute Public Library, Search Quality Evaluator at Lionbridge and Administrative Assistant at Clover Law Office.

Mr. Clover will be paid \$11.00 per hour (Level 3) beginning August 15, 2018.

#### **17. Custodian**

It was the president's recommendation that the Board approve the employment of Amber Kahler, Custodian. Ms. Kahler has a CNA Certificate from NCCC and an A.S. in Computer Science/Photography from Allen County Community College.

Ms. Kahler's prior work experience includes Bartender at Elks Lodge 806, Employment Specialist at Tri-Valley Development Services and CNA at Heritage Health Care.

Ms. Kahler will be paid \$11.00 per hour (Level 3) beginning August 15, 2018.

#### **18. STARS Student Support & Data Specialist**

It was the president's recommendation that the Board approve the employment of Susan Mitchell, STARS Student Support & Data Specialist. Ms. Mitchell has a 2 year Secretarial Certificate from Pittsburg State University and an AAS Degree in Business/Computers from NCCC.

Ms. Mitchell's prior work experience includes Office assistant at Neosho Memorial Dermatology Clinic and Senior Administrative Assistant at Kansas Department for Children and Families.

Ms. Mitchell will be paid \$12.00 per hour (Level 3-TRiO) beginning August 15, 2018.

### **VII. REPORTS**

- A. Marketing/Development – Claudia Christiansen reported on Marketing and Development.
- B. Treasurer – Sandi Solander gave a treasurer's report. Revenue for the month of July was \$612,240.48 and disbursements were -\$923,934.76. See attachments.
- C. President – Dr. Brian Inbody gave his president's report. See attachment.

### **VIII. OLD BUSINESS**

#### **A. Approval of the 2018-2019 Budget**

It was the president's recommendation that the Board approve the published budget for 2018-2019.

##### **Resolution 2018-38**

RESOLVED, that the Board of Trustees of Neosho County Community College approved the 2018-2019 budget as published. Further, on or before August 20, 2018, a copy of the

adopted budget along with proof of publication shall be filed with the Neosho County Clerk and the Kansas Board of Regents.

**On motion by Charles Boaz and second by Dennis Peters the above resolution was approved unanimously.**

#### **B. Sexual Misconduct Policy**

Following a 2014 Question and Answers on Title IX and Sexual Violence letter clarifying the 2011 Dear Colleague Letter (DCL) from the Office of Civil Rights (OCR) which delineated the responsibilities of institutions of higher education regarding sexual misconduct, the Board approved the appointment of the Vice President for Operations (VPO) as the new Title IX Coordinator (TIXC). The VPO has served as the TIXC since December 2014. With notice of the VPO's impending retirement in July 2019, the Board has assigned the duties of the TIXC to the Vice President for Student Learning (VPSL) effective July 1, 2018. This will allow the VPSL sufficient time to acclimate to the duties of the TIXC prior to the departure of the VPO in July 2019. The updated policies are attached.

Due to the change above and other personnel changes, the following college policies relating to sexual misconduct will need to be updated:

- Sexual Misconduct Policy
- Mandatory Reporters Policy
- Non-Discrimination
- Discrimination Complaints

#### **Resolution 2018-39**

RESOLVED, that the Board of Trustees of Neosho County Community College approved the Sexual Misconduct Policy.

**On motion by Dennis Peters and second by Jenny Westerman the above resolution was approved unanimously.**

### **IX. NEW BUSINESS**

#### **A. Residence Hall and Lafayette Guides**

There were no major changes to the Residence Hall Handbook. We only changed titles, contact information and updated the Drug Free School and Communities Act. The Lafayette Handbook is new but mirrors the Residence Hall Handbook. We did remove sections that didn't pertain to the Lafayette property but that was it.

#### **Resolution 2018-40**

RESOLVED, that the Board of Trustees of Neosho County Community College approved the Residence Hall and Lafayette Guides.

**On motion by Charles Boaz and second by Dennis Peters the above resolution was approved unanimously.**

## **B. Request for Alcohol on Ottawa Campus**

The NCCC Foundation is requesting permission from the Board to have alcohol at an event at the Ottawa facility on December 1, 2018, at a fundraiser for scholarships for students in Franklin and Anderson Counties. The event will take place on the NCCC Campus in Ottawa and will be from 6:00pm that evening until 11:00 p.m.

It was the president's recommendation that the Board grant the NCCC Foundation permission to have alcohol on the Ottawa campus on December 1, 2018, for a scholarship fundraiser.

### **Resolution 2018-41**

RESOLVED, that the Board of Trustees of Neosho County Community College grants the NCCC Foundation permission to have alcohol on the Ottawa campus on December 1, 2018, for a scholarship fundraiser.

**On motion by Dennis Peters and second by Charles Boaz the above resolution was approved unanimously.**

## **C. Request for Alcohol on Chanute Campus**

The NCCC Foundation is requesting permission from the Board to have alcohol at an event at the Chanute facility on September 28, 2018, at the All Alumni Reunion event. The event will take place on the NCCC Campus in Chanute and will be from after the re-dedication of Stoltz Hall (after 5:15pm) that evening until 10:00 p.m.

It was the president's recommendation that the Board grant the NCCC Foundation permission to have alcohol on the Chanute campus on September 28, 2018, for the All Alumni Reunion event.

### **Resolution 2018-42**

RESOLVED, that the Board of Trustees of Neosho County Community College grants the NCCC Foundation permission to have alcohol on the Chanute campus on September 28, 2018, for the All Alumni Event.

**On motion by Lori Kiblinger and second by Charles Boaz the above resolution was approved unanimously.**

## **D. TRiO Grant Employees Salary Increases**

Based upon the recommendation of the individual grant directors and Dean Brenda Krumm who oversees the TRiO programs, I am asking the Board to approve the following salary increases for administrative and hourly employees who work in the TRiO programs for their 2018-2019 contracts:

1. Administrative employees shall receive a 4% salary increase.
2. Hourly employees making less than \$12.50 an hour shall receive a 50¢ an hour salary increase.

3. Hourly employees making greater than or equal to \$12.50 an hour shall receive a 4% salary increase.

\* Anyone hired after April 1, 2018, will not receive a salary increase for 2018-2019.

<b>Student Support Services (STARS)</b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Bart Cheney, Project Director	\$51,590	\$53,654
Adam Bentley, math Specialist	\$32,000	\$33,280
Lindsey Donovan, Transfer/Career Advisor	\$28,500	\$29,640
Megan Goins, English/Reading Specialist	\$32,000	\$33,280
Susan Mitchell, Student Support/Data Specialist	-----	\$12.00 hr
<b>Talent Search</b>		
Nicci Wiltse, Project Director	\$40,477	\$42,096
Michael Rose, Academic Advisor (11 mo)	\$45,574	\$47,397
Heather Chaney, Academic Advisor (11 mo)	-----	\$30,000
Rhonda Thomas, Administrative Assistant	\$11.95 hr	\$12.45 hr
<b>Upward Bound</b>		
Adrienne Vaughn, Director	\$34,500	\$35,880
Heather Owens, Academic Coordinator	\$29,000	\$30,160
Daniel Carroll, Administrative Assistant	\$11.25 hr	\$11.75 hr

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These are grant funded positions. Continued employment is contingent upon federal funding through the TRiO programs.

**Resolution 2018-43**

RESOLVED, that the Board of Trustees of Neosho County Community College approved the salary increases for 2018-2019 for the TRiO Grant employees listed above.

**On motion by Dennis Peters and second by Lori Kiblinger the above resolution was approved unanimously.**

**E. Forklift Bid**

One of the intended uses of the new Ross Lane property was to serve as the main off-campus storage facility for the college. To make this a viable storage location, staff foresaw the need for pallet racking as well as a full-time multi-stage forklift for that facility. Bid specifications from our previous forklift bid for a new or used 3-stage lift and minimum 5000 pound lift capacity were reissued. Notification was made in the local paper and the following vendors were invited to bid:

- Berry Material Handling
- Discount Forklifts
- Foley Equipment
- Kansas Forklift
- SBH Forklifts
- Weise Forklifts

The following bids were received:



Company	Forklift	New/ used	Hours	Meets specs	Warranty	Price*
Gammon Equipment	2015 Yale GLP050	Used	3280	No	60 day pwrtrain	\$17,000
Gammon Equipment	Hyster H50XT	New	>1	Yes	12 months, 2000 hours mfg/36 month/6000 pwrtrain	\$24,600
Lift Solutions	Heli CPYD25	Used	1343	Yes	90 day pwrtrain	\$18,500
Lift Solutions	Nissan UniCarriers MP1F2	New	>1	Yes	Two years	\$25,800

\*Includes delivery

After review of the bids with the Vice President for Operations and Director of Facilities, we recommend the board accept the alternate bid from the Gammon Equipment for the purchase of a new Hyster H50XT forklift for \$24,600.00 including delivery. Funding for the purchase will come from the out-district fund.

**Resolution 2018-44**

RESOLVED, that the Board of Trustees of Neosho County Community College approved the purchase a new Hyster H50XT forklift from Gammon Equipment for \$24,600.00 including delivery.

**On motion by Charles Boaz and second by Dennis Peters the above resolution was approved unanimously.**

**F. One-Time Stipend**

The Board of Trustees and administration of Neosho County Community College is very proud of what the institution has accomplished in recent years. Employees have worked long hours and devoted themselves to the success of our students.

To that end, the Administration recommends that each fulltime employee receive a one-time stipend of \$600 to be paid in the month of December. Furthermore, each Board contracted part-time employee shall receive a stipend properly prorated to their position. This pay will be offered through a separate check run, not part of a regular pay period.

It was the president's recommendation that to qualify for the stipend, employees must have been hired or renewed by the Board on or before August 14<sup>th</sup> 2018.

**Resolution 2018-45**

RESOLVED, that the Board of Trustees of Neosho County Community College approved that each fulltime employee receive a one-time stipend of \$600 to be paid in the month of December and that each Board contracted part-time employee receive a stipend properly prorated to their position, all to be offered through a separate check run, not part of a regular pay period. To qualify for the stipend employees must have been hired or renewed by the Board on or before August 14<sup>th</sup> 2018.

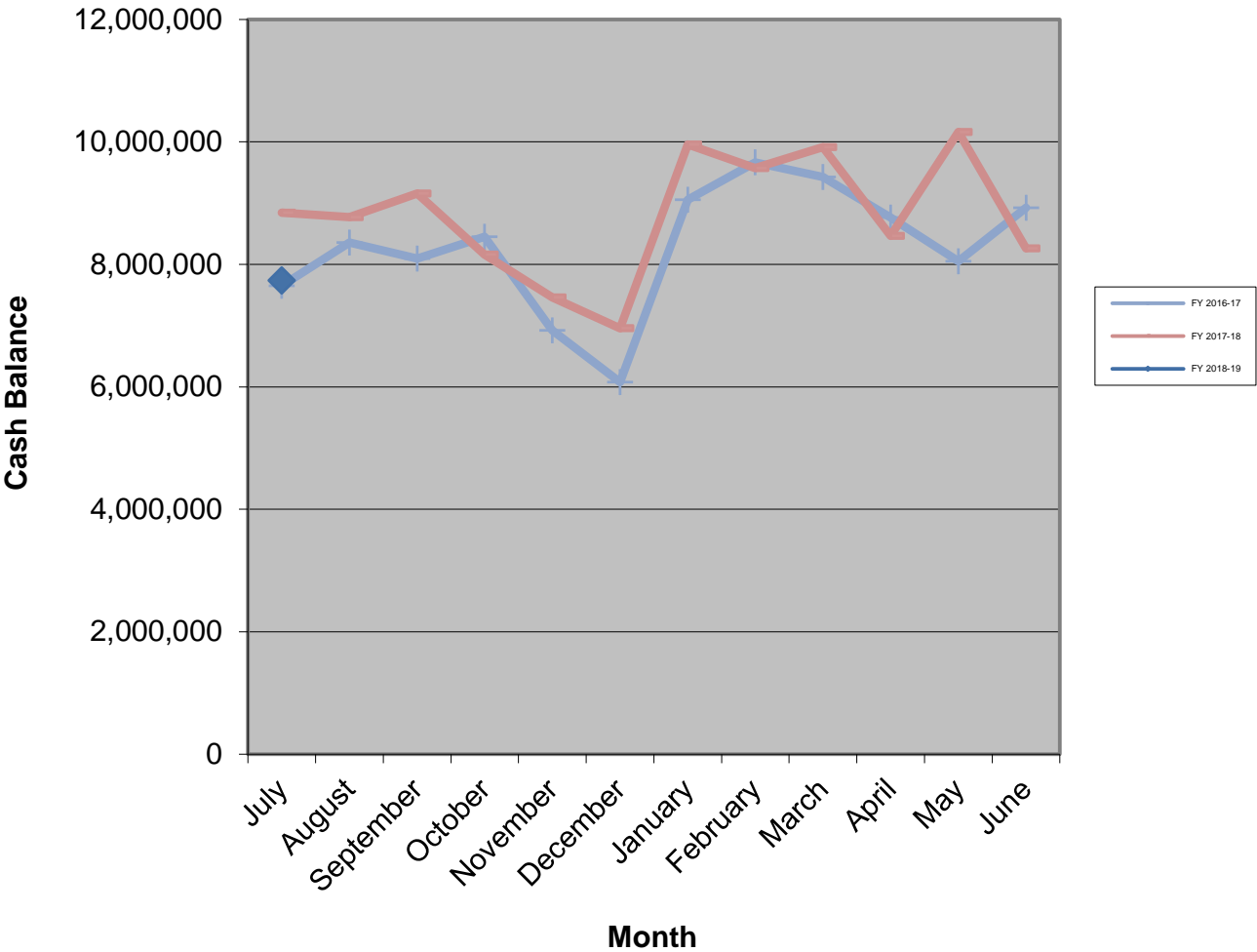
**On motion by Kevin Berthot and second by Charles Boaz the above resolution was approved unanimously.**

**X. ADJOURNMENT**

On motion by Dennis Peters and second by Charles Boaz the meeting adjourned at approximately 6:45 pm.

Respectfully submitted,  
David Peter, Board Chair  
Angela Rowan, Board Clerk

# Neosho County Community College Cash Balance Comparison



## Expense Check Register

8/13/2018

Subsid: AP

	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 6500 6 6320 000	138603	08/08/2018	1,185.13	Alliance Business Services	Aug 18	IV
11 1152 6 6320 000	138603	08/08/2018	1,185.12	Alliance Business Services	Aug 18	IV
	<b>Total Amt for Check 138603:</b>		<b>2,370.25</b>			
16 9500 6 6410 000	138604	08/08/2018	2,025.00	City of Chanute	July 18	IV
11 6400 6 6650 000	138604	08/08/2018	2,025.00	City of Chanute	July 18	IV
	<b>Total Amt for Check 138604:</b>		<b>4,050.00</b>			
16 9500 6 6310 000	138605	08/08/2018	9.00	City of Chanute	July 18	IV
16 9500 6 6312 000	138605	08/08/2018	37.91	City of Chanute	July 18	IV
16 9500 6 6311 000	138605	08/08/2018	7.00	City of Chanute	July 18	IV
16 9500 6 6313 000	138605	08/08/2018	10.00	City of Chanute	gas July 18	IV
16 9500 6 6310 000	138605	08/08/2018	84.81	City of Chanute	July 18	IV
16 9500 6 6315 000	138605	08/08/2018	5.00	City of Chanute	July 18	IV
	<b>Total Amt for Check 138605:</b>		<b>153.72</b>			
11 1152 6 6130 000	138606	08/08/2018	10.00	Garnett Publishing Company	Business page ad billed monthly	IV
	<b>Total Amt for Check 138606:</b>		<b>10.00</b>			
11 7000 6 6314 000	138607	08/08/2018	577.70	WCA Waste Systems, Inc.	July 18	IV
16 9500 6 6314 000	138607	08/08/2018	577.70	WCA Waste Systems, Inc.	July 18	IV
	<b>Total Amt for Check 138607:</b>		<b>1,155.40</b>			
11 6400 6 6010 000	138609	08/09/2018	15.00	Commerce Bank (CC)	SouthwestAirlines-Early bird fees (fro)	IV
13 1330 6 6690 000	138609	08/09/2018	94.76	Commerce Bank (CC)	El Pueblito ABE Dinner for 12	IV
11 7050 6 6010 000	138609	08/09/2018	629.98	Commerce Bank (CC)	SouthwestAirlines-Airfare to San Antonio	IV
11 5300 6 6030 000	138609	08/09/2018	105.71	Commerce Bank (CC)	Panther Enrollment Day Lunch	IV
11 6400 6 6010 000	138609	08/09/2018	15.00	Commerce Bank (CC)	SouthwestAirlines - Early bird fees (to)	IV
12 1220 6 6820 000	138609	08/09/2018	225.00	Commerce Bank (CC)	Peggy's AOTA Membership Renewal	IV
11 7000 7 7010 000	138609	08/09/2018	293.48	Commerce Bank (CC)	MyParkingPermit - '18-'19 permits	IV
16 9500 6 6710 000	138609	08/09/2018	2,195.05	Commerce Bank (CC)	TestGauge - Backflow rebuild kit	IV
16 9500 6 6710 000	138609	08/09/2018	252.54	Commerce Bank (CC)	TestGauge - Rubber repair kits	IV
32 3223 6 6020 000	138609	08/09/2018	866.29	Commerce Bank (CC)	Cirque du Soleil Cultural Trip Tickets	IV
32 3260 6 6260 000	138609	08/09/2018	479.00	Commerce Bank (CC)	AHIMA registration for Jen Smith	IV
11 6200 6 6010 000	138609	08/09/2018	33.53	Commerce Bank (CC)	Lunch Meeting at El Pueblito's	IV
12 1216 7 7000 000	138609	08/09/2018	219.80	Commerce Bank (CC)	2mL of tinted practice vials	IV

## Expense Check Register

8/13/2018

Subsid: AP

	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
32 3223 6 6020 000	138609	08/09/2018	441.00	Commerce Bank (CC)	FA Cultural Trip Tickets-West Side Story	IV
12 1216 7 7000 000	138609	08/09/2018	219.80	Commerce Bank (CC)	2mL practice vial	IV
12 1216 7 7000 000	138609	08/09/2018	26.82	Commerce Bank (CC)	shipping	IV
32 3223 7 7190 000	138609	08/09/2018	245.00	Commerce Bank (CC)	STARS Brochures	IV
11 6100 7 7010 000	138609	08/09/2018	30.32	Commerce Bank (CC)	25" x 30" adhesive easel pad 2/pds	IV
11 5300 6 6030 000	138609	08/09/2018	54.84	Commerce Bank (CC)	Panther Enrollment Day Refreshments	IV
32 3721 6 6010 000	138609	08/09/2018	146.02	Commerce Bank (CC)	Staff training accommodations	IV
12 1215 8 8500 000	138609	08/09/2018	101.00	Commerce Bank (CC)	SA Finger Kit	IV
32 3241 7 7290 000	138609	08/09/2018	33.00	Commerce Bank (CC)	Matthew Tipton Single GED Test Voucher	IV
11 7000 6 6700 000	138609	08/09/2018	599.60	Commerce Bank (CC)	e-conolight - Emergency lights	IV
16 9500 7 7100 000	138609	08/09/2018	735.57	Commerce Bank (CC)	18-19-Lanyards	IV
<del>11 7050 6 6010 000</del>	<del>138609</del>	<del>08/09/2018</del>	<del>15.00</del>	<del>Commerce Bank (CC)</del>	<del>SouthwestAirlines-Early bird (from SA)</del>	<del>IV</del>
32 3721 6 6020 000	138609	08/09/2018	386.00	Commerce Bank (CC)	Cultural Activity meals	IV
32 3421 6 6020 000	138609	08/09/2018	23.48	Commerce Bank (CC)	Bogey's	IV
16 9500 8 8250 000	138609	08/09/2018	1,888.84	Commerce Bank (CC)	Westco - Furniture for Lafayette house	IV
11 6400 8 8560 000	138609	08/09/2018	482.01	Commerce Bank (CC)	BOSCH NUC-52051-F0E	IV
11 5000 6 6830 000	138609	08/09/2018	56.95	Commerce Bank (CC)	iPad Air case for K. Coomes tablet	IV
32 3260 6 6260 000	138609	08/09/2018	137.86	Commerce Bank (CC)	AHIMA Flight	IV
11 6100 7 7070 000	138609	08/09/2018	17.43	Commerce Bank (CC)	Food	IV
16 9500 8 8500 000	138609	08/09/2018	-258.81	Commerce Bank (CC)	credit	IV
11 5000 7 7070 000	138609	08/09/2018	38.39	Commerce Bank (CC)	Admissions working lunch	IV
11 7000 7 7190 000	138609	08/09/2018	164.72	Commerce Bank (CC)	MuttMitt - Dog waste dispensers	IV
11 7000 8 8500 000	138609	08/09/2018	3,500.00	Commerce Bank (CC)	RMI Golf Carts - Golf cart	IV
11 6400 6 6010 000	138609	08/09/2018	683.96	Commerce Bank (CC)	SouthwestAirlines-Kerry's airfare to SAT	IV
11 7050 6 6010 000	138609	08/09/2018	15.00	Commerce Bank (CC)	SouthwestAirlines-Early bird fee (to SA)	IV
11 7050 7 7190 000	138609	08/09/2018	69.29	Commerce Bank (CC)	ID Wholesaler-ID badge belt clip & reels	IV
32 3721 7 7310 000	138609	08/09/2018	320.00	Commerce Bank (CC)	Cultural Activity admission	IV
14 1400 6 6650 000	138609	08/09/2018	356.35	Commerce Bank (CC)	Books from Pearson	IV
32 3721 7 7310 000	138609	08/09/2018	54.04	Commerce Bank (CC)	Materials and supplies	IV
11 6400 8 8560 000	138609	08/09/2018	39.98	Commerce Bank (CC)	Keystones	IV
12 1216 7 7000 000	138609	08/09/2018	119.90	Commerce Bank (CC)	5mL practice vial	IV

## Expense Check Register

8/13/2018

Subsid: AP

	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
12 1216 7 7000 000	138609	08/09/2018	211.80	Commerce Bank (CC)	1mL tinted practice vial	IV
12 1216 8 8500 000	138609	08/09/2018	294.00	Commerce Bank (CC)	SA Finger Kit	IV
12 1219 6 6820 000	138609	08/09/2018	200.00	Commerce Bank (CC)	HIT Program Director Change Fee	IV
11 5200 7 7190 000	138609	08/09/2018	46.58	Commerce Bank (CC)	Lunch for financial aid staff-	IV
11 6250 6 6130 000	138609	08/09/2018	350.00	Commerce Bank (CC)	Booxwood - HR Advertising	IV
32 3241 7 7290 000	138609	08/09/2018	132.00	Commerce Bank (CC)	Tyler Blackwell GED Test Voucher	IV
32 3721 7 7310 000	138609	08/09/2018	-30.00	Commerce Bank (CC)	credit ADMSHOP	IV
11 1150 7 7000 000	138609	08/09/2018	116.12	Commerce Bank (CC)	White board/Calendar for Karah	IV
11 4200 8 8510 000	138609	08/09/2018	32.82	Commerce Bank (CC)	Adobe Cloud (12 mos @ \$32.82)	IV
11 5310 7 7010 000	138609	08/09/2018	23.61	Commerce Bank (CC)	Planners for Admissions staff	IV
32 3241 7 7290 000	138609	08/09/2018	132.00	Commerce Bank (CC)	Caylah-Decoek-GED-Test-Vouchers	IV
<del>12 1216 7 7000 000</del>	<del>138609</del>	<del>08/09/2018</del>	<del>211.80</del>	<del>Commerce Bank (CC)</del>	<del>1mL practice vial</del>	<del>IV</del>
11 6100 7 7010 000	138609	08/09/2018	7.14	Commerce Bank (CC)	Crayola washable markers 10.ct	IV
32 3223 7 7190 000	138609	08/09/2018	228.00	Commerce Bank (CC)	Hootsuite 1 year renewal	IV
16 9500 8 8250 000	138609	08/09/2018	187.98	Commerce Bank (CC)	Amazon	IV
32 3721 6 6010 000	138609	08/09/2018	134.38	Commerce Bank (CC)	Staff training accommodations	IV
11 7000 6 6700 000	138609	08/09/2018	32.85	Commerce Bank (CC)	SprinklerWarehouse-Adapters & nipples	IV
32 3721 6 6010 000	138609	08/09/2018	329.96	Commerce Bank (CC)	Staff training flight	IV
11 7000 6 6700 000	138609	08/09/2018	449.70	Commerce Bank (CC)	e-conolight - Emergency lights	IV
11 7000 6 6700 000	138609	08/09/2018	115.11	Commerce Bank (CC)	Amazon - 7 day time switch	IV
11 5000 6 6260 000	138609	08/09/2018	175.00	Commerce Bank (CC)	Heartland Summit 2018 registration fee	IV
32 3223 7 7190 000	138609	08/09/2018	80.39	Commerce Bank (CC)	STARS July Staff Work Retreat Lunch	IV
16 9500 8 8250 000	138609	08/09/2018	99.96	Commerce Bank (CC)	Amazon - All around shower curtains	IV
16 9500 8 8500 000	138609	08/09/2018	2,983.17	Commerce Bank (CC)	NationalBusinessFurniture-TablesforOakRm	IV
32 3241 7 7290 000	138609	08/09/2018	13.00	Commerce Bank (CC)	Matthew Tipton Re-take GED Test Voucher	IV
11 7002 6 6710 000	138609	08/09/2018	110.60	Commerce Bank (CC)	AED - Pedi padz II	IV
11 7000 6 6710 000	138609	08/09/2018	13.98	Commerce Bank (CC)	Amazon - Pro blank keystone snap-ins	IV
11 7000 6 6710 000	138609	08/09/2018	7.99	Commerce Bank (CC)	Amazon - Blank Keystone jack inserts	IV
11 7000 6 6700 000	138609	08/09/2018	79.62	Commerce Bank (CC)	AmericanLandmaster - Blue buggie parts	IV
32 3241 7 7290 000	138609	08/09/2018	132.00	Commerce Bank (CC)	Joshua Jamison GED Test Voucher	IV
32 3241 7 7290 000	138609	08/09/2018	132.00	Commerce Bank (CC)	Andrew Smith GED Test Vouchers	IV

## Expense Check Register

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 1152 7 7190 000	138609	08/09/2018	50.00	Commerce Bank (CC)	PANCAN Pancreatic Cancer - Donation	IV
11 6100 7 7190 000	138609	08/09/2018	507.22	Commerce Bank (CC)	Etsy pens for Executive Retreat	IV
11 6100 7 7190 000	138609	08/09/2018	44.95	Commerce Bank (CC)	Flowers	IV
32 3421 6 6010 000	138609	08/09/2018	11.06	Commerce Bank (CC)	5 Guys - lunch during trip	IV
32 3241 7 7290 000	138609	08/09/2018	132.00	Commerce Bank (CC)	Rose Stack GED Test Vouchers	IV
11 7000 6 6720 000	138609	08/09/2018	36.21	Commerce Bank (CC)	07-18 to 06-19 On-Star Payment	IV
	<b>Total Amt for Check 138609:</b>		<b>23,983.50</b>			
17 9300 7 7410 000	138618	08/13/2018	550.00	AHIMA	Textbooks - VLAB	IV
	<b>Total Amt for Check 138618:</b>		<b>550.00</b>			
12 1215 6 6820 000	138619	08/13/2018	298.00	American Nurse Association, Inc.	ANA and KSNA membership	IV
	<b>Total Amt for Check 138619:</b>		<b>298.00</b>			
<del>12 1241 7 7000 000</del>	<del>138620</del>	<del>08/13/2018</del>	<del>264.00</del>	<del>American Welding Society</del>	<del>AWS Memberships</del>	<del>IV</del>
	<b>Total Amt for Check 138620:</b>		<b>264.00</b>			
13 1315 6 6010 000	138621	08/13/2018	38.52	Karen Rae Barger	parsons to Chanute 7/10/18	IV
13 1315 6 6010 000	138621	08/13/2018	38.52	Karen Rae Barger	Parsons to chanute 7/11/18	IV
	<b>Total Amt for Check 138621:</b>		<b>77.04</b>			
08 7000 8 8250 000	138622	08/13/2018	5,145.00	Marla K Bright	Marla Bright - Demo work at sidewalk	IV
	<b>Total Amt for Check 138622:</b>		<b>5,145.00</b>			
11 5000 6 6830 000	138623	08/13/2018	558.75	Business Products & Solutions, LLC	Move-in day shirts 2018	IV
	<b>Total Amt for Check 138623:</b>		<b>558.75</b>			
11 6400 6 6650 000	138624	08/13/2018	109.72	Cable One - Chanute	Aug 18 7706	IV
16 9500 6 6000 000	138624	08/13/2018	76.22	Cable One - Chanute	Aug 18 5349	IV
16 9500 6 6000 000	138624	08/13/2018	76.22	Cable One - Chanute	Aug 18 8027	IV
	<b>Total Amt for Check 138624:</b>		<b>262.16</b>			
11 6501 6 6010 000	138625	08/13/2018	11.90	Claudia J Christiansen	Thayer	IV
11 6501 6 6010 000	138625	08/13/2018	10.20	Claudia J Christiansen	Thayer 8/9/18	IV
	<b>Total Amt for Check 138625:</b>		<b>22.10</b>			
13 1315 6 6010 000	138626	08/13/2018	51.00	Krista K Clay Lieftring	Chanute to ottawa 7/12/18	IV
	<b>Total Amt for Check 138626:</b>		<b>51.00</b>			
08 7000 8 8250 000	138627	08/13/2018	42.77	Cleaver Farm & Home	Cleaver - Misc bolts, nutdriver	IV
11 7000 6 6710 000	138627	08/13/2018	22.98	Cleaver Farm & Home	Cleaver - Drill bit tips, misc. bolts	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 7000 6 6710 000	138627	08/13/2018	8.09	Cleaver Farm & Home	Cleaver - Plus3 Compound	IV
11 7000 6 6710 000	138627	08/13/2018	1.16	Cleaver Farm & Home	Cleaver - Misc. bolts	IV
16 9500 8 8250 000	138627	08/13/2018	53.99	Cleaver Farm & Home	Cleaver - Cookout grill	IV
16 9500 8 8250 000	138627	08/13/2018	66.96	Cleaver Farm & Home	Cleaver - Felt blanket, handrail bracket	IV
	<b>Total Amt for Check 138627:</b>		<b>195.95</b>			
11 7000 8 8150 000	138628	08/13/2018	1,750.00	Easton Sod Farms, Inc	Easton Sod - Sod for soccer & softball	IV
	<b>Total Amt for Check 138628:</b>		<b>1,750.00</b>			
11 7000 6 6410 000	138629	08/13/2018	1,047.49	Foley Equipment Company	Foley - Skid steer, bucket, trailer	IV
11 7000 6 6410 000	138629	08/13/2018	535.64	Foley Equipment Company	Foley - Telehandler	IV
11 7000 6 6410 000	138629	08/13/2018	225.64	Foley Equipment Company	Foley - Telehandler	IV
11 7000 6 6410 000	138629	08/13/2018	3,148.99	Foley Equipment Company	Foley--Excavator,hydraulic-hammer	IV
	<b>Total Amt for Check 138629:</b>		<b>4,957.76</b>			
32 3208 7 7190 000	138630	08/13/2018	48.00	Fort Scott Tribune	newspaper subscription	IV
	<b>Total Amt for Check 138630:</b>		<b>48.00</b>			
11 7000 6 6650 000	138631	08/13/2018	335.00	Galt Pest Control	Galt-July pest control and treat roaches	IV
	<b>Total Amt for Check 138631:</b>		<b>335.00</b>			
16 9500 6 6660 000	138632	08/13/2018	64,864.80	Great Western Dining	Advance Board Billing 2018-19	IV
	<b>Total Amt for Check 138632:</b>		<b>64,864.80</b>			
32 3208 6 6010 000	138633	08/13/2018	686.57	Sandra J Haggard	Arlington 7/15/18	IV
	<b>Total Amt for Check 138633:</b>		<b>686.57</b>			
12 1215 7 7010 000	138634	08/13/2018	30.00	Kelly K Hamm	ID Badge clips	IV
12 1215 7 7010 000	138634	08/13/2018	5.31	Kelly K Hamm	tax	IV
12 1215 7 7010 000	138634	08/13/2018	55.88	Kelly K Hamm	filters for water pitcher	IV
	<b>Total Amt for Check 138634:</b>		<b>91.19</b>			
11 7000 6 6650 000	138635	08/13/2018	3,074.89	Hillyard/Springfield	Hillyard - Refinish gym floor	IV
	<b>Total Amt for Check 138635:</b>		<b>3,074.89</b>			
11 6500 6 6220 000	138636	08/13/2018	480.12	IMA (Insurance Management Assoc	Markel Educ Legal Liab 18/19 2nd Install	IV
	<b>Total Amt for Check 138636:</b>		<b>480.12</b>			
11 6100 6 6040 000	138637	08/13/2018	13.60	Brian L Inbody	Chanute to Erie 8/10/18	IV
11 6100 6 6040 000	138637	08/13/2018	48.96	Brian L Inbody	Ottawa 8/10/18	IV



Neosho County Community College  
Expense Check Register

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 6100 6 6040 000	138637	08/13/2018	13.60	Brian L Inbody	Eric 8/10/18	IV
	<b>Total Amt for Check 138637:</b>		<b>76.16</b>			
11 5200 6 6010 000	138638	08/13/2018	91.80	Randy A Jacobson	Chanute to JCCC 7/26/18	IV
	<b>Total Amt for Check 138638:</b>		<b>91.80</b>			
16 9500 8 8250 000	138639	08/13/2018	53.60	Jayhawk Lumber Glass and More	Jayhawk - Orbit store room door knob	IV
16 9500 8 8250 000	138639	08/13/2018	557.00	Jayhawk Lumber Glass and More	Jayhawk - Window for egress	IV
16 9500 8 8250 000	138639	08/13/2018	38.77	Jayhawk Lumber Glass and More	Jayhawk - Tapcons	IV
11 7000 6 6410 000	138639	08/13/2018	410.00	Jayhawk Lumber Glass and More	Jayhawk - Rent tractor and tiller	IV
	<b>Total Amt for Check 138639:</b>		<b>1,059.37</b>			
32 3421 6 6020 000	138640	08/13/2018	2,006.50	Kansas City Renaissance Festival	Tickets for cultural event	IV
	<b>Total Amt for Check 138640:</b>		<b>2,006.50</b>			
11 6300 6 6130 000	138641	08/13/2018	1,250.00	KOAM-TV	Skywatch contract July 2018	IV
	<b>Total Amt for Check 138641:</b>		<b>1,250.00</b>			
12 1241 7 7000 000	138642	08/13/2018	5.03	Brenda L Krumm	Painting supplies for Ottawa weld lab su	IV
11 1150 6 6040 000	138642	08/13/2018	74.80	Brenda L Krumm	chanute to Wichita 7/23/18	IV
	<b>Total Amt for Check 138642:</b>		<b>79.83</b>			
13 1315 6 6010 000	138643	08/13/2018	69.12	Steven A Lamer	Waverly to Chanute 7/16/18	IV
	<b>Total Amt for Check 138643:</b>		<b>69.12</b>			
11 7000 6 6720 000	138644	08/13/2018	72.80	Jose N Landaverde	Nelson Landaverde - Walmart (Tire #5)	IV
	<b>Total Amt for Check 138644:</b>		<b>72.80</b>			
11 6500 6 6820 000	138645	08/13/2018	825.00	League for Innovations in the Comr	League 4 Innovations 2018-19 Membership	IV
	<b>Total Amt for Check 138645:</b>		<b>825.00</b>			
11 2000 2 2010 000	138646	08/13/2018	1.60	Locke Supply Company	Discount for check- vendor864Invoice3498	DI
11 2000 2 2010 000	138646	08/13/2018	0.27	Locke Supply Company	Discount for check- vendor864Invoice3497	DI
11 7582 8 8250 000	138646	08/13/2018	-0.27	Locke Supply Company	Discount for check- vendor864Invoice3497	DI
11 7582 8 8250 000	138646	08/13/2018	5.44	Locke Supply Company	Locke - Square steel boxes	IV
11 2000 2 2010 000	138646	08/13/2018	0.18	Locke Supply Company	Discount for check- vendor864Invoice3493	DI
11 7000 6 6710 000	138646	08/13/2018	31.92	Locke Supply Company	Locke - Wire connectors	IV
11 7000 6 6710 000	138646	08/13/2018	-1.60	Locke Supply Company	Discount for check- vendor864Invoice3498	DI
16 9500 6 6710 000	138646	08/13/2018	-0.18	Locke Supply Company	Discount for check- vendor864Invoice3493	DI

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Check #:	Check Dte:	Check Amt:	Payee:	Description:	
16 9500 6 6710 000	138646 08/13/2018	3.50	Locke Supply Company	Locke - Slip joint nuts and washers	IV
<b>Total Amt for Check 138646:</b>		<b>40.86</b>			
13 1315 6 6010 000	138647 08/13/2018	24.48	Heather R Lyden	Chanute to parsons 7/17/18	IV
13 1315 6 6010 000	138647 08/13/2018	41.14	Heather R Lyden	Chanute to Pitt 7/23/18	IV
<b>Total Amt for Check 138647:</b>		<b>65.62</b>			
17 9352 7 7420 000	138648 08/13/2018	576.00	M & N Sportshop	Embroidery on Nursing Scrubs	IV
<b>Total Amt for Check 138648:</b>		<b>576.00</b>			
11 5000 6 6650 000	138649 08/13/2018	5,000.00	Maxient LLC	Annual service fee for Maxient	IV
<b>Total Amt for Check 138649:</b>		<b>5,000.00</b>			
11 7000 6 6710 000	138650 08/13/2018	17.60	McCarty's Office Machines Inc.	Jenna McDaniels-Dir of Admissions	IV
<b>Total Amt for Check 138650:</b>		<b>17.60</b>			
17 9300 7 7410 000	138651 08/13/2018	0.01	McGraw Hill Global Education Ho	Shipping Fee	IV
17 9300 7 7410 000	138651 08/13/2018	2,494.56	McGraw Hill Global Education Ho	Textbooks - Chemistry	IV
17 9300 7 7410 000	138651 08/13/2018	0.01	McGraw Hill Global Education Ho	Shipping Fee	IV
17 9300 7 7410 000	138651 08/13/2018	4,926.60	McGraw Hill Global Education Ho	Textbooks - Chemistry	IV
<b>Total Amt for Check 138651:</b>		<b>7,421.18</b>			
11 7000 6 6720 000	138652 08/13/2018	690.00	Merchants Automotive Group, Inc	Merchants - Rent on Van #99-3 (7-2018)	IV
11 7000 6 6720 000	138652 08/13/2018	690.00	Merchants Automotive Group, Inc	Merchante - Rent on Van 99-2 (7-2018)	IV
11 7000 6 6720 000	138652 08/13/2018	690.00	Merchants Automotive Group, Inc	Merchants - Rent on Van 99-1 (7-2018)	IV
<b>Total Amt for Check 138652:</b>		<b>2,070.00</b>			
13 1315 6 6010 000	138653 08/13/2018	26.11	Karin Jane Morton	Ottawa to JCCC 7/19/18	IV
13 1315 6 6010 000	138653 08/13/2018	53.45	Karin Jane Morton	Ottawa to Chanute 7/16/18	IV
<b>Total Amt for Check 138653:</b>		<b>79.56</b>			
08 7000 8 8250 000	138654 08/13/2018	335.27	Nelson Quarries	Nelson Quarries - Gravel	IV
<b>Total Amt for Check 138654:</b>		<b>335.27</b>			
32 3240 6 6010 000	138655 08/13/2018	27.82	Michaele Nunn	Lawrence to ottawa 7/26/18	IV
<b>Total Amt for Check 138655:</b>		<b>27.82</b>			
12 6500 6 6130 000	138656 08/13/2018	270.00	Ottawa Herald	CNA CMA ads 7-1 thru mid August	IV
11 6250 6 6030 000	138656 08/13/2018	104.50	Ottawa Herald	Ottawa Positions	IV
<b>Total Amt for Check 138656:</b>		<b>374.50</b>			
17 9352 7 7420 000	138657 08/13/2018	765.85	Ouray Sportswear	Apparel for sale in the bookstores	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
17 9352 7 7420 000	138657	08/13/2018	943.29	Ourray Sportswear	Apparel for resale in bookstore	IV
	<b>Total Amt for Check 138657:</b>		<b>1,709.14</b>			
17 9300 7 7410 000	138658	08/13/2018	27.89	Pearson Education	Shipping Fee	IV
17 9300 7 7410 000	138658	08/13/2018	492.60	Pearson Education	Textbooks - Comp. Med Assist	IV
17 9300 7 7410 000	138658	08/13/2018	-513.75	Pearson Education	credit credit on books	IV
17 9300 7 7410 000	138658	08/13/2018	1,735.20	Pearson Education	Textbooks - Writing for Life	IV
17 9300 7 7410 000	138658	08/13/2018	492.60	Pearson Education	Textbooks - Comp Medical Assist	IV
17 9300 7 7410 000	138658	08/13/2018	112.38	Pearson Education	Shipping Fee	IV
17 9300 7 7410 000	138658	08/13/2018	2,134.60	Pearson Education	Textbooks - Comp Medical Assist	IV
17 9300 7 7410 000	138658	08/13/2018	338.27	Pearson Education	Shipping Fee	IV
17 9300 7 7410 000	138658	08/13/2018	3,946.80	Pearson Education	Textbooks--Writing for Life	IV
<del>17 9300 7 7410 000</del>	<del>138658</del>	<del>08/13/2018</del>	<del>5,216.00</del>	<del>Pearson Education</del>	<del>Textbooks - College Reading</del>	<del>IV</del>
17 9300 7 7410 000	138658	08/13/2018	70.21	Pearson Education	Shipping Fee	IV
17 9300 7 7410 000	138658	08/13/2018	7,172.00	Pearson Education	Textbooks - Bridging the Gap	IV
17 9300 7 7410 000	138658	08/13/2018	79.25	Pearson Education	Shipping Fee	IV
17 9300 7 7410 000	138658	08/13/2018	3,784.00	Pearson Education	Textbooks - Welding 2	IV
17 9300 7 7410 000	138658	08/13/2018	1,908.00	Pearson Education	Textbooks - MyLab Statistics	IV
17 9300 7 7410 000	138658	08/13/2018	25,200.00	Pearson Education	Textbooks - MyLab Math	IV
	<b>Total Amt for Check 138658:</b>		<b>52,196.05</b>			
11 7000 6 6720 000	138659	08/13/2018	1,614.27	Phillips 66 Co/ SYNCB	Phillips 66 - Fuel for fleet (July 2018)	IV
	<b>Total Amt for Check 138659:</b>		<b>1,614.27</b>			
13 1315 6 6010 000	138660	08/13/2018	64.74	Veronica C Polak	Frontenac to Chanute 7/16/18	IV
	<b>Total Amt for Check 138660:</b>		<b>64.74</b>			
11 5102 7 7072 000	138661	08/13/2018	79.80	PrairieFire Coffee Roasters	Ottawa Coffee Bar - Cappuccino	IV
11 5102 7 7071 000	138661	08/13/2018	4.00	PrairieFire Coffee Roasters	Transportation Fee	IV
11 5102 7 7071 000	138661	08/13/2018	35.90	PrairieFire Coffee Roasters	Ottawa Coffee Bar - Coffee	IV
11 5101 7 7071 000	138661	08/13/2018	71.80	PrairieFire Coffee Roasters	Chanute Coffee Bar - Coffee	IV
11 5100 7 7072 000	138661	08/13/2018	39.90	PrairieFire Coffee Roasters	CLC - Cappuccino	IV
17 9300 7 7430 000	138661	08/13/2018	27.95	PrairieFire Coffee Roasters	Chanute Coffee Bar - Tea	IV
	<b>Total Amt for Check 138661:</b>		<b>259.35</b>			
11 6502 7 7192 000	138662	08/13/2018	575.00	ProSource Specialties	Tooties Pops	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 6502 7 7192 000	138662	08/13/2018	504.00	ProSource Specialties	Cell Wallets	IV
11 6502 7 7192 000	138662	08/13/2018	273.50	ProSource Specialties	Flexi Flyers	IV
	<b>Total Amt for Check 138662:</b>		<b>1,352.50</b>			
08 7000 8 8250 000	138663	08/13/2018	880.00	Raida Construction	Raida - ADA ramps at cafe	IV
08 7000 8 8250 000	138663	08/13/2018	2,800.00	Raida Construction	Raida - Concrete work for sidewalk	IV
08 7000 8 8250 000	138663	08/13/2018	5,700.00	Raida Construction	Raida - Concrete work for sidewalk	IV
	<b>Total Amt for Check 138663:</b>		<b>9,380.00</b>			
11 7010 8 8250 000	138664	08/13/2018	710.00	Ravin Printing	Ravin - 4x8 signs at Ross Lane	IV
	<b>Total Amt for Check 138664:</b>		<b>710.00</b>			
11 6300 6 6130 000	138665	08/13/2018	48.75	Southeast Kansas Living	Invoice Attached. SEK system ad	IV
	<b>Total Amt for Check 138665:</b>		<b>48.75</b>			
<del>11 7000 6 6720 000</del>	<del>138666</del>	<del>08/13/2018</del>	<del>68.00</del>	<del>Southtown Quick Lube</del>	<del>Southtown - Oil change (Van #19)</del>	<del>IV</del>
11 7000 6 6720 000	138666	08/13/2018	68.00	Southtown Quick Lube	Southtown - Oil change (Van #18)	IV
	<b>Total Amt for Check 138666:</b>		<b>136.00</b>			
08 7000 8 8250 000	138667	08/13/2018	213.72	Stanion Wholesale Electric	Stanion - Wire	IV
	<b>Total Amt for Check 138667:</b>		<b>213.72</b>			
11 5540 8 8500 000	138668	08/13/2018	40.00	Sterling Athletics	shipping	IV
11 5540 8 8500 000	138668	08/13/2018	274.75	Sterling Athletics	practice balls	IV
	<b>Total Amt for Check 138668:</b>		<b>314.75</b>			
12 1215 7 7010 000	138669	08/13/2018	7.73	Sundowner Trophies	Kristin Varner	IV
32 3421 7 7190 000	138669	08/13/2018	7.73	Sundowner Trophies	Heather Chaney	IV
11 5300 7 7010 000	138669	08/13/2018	15.44	Sundowner Trophies	Lane Huffman-Amy Morris	IV
	<b>Total Amt for Check 138669:</b>		<b>30.90</b>			
11 7000 6 6460 000	138670	08/13/2018	631.26	ThyssenKrupp Elevator	thyssenkrupp-Service on elevator in CLC	IV
	<b>Total Amt for Check 138670:</b>		<b>631.26</b>			
11 4200 8 8510 000	138671	08/13/2018	6,398.00	Turnitin, LLC	Originality ckg, Feedback & Integration	IV
11 4200 8 8510 000	138671	08/13/2018	1,500.00	Turnitin, LLC	Turnitin FBS Campus Fee	IV
	<b>Total Amt for Check 138671:</b>		<b>7,898.00</b>			
12 1241 6 6310 000	138672	08/13/2018	615.32	USD 365	Aug 18 Utilities	IV
	<b>Total Amt for Check 138672:</b>		<b>615.32</b>			
11 7000 6 6720 000	138673	08/13/2018	80.02	Verizon Wireless	Neosho WIFI Aug 18	IV

Neosho County Community College  
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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 5000 6 6650 000	138673	08/13/2018	30.08	Verizon Wireless	Aug 2018 Verizon - K Coomes data plan	IV
		<b>Total Amt for Check 138673:</b>	<b>110.10</b>			
16 9500 8 8250 000	138674	08/13/2018	4,944.59	Zimmerman Electric Svc	Zimmerman - Circuit for walk-in freezer	IV
		<b>Total Amt for Check 138674:</b>	<b>4,944.59</b>			
<b>Total # for AP:</b>	63	<b>Total Amt for AP:</b>	219,203.63			
<b>Report Total #:</b>	63	<b>Report Total Amt:</b>	219,203.63			

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## Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1116-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7290-000	Stipend/Fees Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-8-8500-000	Equipment and Furniture	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Cave Total</b>	<b>2,392.00</b>	<b>0.00</b>	<b>0.00</b>	<b>184.01</b>	<b>184.01</b>	<b>2,207.99</b>	<b>8%</b>
11-1117-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5150-308	Director CLC-Kettler	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5150-408	Coordinator Developmental Lab-Vanatta	45,990.00	0.00	0.00	3,832.50	3,832.50	42,157.50	8%
11-1117-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5200-613	Developmental English-McDonald	51,477.00	0.00	0.00	0.00	0.00	51,477.00	0%
11-1117-5-5200-614	Developmental Math-Drybread	48,573.00	0.00	0.00	0.00	0.00	48,573.00	0%
11-1117-5-5200-618	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5210-000	Faculty Salary (PT)	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0%
11-1117-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6010-000	Travel	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1117-6-6040-000	Vehicle Mileage	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1117-6-6110-000	Postage	25.00	0.00	0.00	0.00	0.00	25.00	0%
11-1117-6-6260-000	Conference	400.00	0.00	0.00	0.00	0.00	400.00	0%
11-1117-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6430-000	Copier Lease/Rental	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
11-1117-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6650-000	Contract Services	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0%







## Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1122-6-6020-000	Team/Student Travel	155.68	0.00	0.00	0.00	0.00	155.68	0%
11-1122-6-6040-000	Vehicle Mileage	144.32	0.00	0.00	0.00	0.00	144.32	0%
11-1122-6-6110-000	Postage	5.00	0.00	0.00	0.00	0.00	5.00	0%
11-1122-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-6-6430-000	Copier Lease/Rental	1,625.89	0.00	0.00	0.00	0.00	1,625.89	0%
11-1122-6-6480-000	Equipment Repair	600.00	0.00	0.00	0.00	0.00	600.00	0%
11-1122-7-7000-000	Instructional Supplies	5,527.56	0.00	0.00	0.00	0.00	5,527.56	0%
11-1122-7-7001-000	Instructional Supp Critter Wall	685.00	0.00	0.00	0.00	0.00	685.00	0%
11-1122-7-7010-000	Office Supplies	115.00	0.00	0.00	0.00	0.00	115.00	0%
11-1122-7-7100-000	Small Equipment	2,250.00	0.00	0.00	0.00	0.00	2,250.00	0%
11-1122-7-7190-000	Other	550.00	0.00	0.00	0.00	0.00	550.00	0%
11-1122-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Science (Biological) Total</b>	<b>145,749.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>145,749.45</b>	<b>0%</b>
11-1123-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-5-5200-641	Physical Science-Kapkia	29,067.22	0.00	0.00	0.00	0.00	29,067.22	0%
11-1123-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6020-000	Team/Student Travel	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1123-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6110-000	Postage	5.00	0.00	0.00	0.00	0.00	5.00	0%
11-1123-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6430-000	Copier Lease/Rental	450.00	0.00	0.00	0.00	0.00	450.00	0%
11-1123-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-7-7000-000	Instructional Supplies	1,046.55	0.00	0.00	0.00	0.00	1,046.55	0%
11-1123-7-7010-000	Office Supplies	95.00	0.00	0.00	0.00	0.00	95.00	0%















## Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1152-5-5150-332	Support Salary-Gardner	38,033.00	0.00	0.00	3,169.42	3,169.42	34,863.58	8%
11-1152-5-5150-424	Bookstore Coordinator-Ottawa-Howell	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5150-427	Assist Dir Admissions-Ottawa-Mader	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5150-437	Coordniator TLC-Brown	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5150-439	Financial Aid/Ott-Daisy	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-000	Faculty Salary-Ott Psyc and English	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-604	Biol Science-Campbell	46,382.00	0.00	0.00	0.00	0.00	46,382.00	0%
11-1152-5-5200-605	Biol Science-Pittman	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-609	Business-Watkins	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-616	English-Gulley	42,621.00	0.00	0.00	0.00	0.00	42,621.00	0%
11-1152-5-5200-620	Humanities-Blackwell	29,860.00	0.00	0.00	0.00	0.00	29,860.00	0%
11-1152-5-5200-623	Math/Computer Science-Stanley	28,630.00	0.00	0.00	0.00	0.00	28,630.00	0%
11-1152-5-5200-656	Faculty Salary-Sociology Eldridge	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-662	Faculty Salary-Row	38,736.00	0.00	0.00	0.00	0.00	38,736.00	0%
11-1152-5-5200-663	Psychology-MS 8	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5210-000	Faculty Salary (PT)	193,500.00	0.00	0.00	6,250.00	6,250.00	187,250.00	3%
11-1152-5-5220-000	Faculty Salary (Overload)	34,020.00	0.00	0.00	0.00	0.00	34,020.00	0%
11-1152-5-5230-000	Custom Training	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5240-000	Faculty Salary (Tutoring)	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-1152-5-5300-000	Clerical Salary-Ott	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-512	Assistant Registrar/Ott-Dix	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-513	Bookstore Clerk/Ott-Baker	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-515	Cashier/Ott-Benton	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-521	Financial Aid Specialist/Ott-Beddo	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-530	Receptionist/Switchboard/Ott-Parriott	25,729.60	0.00	0.00	1,979.20	1,979.20	23,750.40	8%
11-1152-5-5300-531	Tech Services Technician/Ott-Shumway	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-549	Admin Assist Comm Based Job Train 1/2-	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-552	Financial Aid Assist 1/2/Ott-Lebahn	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-000	Clerical Salary (PT) TLC Staff	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-558	TLC Assist Ottawa (PT)_Sudja	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-559	TLC Assist Ottawa (PT)-Tormala	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5320-000	Clerical Salary (OT)	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%



## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1152-6-6700-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6710-000	Maintenance & Repair of Building	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6820-000	Dues/Memberships	3,222.00	0.00	0.00	0.00	0.00	3,222.00	0%
11-1152-6-6830-000	Administrative Allowance	400.00	0.00	0.00	0.00	0.00	400.00	0%
11-1152-7-7000-000	Instructional Supplies	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0%
11-1152-7-7010-000	Office Supplies	2,200.00	0.00	0.00	504.57	504.57	1,695.43	23%
11-1152-7-7030-000	Maintenance & Janitorial Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1152-7-7070-000	Food	2,370.00	0.00	0.00	27.05	27.05	2,342.95	1%
11-1152-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-7-7190-000	Other	700.00	0.00	0.00	0.00	0.00	700.00	0%
11-1152-7-7610-000	Principle Payment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-7-7620-000	Interest Payment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8100-000	Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8150-000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8500-000	Equipment	5,284.00	0.00	0.00	0.00	0.00	5,284.00	0%
11-1152-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Ottawa Total</b>	<b>982,307.60</b>	<b>1,437.88</b>	<b>12,092.49</b>	<b>17,605.24</b>	<b>29,697.73</b>	<b>952,609.87</b>	<b>3%</b>
11-1153-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5150-332	Dean Online&Ottawa-Gardner	38,033.00	0.00	0.00	3,169.42	3,169.42	34,863.58	8%
11-1153-5-5150-449	Instructional Designer-Catterson	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5200-623	Faculty Salary-Gardner	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5210-000	Faculty Salary (PT) (bonus)	28,609.25	0.00	0.00	3,585.73	3,585.73	25,023.52	13%
11-1153-5-5220-000	Faculty Salary (Overload) (bonus)	35,919.50	0.00	0.00	843.11	843.11	35,076.39	2%
11-1153-5-5300-531	Clerical Salary-Woolman	29,140.80	0.00	0.00	2,241.60	2,241.60	26,899.20	8%
11-1153-5-5320-000	Clerical Salary (OT)	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-1153-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5950-000	Fringe Benefits	1,200.00	0.00	0.00	100.00	100.00	1,100.00	8%
11-1153-6-6010-000	Travel	3,770.00	0.00	0.00	0.00	0.00	3,770.00	0%
11-1153-6-6040-000	Vehicle Mileage	400.20	0.00	0.00	0.00	0.00	400.20	0%











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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-4100-7-7010-000	Office Supplies	800.00	0.00	0.00	0.00	0.00	800.00	0%
11-4100-7-7040-000	Books	3,500.00	0.00	119.30	546.86	666.16	2,833.84	19%
11-4100-7-7050-000	Periodicals	2,800.00	0.00	0.00	0.00	0.00	2,800.00	0%
11-4100-7-7060-000	Audio/Visual Aids - DVDs	405.00	0.00	316.31	0.00	316.31	88.69	78%
11-4100-7-7070-000	Food	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-4100-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-7-7160-000	Books-Ottawa	205.00	0.00	0.00	0.00	0.00	205.00	0%
11-4100-7-7170-000	Periodicals - Ottawa	1,505.00	0.00	0.00	0.00	0.00	1,505.00	0%
11-4100-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Library Total</b>	<b>138,140.00</b>	<b>0.00</b>	<b>435.61</b>	<b>17,179.63</b>	<b>17,615.24</b>	<b>120,524.76</b>	<b>13%</b>
11-4200-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5120-103	Vice-President Student Learning-Robb	64,099.50	0.00	0.00	5,341.63	5,341.63	58,757.87	8%
11-4200-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-000	Chair Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-608	Chair Applied Science-Jones	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-610	Chair Salary-Harris	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-620	Chair Salary-Blackwell	33,360.00	0.00	0.00	0.00	0.00	33,360.00	0%
11-4200-5-5170-627	Chair Salary-D Smith	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-641	Chair Salary-Kapkiai	32,567.22	0.00	0.00	0.00	0.00	32,567.22	0%
11-4200-5-5210-000	Faculty Salary (PT)	199,500.00	0.00	0.00	1,750.00	1,750.00	197,750.00	1%
11-4200-5-5220-000	Faculty Salary (Overload)	204,000.00	0.00	0.00	450.00	450.00	203,550.00	0%
11-4200-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5300-506	Admin Assist VP Stud Learning-Schommer	35,027.20	0.00	0.00	2,694.40	2,694.40	32,332.80	8%
11-4200-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5910-506	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5950-000	Fringe Benefits	4,273.00	0.00	0.00	100.00	100.00	4,173.00	2%
11-4200-6-6010-000	Travel	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0%





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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5000-5-5300-541	Admin Assist-Stu-M Smith	11,960.00	0.00	0.00	1,058.01	1,058.01	10,901.99	9%
11-5000-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5400-000	Student Salary	4,000.00	0.00	0.00	250.00	250.00	3,750.00	6%
11-5000-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5950-000	Fringe Benefits	1,200.00	0.00	0.00	100.00	100.00	1,100.00	8%
11-5000-6-6010-000	Travel	900.00	0.00	0.00	0.00	0.00	900.00	0%
11-5000-6-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-6-6040-000	Vehicle Mileage	950.00	0.00	0.00	0.00	0.00	950.00	0%
11-5000-6-6110-000	Postage	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-5000-6-6120-000	Printing	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-5000-6-6260-000	Conference	400.00	0.00	260.00	0.00	260.00	140.00	65%
11-5000-6-6320-000	Telephone	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5000-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-5000-6-6650-000	Contract Services	18,000.00	0.00	5,330.88	3,860.13	9,191.01	8,808.99	51%
11-5000-6-6820-000	Dues/Memberships	2,945.00	0.00	0.00	100.00	100.00	2,845.00	3%
11-5000-6-6830-000	Administrative Allowance	2,800.00	0.00	639.51	0.00	639.51	2,160.49	23%
11-5000-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7010-000	Office Supplies	331.00	0.00	0.00	1.10	1.10	329.90	0%
11-5000-7-7070-000	Food	1,675.00	0.00	8.62	21.65	30.27	1,644.73	2%
11-5000-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7100-000	Small Equipment-Laundry Cards	269.00	0.00	0.00	0.00	0.00	269.00	0%
11-5000-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Student Development Total</b>	<b>110,708.00</b>	<b>0.00</b>	<b>6,239.01</b>	<b>10,768.22</b>	<b>17,007.23</b>	<b>93,700.77</b>	<b>15%</b>
11-5050-5-5120-102	Vice President/Dean's Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5050-5-5120-103	VPSL-Robb	21,366.50	0.00	0.00	1,780.54	1,780.54	19,585.96	8%
11-5050-5-5300-540	Clerical Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5050-6-6010-000	Travel	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0%
11-5050-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	0.00	0.00	200.00	0%







## Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5111-6-6430-000	Copier Lease/Rental	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5111-6-6820-000	Dues/Memberships	90.00	0.00	0.00	0.00	0.00	90.00	0%
11-5111-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5111-7-7010-000	Office Supplies	450.00	0.00	0.00	0.00	0.00	450.00	0%
11-5111-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5111-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5111-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Advising/Articulation Total</b>	<b>59,210.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,766.67</b>	<b>4,766.67</b>	<b>54,443.33</b>	<b>8%</b>
11-5120-5-5120-205	Dean of Enrollment Management-Coomes	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-5-5150-444	Coordinator Enrollment Management-Coon	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6830-000	Administrative Allowance	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Enrollment Management Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-5200-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5150-309	Fin Aid-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5150-439	Ast Dir Fin Aid-Clements	31,188.00	0.00	0.00	2,574.00	2,574.00	28,614.00	8%



## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5202-5-5300-552	Financial Aid Assist 27 hrs-Ott-Bohlande	16,848.00	0.00	0.00	1,287.00	1,287.00	15,561.00	8%
11-5202-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-6-6010-000	Travel	355.00	0.00	0.00	0.00	0.00	355.00	0%
11-5202-6-6040-000	Vehicle Mileage	364.00	0.00	0.00	0.00	0.00	364.00	0%
11-5202-6-6110-000	Postage	490.00	0.00	0.00	0.00	0.00	490.00	0%
11-5202-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-6-6260-000	Conference	225.00	0.00	0.00	0.00	0.00	225.00	0%
11-5202-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-6-6430-000	Copier Lease/Rental	600.00	0.00	0.00	0.00	0.00	600.00	0%
11-5202-6-6650-000	Contract Services	26,141.00	0.00	0.00	512.25	512.25	25,628.75	2%
11-5202-6-6820-000	Dues/Memberships	1,697.00	0.00	0.00	1,397.00	1,397.00	300.00	82%
11-5202-7-7010-000	Office Supplies	502.00	0.00	0.00	0.00	0.00	502.00	0%
11-5202-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-8-8500-000	Equipment	155.00	0.00	155.00	0.00	155.00	0.00	100%
	<b>Financial Aid-Ottawa Total</b>	<b>89,299.00</b>	<b>0.00</b>	<b>155.00</b>	<b>6,689.75</b>	<b>6,844.75</b>	<b>82,454.25</b>	<b>8%</b>
11-5300-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5150-305	Director of Admissions-Morris	35,179.00	0.00	0.00	2,931.58	2,931.58	32,247.42	8%
11-5300-5-5150-406	Coach Cheer/Dance-Kramer	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5150-430	Admiss Spec-Huffman	23,296.00	0.00	0.00	0.00	0.00	23,296.00	0%
11-5300-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5310-546	Admin Spec - Tim Jones	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5400-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-6-6010-000	Travel	505.00	0.00	0.00	0.00	0.00	505.00	0%
11-5300-6-6030-000	Recruiting	7,309.27	0.00	0.00	544.00	544.00	6,765.27	7%
11-5300-6-6040-000	Vehicle Mileage	1,758.00	0.00	0.00	105.74	105.74	1,652.26	6%



## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5310-5-5150-320	Registrar-Rose	32,500.00	0.00	0.00	2,708.33	2,708.33	29,791.67	8%
11-5310-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5300-511	Registration Specialist-Maring	23,920.00	0.00	0.00	460.00	460.00	23,460.00	2%
11-5310-5-5300-529	Receptionist/Data Clerk/Cha-R Snyder	25,958.40	0.00	0.00	1,996.80	1,996.80	23,961.60	8%
11-5310-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5320-000	Clerical Salary (OT)	350.00	0.00	0.00	0.00	0.00	350.00	0%
11-5310-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-511	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-529	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-6-6010-000	Travel	400.00	0.00	0.00	0.00	0.00	400.00	0%
11-5310-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-5310-6-6110-000	Postage	3,000.00	0.00	0.00	135.46	135.46	2,864.54	5%
11-5310-6-6120-000	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-5310-6-6260-000	Conference	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-5310-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-6-6410-000	Lease/Rental	300.00	0.00	0.00	21.50	21.50	278.50	7%
11-5310-6-6430-000	Copier Lease/Rental	800.00	0.00	0.00	0.00	0.00	800.00	0%
11-5310-6-6820-000	Dues/Memberships	3,270.00	3,208.00	0.00	3,208.00	3,208.00	62.00	98%
11-5310-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7010-000	Office Supplies	800.00	0.00	0.00	83.65	83.65	716.35	10%
11-5310-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7180-000	Graduation Expense	13,025.00	0.00	0.00	0.00	0.00	13,025.00	0%
11-5310-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Registrar Total</b>	<b>105,823.40</b>	<b>3,208.00</b>	<b>0.00</b>	<b>8,613.74</b>	<b>8,613.74</b>	<b>97,209.66</b>	<b>8%</b>

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5312-5-5300-512	Registration Specialist-Ottawa-Parker	24,960.00	0.00	0.00	1,920.00	1,920.00	23,040.00	8%
11-5312-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6110-000	Postage	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5312-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-5312-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-7-7010-000	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5312-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Registrar-Ottawa Total</b>	<b>25,410.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,920.00</b>	<b>1,920.00</b>	<b>23,490.00</b>	<b>8%</b>
11-5350-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5150-410	Dir of Intl Stu Svcs-Cadwalladar	37,510.00	0.00	0.00	3,125.83	3,125.83	34,384.17	8%
11-5350-5-5200-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-6-6010-000	Travel	330.00	0.00	0.00	0.00	0.00	330.00	0%
11-5350-6-6040-000	Vehicle Mileage	2,620.00	0.00	0.00	0.00	0.00	2,620.00	0%
11-5350-6-6110-000	Postage	220.00	0.00	0.00	0.47	0.47	219.53	0%
11-5350-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-6-6260-000	Conference	140.00	0.00	0.00	0.00	0.00	140.00	0%
11-5350-6-6320-000	Telephone	25.00	0.00	0.00	0.00	0.00	25.00	0%
11-5350-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-5350-6-6820-000	Dues/Memberships	490.00	0.00	0.00	0.00	0.00	490.00	0%
11-5350-7-7000-000	Instructional Supplies	295.00	0.00	0.00	0.00	0.00	295.00	0%
11-5350-7-7010-000	Office Supplies	100.00	0.00	0.00	0.60	0.60	99.40	1%
11-5350-7-7070-000	Food	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5350-7-7190-000	Other-Web Marketing Subscription	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0%





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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5505-5-5200-307	Director Athletics-Saddler	50,500.00	0.00	0.00	0.00	0.00	50,500.00	0%
11-5505-5-5200-404	Assistant Director Athletics-Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-603	Field Maintenance-Murry	5,331.89	0.00	0.00	0.00	0.00	5,331.89	0%
11-5505-5-5200-624	Faculty Salary-Combs	7,918.20	0.00	0.00	0.00	0.00	7,918.20	0%
11-5505-5-5200-625	Men's Soccer-Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-644	Faculty Salary-Alexander	7,633.00	0.00	0.00	0.00	0.00	7,633.00	0%
11-5505-5-5200-647	Faculty Salary-Herron	8,317.20	0.00	0.00	0.00	0.00	8,317.20	0%
11-5505-5-5200-649	Faculty Salary-Davis	7,347.80	0.00	0.00	0.00	0.00	7,347.80	0%
11-5505-5-5200-650	Women's Soccer-Simmons	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-651	Faculty Salary-Northern	7,462.00	0.00	0.00	0.00	0.00	7,462.00	0%
11-5505-5-5200-658	Faculty Salary-Hicks	17,663.00	0.00	0.00	0.00	0.00	17,663.00	0%
11-5505-5-5200-659	Faculty Salary-White	6,517.00	0.00	0.00	0.00	0.00	6,517.00	0%
11-5505-5-5220-307	Faculty Salary (Overload)-Murry	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5220-625	Faculty Salary (Overload)- Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5300-553	Admin Assist-AthDir-Ensminger	25,480.00	0.00	0.00	1,960.00	1,960.00	23,520.00	8%
11-5505-5-5320-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-6-6010-000	Travel	2,500.00	0.00	0.00	221.42	221.42	2,278.58	9%
11-5505-6-6020-000	Team/Student Travel	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0%
11-5505-6-6040-000	Vehicle Mileage	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
11-5505-6-6110-000	Postage	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-5505-6-6220-000	Insurance-Liability	119,000.00	0.00	0.00	0.00	0.00	119,000.00	0%
11-5505-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-6-6430-000	Copier Lease/Rental	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-5505-6-6650-000	Contract Services-USD 413 Field Payment	13,000.00	0.00	0.00	0.00	0.00	13,000.00	0%
11-5505-6-6670-000	Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-6-6680-000	Athletic Surplus	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0%
11-5505-6-6820-000	Dues/Memberships	13,475.00	0.00	0.00	14,633.00	14,633.00	-1,158.00	109%
11-5505-6-6830-000	Administrative Allowance	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-5505-7-7010-000	Office Supplies	250.00	0.00	0.00	90.00	90.00	160.00	36%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5505-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-7-7070-000	Food	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-5505-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-7-7190-000	Other	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0%
11-5505-8-8150-000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Athletic Director Total</b>	<b>368,445.09</b>	<b>0.00</b>	<b>0.00</b>	<b>16,904.42</b>	<b>16,904.42</b>	<b>351,540.67</b>	<b>5%</b>
11-5510-5-5150-000	Assist Coach PT-Jacks	17,967.00	0.00	0.00	0.00	0.00	17,967.00	0%
11-5510-5-5150-457	Assistant Baseball FT-Gilner	21,514.00	0.00	0.00	0.00	0.00	21,514.00	0%
11-5510-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-5-5200-603	Baseball-Murry	47,987.00	0.00	0.00	0.00	0.00	47,987.00	0%
11-5510-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-6-6010-000	Travel	225.00	0.00	0.00	0.00	0.00	225.00	0%
11-5510-6-6020-000	Team/Student Travel	8,960.00	0.00	0.00	0.00	0.00	8,960.00	0%
11-5510-6-6030-000	Recruiting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-5510-6-6040-000	Vehicle Mileage	5,045.00	0.00	0.00	0.00	0.00	5,045.00	0%
11-5510-6-6110-000	Postage	1,000.00	0.00	0.00	30.08	30.08	969.92	3%
11-5510-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-6-6430-000	Copier Lease/Rental	400.00	0.00	0.00	0.00	0.00	400.00	0%
11-5510-6-6640-000	Game Officials	10,336.00	0.00	0.00	0.00	0.00	10,336.00	0%
11-5510-6-6820-000	Dues/Memberships	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5510-7-7010-000	Office Supplies	75.00	0.00	0.00	0.00	0.00	75.00	0%
11-5510-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-7-7080-000	Apparel	10,400.00	0.00	0.00	1,100.00	1,100.00	9,300.00	11%
11-5510-7-7100-000	Small Equipment	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0%
11-5510-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-8-8150-000	Land Improvements	500.00	0.00	20.00	0.00	20.00	480.00	4%

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11-5510-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Men's Baseball Total</b>	<b>128,509.00</b>	<b>0.00</b>	<b>20.00</b>	<b>1,130.08</b>	<b>1,150.08</b>	<b>127,358.92</b>	<b>1%</b>
11-5515-5-5200-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Jenzabar Provided - Change as Necessary Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-5520-5-5150-000	Assist Coach-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-5-5150-458	Assistant M Basketball FT-Fairman	19,760.00	0.00	0.00	0.00	0.00	19,760.00	0%
11-5520-5-5150-459	DO NOT USE	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-5-5200-624	Men's Basketball-Coombs	31,672.80	0.00	0.00	0.00	0.00	31,672.80	0%
11-5520-5-5220-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-5-5520-000	Maintenance Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-6-6020-000	Team/Student Travel	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0%
11-5520-6-6030-000	Recruiting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-5520-6-6040-000	Vehicle Mileage	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0%
11-5520-6-6090-000	Tournament	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-6-6110-000	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5520-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-6-6430-000	Copier Lease/Rental	150.00	0.00	0.00	0.00	0.00	150.00	0%
11-5520-6-6640-000	Game Officials	8,526.00	0.00	0.00	0.00	0.00	8,526.00	0%
11-5520-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7080-000	Apparel	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0%
11-5520-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7190-000	Other	400.00	0.00	0.00	0.00	0.00	400.00	0%





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11-5550-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6020-000	Team/Student Travel	9,120.00	0.00	0.00	6,542.25	6,542.25	2,577.75	72%
11-5550-6-6030-000	Recruiting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-5550-6-6040-000	Vehicle Mileage	6,650.00	0.00	0.00	0.00	0.00	6,650.00	0%
11-5550-6-6110-000	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5550-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6270-000	Entry Fee	750.00	0.00	0.00	0.00	0.00	750.00	0%
11-5550-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-5550-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6640-000	Game Officials	3,648.00	0.00	0.00	3,648.00	3,648.00	0.00	100%
11-5550-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7010-000	Office Supplies	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5550-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7080-000	Apparel	6,825.00	0.00	0.00	513.36	513.36	6,311.64	8%
11-5550-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-8-8500-000	Equipment	200.00	0.00	0.00	171.57	171.57	28.43	86%
	<b>Women's Volleyball Total</b>	<b>82,646.80</b>	<b>0.00</b>	<b>0.00</b>	<b>10,875.18</b>	<b>10,875.18</b>	<b>71,771.62</b>	<b>13%</b>
11-5555-5-5150-000	Assist Coach PT-Oliver	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-5150-462	Assistant Wrestling FT-Urenda	20,467.00	0.00	0.00	0.00	0.00	20,467.00	0%
11-5555-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-5200-651	Wrestling-Northern	29,848.00	0.00	0.00	0.00	0.00	29,848.00	0%
11-5555-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-6-6020-000	Team/Student Travel	6,540.00	0.00	0.00	0.00	0.00	6,540.00	0%

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11-5555-6-6030-000	Recruiting	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-5555-6-6040-000	Vehicle Mileage	7,300.00	0.00	0.00	0.00	0.00	7,300.00	0%
11-5555-6-6110-000	Postage	100.00	0.00	0.00	10.62	10.62	89.38	11%
11-5555-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-6-6430-000	Copier Lease/Rental	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-5555-6-6640-000	Game Officials	1,350.00	0.00	675.00	0.00	675.00	675.00	50%
11-5555-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-7-7010-000	Office Supplies	40.00	0.00	0.00	0.00	0.00	40.00	0%
11-5555-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-7-7080-000	Apparel	9,750.00	0.00	0.00	0.00	0.00	9,750.00	0%
11-5555-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Men's Wrestling Total</b>	<b>76,595.00</b>	<b>0.00</b>	<b>675.00</b>	<b>10.62</b>	<b>685.62</b>	<b>75,909.38</b>	<b>1%</b>
11-5556-5-5200-650	Faculty Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Concessions Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-5560-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-5-5200-602	Athletic Trainer-Krause	39,395.56	0.00	0.00	0.00	0.00	39,395.56	0%
11-5560-5-5200-661	Athletic Trainer-Matsuura	43,593.00	0.00	0.00	0.00	0.00	43,593.00	0%
11-5560-5-5220-000	Faculty Salary (Overload)-Havron-Insur	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-6-6010-000	Travel	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-5560-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-6-6040-000	Vehicle Mileage	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-5560-6-6110-000	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5560-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-6-6430-000	Copier Lease/Rental	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5560-6-6650-000	Contract Services	10,750.00	0.00	0.00	0.00	0.00	10,750.00	0%

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11-5560-6-6700-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-6-6820-000	Dues/Memberships	640.00	0.00	0.00	0.00	0.00	640.00	0%
11-5560-7-7010-000	Office Supplies	175.00	0.00	0.00	0.00	0.00	175.00	0%
11-5560-7-7020-000	Athletic Supplies	12,030.00	0.00	143.27	108.41	251.68	11,778.32	2%
11-5560-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-7-7080-000	Apparel	1,300.00	0.00	0.00	0.00	0.00	1,300.00	0%
11-5560-7-7100-000	Small Equipment	430.00	0.00	0.00	0.00	0.00	430.00	0%
11-5560-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-8-8510-000	Software	650.00	0.00	0.00	0.00	0.00	650.00	0%
	<b>Athletic Trainer Total</b>	<b>109,513.56</b>	<b>0.00</b>	<b>143.27</b>	<b>108.41</b>	<b>251.68</b>	<b>109,261.88</b>	<b>0%</b>
11-5565-5-5150-000	Assist Coach-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-5-5150-463	Assistant W Soccer-Landaverde	9,880.00	0.00	0.00	0.00	0.00	9,880.00	0%
11-5565-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-5-5200-650	Women'Soccer-Simmons	18,655.00	0.00	0.00	0.00	0.00	18,655.00	0%
11-5565-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-6-6020-000	Team/Student Travel	3,545.00	0.00	0.00	720.00	720.00	2,825.00	20%
11-5565-6-6030-000	Recruiting	1,000.00	0.00	0.00	198.02	198.02	801.98	20%
11-5565-6-6040-000	Vehicle Mileage	4,295.00	0.00	0.00	25.00	25.00	4,270.00	1%
11-5565-6-6110-000	Postage	25.00	0.00	0.00	0.00	0.00	25.00	0%
11-5565-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5565-6-6640-000	Game Officials	4,210.00	0.00	0.00	4,210.00	4,210.00	0.00	100%
11-5565-7-7010-000	Office Supplies	25.00	0.00	0.00	0.00	0.00	25.00	0%
11-5565-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5565-7-7080-000	Apparel	8,450.00	0.00	0.00	0.00	0.00	8,450.00	0%
11-5565-7-7100-000	Small Equipment	350.00	0.00	0.00	0.00	0.00	350.00	0%



Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5565-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Women's Soccer Total</b>	<b>50,535.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,153.02</b>	<b>5,153.02</b>	<b>45,381.98</b>	<b>10%</b>
11-5570-5-5150-000	Assist Coach-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5150-464	Assistant M Track FT-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5200-646	Track-Schmitz	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5200-647	Track Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5200-658	Men's Track-S Hicks	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6020-000	Team/Student Travel	0.00	0.00	0.00	260.00	260.00	-260.00	
11-5570-6-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6270-000	Entry Fee	0.00	0.00	0.00	350.00	350.00	-350.00	
11-5570-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Men'sTrack Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>610.00</b>	<b>610.00</b>	<b>-610.00</b>	
11-5575-5-5150-000	Assist Coach PT-Speed	16,400.00	0.00	0.00	0.00	0.00	16,400.00	0%
11-5575-5-5150-464	Asst Coach - A. Hicks	20,835.00	0.00	0.00	0.00	0.00	20,835.00	0%
11-5575-5-5200-658	Women's Track-S Hicks	36,739.00	0.00	0.00	0.00	0.00	36,739.00	0%
11-5575-6-6020-000	Team/Student Travel	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0%









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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6200-6-6620-000	Accounting Service	18,700.00	0.00	0.00	0.00	0.00	18,700.00	0%
11-6200-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-6-6650-000	Contract Services	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%
11-6200-6-6820-000	Dues/Memberships	600.00	0.00	0.00	0.00	0.00	600.00	0%
11-6200-6-6830-000	Administrative Allowance	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%
11-6200-7-7010-000	Office Supplies	5,591.00	0.00	0.00	202.48	202.48	5,388.52	4%
11-6200-7-7100-000	Small Equipment	209.00	0.00	0.00	0.00	0.00	209.00	0%
11-6200-7-7190-000	Other	250.00	0.00	0.00	0.00	0.00	250.00	0%
11-6200-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-8-8500-000	Equipment	5,250.00	0.00	0.00	0.00	0.00	5,250.00	0%
11-6200-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Fiscal Management Total</b>	<b>300,579.40</b>	<b>0.00</b>	<b>465.28</b>	<b>20,671.19</b>	<b>21,136.47</b>	<b>279,442.93</b>	<b>7%</b>
11-6202-5-5300-515	Cashier/Ott-Benton	29,764.80	0.00	0.00	2,296.76	2,296.76	27,468.04	8%
11-6202-5-5320-000	Clerical Salary (OT)	530.00	0.00	0.00	0.00	0.00	530.00	0%
11-6202-6-6040-000	Vehicle Mileage	295.00	0.00	0.00	0.00	0.00	295.00	0%
11-6202-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6202-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6202-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Fiscal Management-Ottawa Total</b>	<b>30,589.80</b>	<b>0.00</b>	<b>0.00</b>	<b>2,296.76</b>	<b>2,296.76</b>	<b>28,293.04</b>	<b>8%</b>
11-6250-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5150-311	Director Human Resources-Jacobson	38,486.00	0.00	0.00	3,207.17	3,207.17	35,278.83	8%
11-6250-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5300-000	Clerical Salary-AA	2,000.00	0.00	0.00	1,687.50	1,687.50	312.50	84%
11-6250-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6030-000	Recruiting	17,000.00	0.00	913.61	1,504.30	2,417.91	14,582.09	14%
11-6250-6-6040-000	Vehicle Mileage	450.00	0.00	0.00	0.00	0.00	450.00	0%
11-6250-6-6110-000	Postage	250.00	0.00	0.00	0.94	0.94	249.06	0%
11-6250-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6260-000	Conference	600.00	0.00	0.00	0.00	0.00	600.00	0%



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6300-7-7070-000	Food	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-6300-7-7190-000	Other	1,080.00	0.00	0.00	0.00	0.00	1,080.00	0%
11-6300-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-8-8500-000	Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0%
11-6300-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Public Relations Total</b>	<b>71,390.00</b>	<b>0.00</b>	<b>17,407.00</b>	<b>2,774.75</b>	<b>20,181.75</b>	<b>51,208.25</b>	<b>28%</b>
11-6350-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-5-5150-415	Grant Writer-Cussimano	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6860-000	Training/Education	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Grant Writer Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-6400-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5120-102	Dean of Operations & Planning-B Smith	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5150-000	Web Design-Seibert	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%
11-6400-5-5150-316	Dean of Operations-Ranabarger	72,170.00	0.00	0.00	6,014.17	6,014.17	66,155.83	8%
11-6400-5-5150-413	Network Services Admin-Hudson	32,546.00	0.00	0.00	2,712.17	2,712.17	29,833.83	8%
11-6400-5-5150-433	Dir Tech Services-Seibert	50,500.00	0.00	0.00	4,208.33	4,208.33	46,291.67	8%





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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6400-8-8560-000	Equipment Technology	399,500.00	0.00	4,697.16	33,700.13	38,397.29	361,102.71	10%
	<b>Data Processing Total</b>	<b>866,571.80</b>	<b>2,025.00</b>	<b>6,538.40</b>	<b>127,895.93</b>	<b>134,434.33</b>	<b>732,137.47</b>	<b>16%</b>
11-6401-5-5300-526	Office Services Clerk-Beeman	27,227.20	0.00	0.00	2,094.40	2,094.40	25,132.80	8%
11-6401-5-5320-000	Clerical Salary (OT)	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-6401-6-6110-000	Postage	0.00	0.00	0.00	1,582.04	1,582.04	1,582.04	
11-6401-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6401-6-6410-000	Lease/Rental Postage Meter	15,514.00	0.00	0.00	24.90	24.90	15,489.10	0%
11-6401-6-6430-000	Copier Lease/Rental	250.00	5.44	0.00	82.35	82.35	332.35	-33%
11-6401-7-7010-000	Office Supplies	1,710.00	0.00	899.31	243.56	655.75	1,054.25	38%
11-6401-7-7011-000	Office Supplies-Toner	3,000.00	0.00	1,002.56	1,066.23	63.67	3,063.67	-2%
11-6401-7-7012-000	Office Supplies - Paper	8,000.00	0.00	1,299.20	0.00	1,299.20	6,700.80	16%
11-6401-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6401-8-8500-000	Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0%
	<b>Office Services Total</b>	<b>56,701.20</b>	<b>5.44</b>	<b>3,201.07</b>	<b>854.88</b>	<b>2,346.19</b>	<b>54,355.01</b>	<b>4%</b>
11-6402-5-5300-507	Admin Assist/Switchboard-Barr	26,416.00	0.00	0.00	2,032.00	2,032.00	24,384.00	8%
11-6402-5-5310-000	Switchboard Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6402-5-5310-562	AA Switchboard/Ofc Svcs-Arthur	11,700.00	0.00	0.00	984.38	984.38	10,715.62	8%
11-6402-5-5320-000	Clerical Salary (OT)	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-6402-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-6402-7-7010-000	Office Supplies	0.00	0.00	0.00	0.28	0.28	-0.28	
11-6402-7-7011-000	Office Supplies-Toner	0.00	0.00	0.00	0.00	0.00	0.00	
11-6402-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6402-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Switchboard Total</b>	<b>38,416.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,016.66</b>	<b>3,016.66</b>	<b>35,399.34</b>	<b>8%</b>
11-6412-5-5300-531	Tech Svds Tech-Ottawa-Benton	27,040.00	0.00	160.50	2,080.00	2,240.50	24,799.50	8%
11-6412-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6040-000	Vehicle Mileage	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-6412-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6400-000	Internet Agreements	45,050.00	0.00	0.00	44,952.75	44,952.75	97.25	100%

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11-6412-6-6420-000	Lease/Rental Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6430-000	Copier Lease/Rental	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-6412-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-8-8500-000	Equipment	1,100.00	0.00	0.00	0.00	0.00	1,100.00	0%
	<b>Technology-Ottawa Total</b>	<b>73,740.00</b>	<b>0.00</b>	<b>160.50</b>	<b>47,032.75</b>	<b>47,193.25</b>	<b>26,546.75</b>	<b>64%</b>
11-6500-5-5120-102	Vice President Administration-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-507	Admin Assist/Switchboard-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-526	Office Services Clerk-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-540	Admin Assist Op-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5700-000	Vacation Payout	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5750-000	Sick Leave Payout	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5800-000	KPERS After Retirement	7,280.00	0.00	0.00	126.82	126.82	7,153.18	2%
11-6500-5-5900-000	Service Award	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0%
11-6500-5-5910-000	Social Security	414,725.00	0.00	0.00	16,739.80	16,739.80	397,985.20	4%
11-6500-5-5910-507	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5910-526	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5920-000	Worker's Compensation	29,640.00	0.00	0.00	8,653.48	8,653.48	20,986.52	29%
11-6500-5-5930-000	Unemployment	28,500.00	0.00	0.00	0.00	0.00	28,500.00	0%
11-6500-5-5950-000	Fringe Benefits	742,249.44	0.00	2,972.21	31,715.00	28,742.79	713,506.65	4%
11-6500-5-5951-000	Fringe Benefits-403(b) Match	20,000.00	0.00	0.00	1,823.91	1,823.91	18,176.09	9%
11-6500-5-5960-000	Early Retirement	59,276.00	0.00	0.00	53,820.55	53,820.55	5,455.45	91%
11-6500-5-5970-000	Annual OPEB Cost	81,856.00	0.00	0.00	0.00	0.00	81,856.00	0%
11-6500-5-5980-000	Stipend	90,000.00	0.00	0.00	0.00	0.00	90,000.00	0%
11-6500-6-6010-000	Travel	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-6500-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-6500-6-6070-000	Travel-Board	17,000.00	0.00	0.00	0.00	0.00	17,000.00	0%
11-6500-6-6100-000	North Central Visit	8,690.00	0.00	0.00	0.00	0.00	8,690.00	0%







Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7000-5-5950-000	Fringe Benefits	1,200.00	0.00	0.00	100.00	100.00	1,100.00	8%
11-7000-6-6010-000	Travel	600.00	0.00	0.00	0.00	0.00	600.00	0%
11-7000-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	0.00	0.00	800.00	0%
11-7000-6-6110-000	Postage	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7000-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-6-6310-000	Utilities-Electric	170,000.00	0.00	0.00	0.00	0.00	170,000.00	0%
11-7000-6-6310-001	Utilities-Electric Ross Lane	30,000.00	345.35	0.00	345.35	345.35	29,654.65	1%
11-7000-6-6311-000	Utilities-Water	21,000.00	0.00	0.00	0.00	0.00	21,000.00	0%
11-7000-6-6311-001	Utilities-Water Ross Lane	0.00	14.00	0.00	14.00	14.00	-14.00	
11-7000-6-6312-000	Utilities-Sewer	11,000.00	0.00	0.00	0.00	0.00	11,000.00	0%
11-7000-6-6312-001	Utilities-Sewer Ross Lane	0.00	61.28	0.00	61.28	61.28	-61.28	
11-7000-6-6313-000	Utilities-Gas	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0%
11-7000-6-6313-001	Utilities-Gas Ross Lane	0.00	20.00	0.00	20.00	20.00	-20.00	
11-7000-6-6314-000	Utilities-Trash/Grease Pickup	12,000.00	577.70	0.00	593.36	593.36	11,406.64	5%
11-7000-6-6314-001	Utilities-Trash Pickup Ross Lane	0.00	30.10	0.00	30.10	30.10	-30.10	
11-7000-6-6315-001	Fire Protection Ross Lane	0.00	60.00	0.00	60.00	60.00	-60.00	
11-7000-6-6320-000	Telephone	3,775.00	0.00	0.00	182.84	182.84	3,592.16	5%
11-7000-6-6410-000	Lease/Rental	5,000.00	0.00	4,957.76	225.51	5,183.27	-183.27	104%
11-7000-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-6-6460-000	Service Agreement	4,740.00	0.00	631.26	0.00	631.26	4,108.74	13%
11-7000-6-6650-000	Contract Services	20,300.00	0.00	0.00	1,350.00	1,350.00	18,950.00	7%
11-7000-6-6670-000	Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-6-6700-000	Equipment Repair	52,000.00	93.02	380.02	1,250.26	1,630.28	50,369.72	3%
11-7000-6-6710-000	Maintenance & Repair of Building	45,000.00	30.45	342.41	544.84	887.25	44,112.75	2%
11-7000-6-6720-000	Maintenance & Repair of Vehicles	0.00	0.00	3,484.17	239.64	3,723.81	-3,723.81	
11-7000-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-7-7010-000	Office Supplies	500.00	0.00	0.00	16.29	16.29	483.71	3%
11-7000-7-7030-000	Maintenance & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-7-7100-000	Small Equipment	1,950.00	0.00	0.00	415.99	415.99	1,534.01	21%
11-7000-7-7110-000	Janitorial Supplies	18,275.00	0.00	0.00	900.04	900.04	17,374.96	5%
11-7000-7-7120-000	Building & Construction	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0%

## Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7000-7-7190-000	Other	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0%
11-7000-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-8-8150-000	Land Improvements	14,000.00	0.00	0.00	300.00	300.00	13,700.00	2%
11-7000-8-8250-000	Facility Improvements	17,000.00	0.00	26.95	0.00	26.95	16,973.05	0%
11-7000-8-8251-000	Building Improvements Lease Payment	342,043.00	0.00	285,018.90	57,003.78	342,022.68	20.32	100%
11-7000-8-8400-000	Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-8-8500-000	Equipment	18,000.00	0.00	307.02	2,220.68	2,527.70	15,472.30	14%
11-7000-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Maintenance Total</b>	<b>1,171,709.60</b>	<b>1,231.90</b>	<b>295,148.49</b>	<b>90,094.22</b>	<b>385,242.71</b>	<b>786,466.89</b>	<b>33%</b>
11-7002-5-5500-537	Maintenance-Ottawa-Dodson	26,520.00	0.00	0.00	0.00	0.00	26,520.00	0%
11-7002-5-5510-000	Maintenance Salary (PT)-Ginsbach	9,970.50	0.00	0.00	2,960.00	2,960.00	7,010.50	30%
11-7002-6-6310-000	Utilities-Electric	55,000.00	0.00	6,101.27	0.00	6,101.27	48,898.73	11%
11-7002-6-6311-000	Utilities-Water	17,570.00	0.00	1,816.81	0.00	1,816.81	15,753.19	10%
11-7002-6-6312-000	Utilities-Sewer	2,000.00	0.00	77.44	0.00	77.44	1,922.56	4%
11-7002-6-6313-000	Utilities-Gas	8,000.00	0.00	0.00	186.59	186.59	7,813.41	2%
11-7002-6-6314-000	Utilities-Trash Pickup	1,200.00	0.00	1,744.20	0.00	1,744.20	-544.20	145%
11-7002-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-7002-6-6650-000	Contract Services	25,000.00	0.00	300.00	1,560.00	1,860.00	23,140.00	7%
11-7002-6-6700-000	Equipment Repair	10,000.00	0.00	620.00	153.30	773.30	9,226.70	8%
11-7002-6-6710-000	Maintenance & Repair of Building	8,000.00	0.00	19.06	0.00	19.06	7,980.94	0%
11-7002-7-7030-000	Maintenance & Janitorial Supplies	7,500.00	0.00	124.40	0.00	124.40	7,375.60	2%
11-7002-7-7190-000	Other	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-7002-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7002-8-8100-000	Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	
11-7002-8-8150-000	Land Improvements	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
11-7002-8-8250-000	Facility Improvements	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0%
11-7002-8-8500-000	Equipment	500.00	0.00	450.44	0.00	450.44	49.56	90%
	<b>Maintenance-Ottawa Total</b>	<b>178,760.50</b>	<b>0.00</b>	<b>11,253.62</b>	<b>4,859.89</b>	<b>16,113.51</b>	<b>162,646.99</b>	<b>9%</b>



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7010-8-8250-000	Facility Improvements	0.00	0.00	12,860.82	10,571.85	23,432.67	-23,432.67	
	<b>Ross Lane Total</b>	<b>0.00</b>	<b>0.00</b>	<b>12,860.82</b>	<b>10,571.85</b>	<b>23,432.67</b>	<b>-23,432.67</b>	
11-7050-5-5120-102	Vice President Operations-B Smith	104,118.00	0.00	0.00	8,676.50	8,676.50	95,441.50	8%
11-7050-5-5300-540	Admin Assist Op-Unrein	29,203.20	0.00	0.00	2,246.40	2,246.40	26,956.80	8%
11-7050-5-5320-000	Clerical Salary (OT)	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-7050-5-5950-000	Fringe Benefits	11,820.00	0.00	0.00	967.65	967.65	10,852.35	8%
11-7050-6-6010-000	Travel	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
11-7050-6-6040-000	Vehicle Mileage	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-7050-6-6110-000	Postage	75.00	0.00	0.00	7.90	7.90	67.10	11%
11-7050-6-6260-000	Conference	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7050-6-6320-000	Telephone	360.00	0.00	0.00	30.02	30.02	329.98	8%
11-7050-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-6-6430-000	Copier Lease/Rental	150.00	0.00	0.00	0.00	0.00	150.00	0%
11-7050-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-6-6820-000	Dues/Memberships	220.00	0.00	0.00	0.00	0.00	220.00	0%
11-7050-6-6830-000	Administrative Allowance	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%
11-7050-7-7010-000	Office Supplies	200.00	0.00	0.00	2.72	2.72	197.28	1%
11-7050-7-7040-000	Books	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7050-7-7070-000	Food	120.00	0.00	0.00	0.00	0.00	120.00	0%
11-7050-7-7100-000	Small Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-7050-7-7190-000	Other	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-7050-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Operations Total</b>	<b>152,066.20</b>	<b>0.00</b>	<b>0.00</b>	<b>11,931.19</b>	<b>11,931.19</b>	<b>140,135.01</b>	<b>8%</b>
11-7100-5-5150-000	Support Salary	800.00	0.00	0.00	0.00	0.00	800.00	0%
11-7100-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-5-5600-564	Safety Officer (FT)-Burkholder	25,877.99	0.00	0.00	2,171.20	2,171.20	23,706.79	8%
11-7100-5-5610-565	Safety Officer (PT)-Godinez	12,932.21	0.00	0.00	407.10	407.10	12,525.11	3%
11-7100-5-5610-566	Safety Officer (PT)-Barker	12,884.56	0.00	0.00	216.32	216.32	12,668.24	2%
11-7100-5-5610-568	Bus Driver (PT)-Garner	1,755.00	0.00	0.00	0.00	0.00	1,755.00	0%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7100-5-5610-569	Bus Driver (PT)-Alexander	6,200.00	0.00	0.00	0.00	0.00	6,200.00	0%
11-7100-5-5610-572	Bus Driver (PT)-Allen	3,500.00	0.00	0.00	121.68	121.68	3,378.32	3%
11-7100-5-5620-000	Safety Officer (OT)	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-7100-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-6-6320-000	Telephone	260.00	0.00	0.00	60.21	60.21	199.79	23%
11-7100-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-6-6650-000	Contract Services	10,125.00	0.00	0.00	5,572.50	5,572.50	4,552.50	55%
11-7100-6-6670-000	Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-6-6700-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-7-7080-000	Apparel	800.00	0.00	0.00	0.00	0.00	800.00	0%
11-7100-7-7100-000	Small Equipment	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7100-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Safety and Security Total</b>	<b>76,234.76</b>	<b>0.00</b>	<b>0.00</b>	<b>8,549.01</b>	<b>8,549.01</b>	<b>67,685.75</b>	<b>11%</b>
11-7102-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-7102-5-5610-567	Safety Officer (PT) OTT-Mayhan	11,054.00	0.00	0.00	0.00	0.00	11,054.00	0%
11-7102-6-6040-000	Vehicle Mileage	600.00	0.00	0.00	0.00	0.00	600.00	0%
11-7102-6-6320-000	Telephone	360.00	0.00	0.00	32.21	32.21	327.79	9%
11-7102-6-6670-000	Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7102-6-6700-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-7102-7-7080-000	Apparel	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-7102-7-7100-000	Small Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-7102-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7102-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Safety and Security-Ottawa Total</b>	<b>13,014.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32.21</b>	<b>32.21</b>	<b>12,981.79</b>	<b>0%</b>



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7545-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>President's Office Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7550-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Stoltz Hall Renovation Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7560-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>CLC Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7565-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Fountain Chanute Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7570-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Penner Lounge Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7575-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Baseball Dugout Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7580-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Gym Air Conditioner Loop Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7581-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>EPC 2017 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7582-8-8250-000	Facility Improvements	0.00	0.00	5.44	308.10	313.54	-313.54	
	<b>Stoltz Hall Renovation 2018 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>5.44</b>	<b>308.10</b>	<b>313.54</b>	<b>-313.54</b>	
11-7583-8-8150-000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>LayFayette Tear Down 2018 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-7585-8-8250-000	Facility Improvements	130,000.00	0.00	0.00	0.00	0.00	130,000.00	0%
11-7585-8-8500-000	Equipment	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0%
	<b>Ross Lane Total</b>	<b>180,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>180,000.00</b>	<b>0%</b>
11-8100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7310-000	Academics	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7310-001	Academic Scholarship	346,500.00	0.00	0.00	980.00	980.00	347,480.00	-0%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-8100-7-7320-000	Senior Citizens	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7320-001	InDist Sr. Citizen Scholarship	44,550.00	0.00	0.00	98.00	98.00	44,648.00	-0%
11-8100-7-7330-000	Retraining	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7330-001	Educational Opportunity Scholarship	3,504.00	0.00	0.00	0.00	0.00	3,504.00	0%
11-8100-7-7340-000	Law Enforcement/City	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7350-000	High School Ottawa	76,500.00	0.00	0.00	0.00	0.00	76,500.00	0%
11-8100-7-7350-001	Ottawa High School	0.00	0.00	0.00	28,700.00	28,700.00	28,700.00	
11-8100-7-7351-000	Northern High School Initiative	33,000.00	0.00	0.00	0.00	0.00	33,000.00	0%
11-8100-7-7351-001	Northern High School Initiative	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7360-000	Staff	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7360-001	InDist Staff Scholarship	8,840.00	0.00	0.00	0.00	0.00	8,840.00	0%
11-8100-7-7370-000	Dependent	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7370-001	InDist Dependent Scholarship	9,246.00	0.00	0.00	0.00	0.00	9,246.00	0%
11-8100-7-7380-000	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7380-001	InDist Team/Activity Scholarship	62,400.00	0.00	0.00	315.00	315.00	62,715.00	-1%
11-8100-7-7390-000	Athletic	80,000.00	0.00	0.00	0.00	0.00	80,000.00	0%
11-8100-7-7400-001	Allied Health	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Scholarships Total</b>	<b>664,540.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,093.00</b>	<b>30,093.00</b>	<b>694,633.00</b>	<b>-5%</b>
11-9200-9-9100-000	Transfer to Nursing Initiative Grant	0.00	0.00	0.00	0.00	0.00	0.00	
11-9200-9-9110-000	Transfer to Vocational Fund	705,426.00	0.00	0.00	0.00	0.00	-705,426.00	0%
11-9200-9-9120-000	Contingency Fund Transfer	175,115.00	0.00	0.00	0.00	0.00	175,115.00	0%
11-9200-9-9130-000	Contingency Transfer-Reserve	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0%
11-9200-9-9140-000	Transfer to Adult Basic Education Fund	27,400.00	0.00	0.00	0.00	0.00	27,400.00	0%
	<b>Non-Mandatory Transfer Total</b>	<b>452,911.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-452,911.00</b>	<b>0%</b>
	<b>General Fund Total</b>	<b>11,207,300.57</b>	<b>9,768.72</b>	<b>376,584.06</b>	<b>786,764.33</b>	<b>1,163,348.39</b>	<b>10,043,952.18</b>	<b>10%</b>
12-1205-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-5-5200-626	Management/Marketing-Webber	40,162.00	0.00	0.00	0.00	0.00	40,162.00	0%
12-1205-5-5910-000	Social Security	3,505.00	0.00	0.00	0.00	0.00	3,505.00	0%
12-1205-5-5950-000	Fringe Benefits	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0%
12-1205-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	0.00	0.00	300.00	0%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1205-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-6-6110-000	Postage	5.00	0.00	0.00	0.00	0.00	5.00	0%
12-1205-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-6-6260-000	Conference	30.00	0.00	0.00	0.00	0.00	30.00	0%
12-1205-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-6-6430-000	Copier Lease/Rental	85.00	0.00	0.00	0.00	0.00	85.00	0%
12-1205-7-7000-000	Instructional Supplies	10.00	0.00	0.00	0.00	0.00	10.00	0%
12-1205-7-7010-000	Office Supplies	20.00	0.00	0.00	0.00	0.00	20.00	0%
12-1205-7-7070-000	Food	305.00	0.00	0.00	0.00	0.00	305.00	0%
12-1205-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Marketing Total</b>	<b>45,622.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,622.00</b>	<b>0%</b>
12-1210-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-5-5200-608	Business-Halstead	51,553.00	0.00	0.00	0.00	0.00	51,553.00	0%
12-1210-5-5210-000	Faculty Salary (PT)	27,938.00	0.00	0.00	1,200.00	1,200.00	26,738.00	4%
12-1210-5-5220-000	Faculty Salary (Overload)	10,986.00	0.00	0.00	0.00	0.00	10,986.00	0%
12-1210-5-5910-000	Social Security	9,390.00	0.00	0.00	51.35	51.35	9,338.65	1%
12-1210-5-5950-000	Fringe Benefits	6,539.00	0.00	0.00	0.00	0.00	6,539.00	0%
12-1210-5-5951-000	Fringe Benefits-403(b) Match	150.00	0.00	0.00	0.00	0.00	150.00	0%
12-1210-6-6010-000	Travel	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1210-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-6-6110-000	Postage	10.00	0.00	0.00	0.00	0.00	10.00	0%
12-1210-6-6120-000	Printing	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1210-6-6130-000	Advertising	150.00	0.00	0.00	0.00	0.00	150.00	0%
12-1210-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-6-6320-000	Telephone	10.00	0.00	0.00	0.00	0.00	10.00	0%
12-1210-6-6410-000	Lease/Rental	1,657.20	0.00	0.00	0.00	0.00	1,657.20	0%
12-1210-6-6430-000	Copier Lease/Rental	400.00	0.00	0.00	0.00	0.00	400.00	0%
12-1210-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-6-6820-000	Dues/Memberships	2,240.00	0.00	0.00	0.00	0.00	2,240.00	0%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1210-7-7000-000	Instructional Supplies	250.00	0.00	0.00	0.00	0.00	250.00	0%
12-1210-7-7010-000	Office Supplies	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1210-7-7070-000	Food	300.00	0.00	0.00	0.00	0.00	300.00	0%
12-1210-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Accounting/Business Total</b>	<b>111,773.20</b>	<b>0.00</b>	<b>0.00</b>	<b>1,251.35</b>	<b>1,251.35</b>	<b>110,521.85</b>	<b>1%</b>
12-1211-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-5-5200-611	Computer Science-Devoe	47,987.00	0.00	0.00	0.00	0.00	47,987.00	0%
12-1211-5-5200-622	Math/Computer Science-Babb	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-5-5910-000	Social Security	4,200.00	0.00	0.00	0.00	0.00	4,200.00	0%
12-1211-5-5950-000	Fringe Benefits	6,539.28	0.00	0.00	0.00	0.00	6,539.28	0%
12-1211-5-5951-000	Fringe Benefits-403(b) Match	600.00	0.00	0.00	0.00	0.00	600.00	0%
12-1211-6-6110-000	Postage	5.00	0.00	0.00	0.00	0.00	5.00	0%
12-1211-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1211-6-6820-000	Dues/Memberships	595.00	0.00	0.00	0.00	0.00	595.00	0%
12-1211-7-7000-000	Instructional Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1211-7-7010-000	Office Supplies	145.00	0.00	0.00	0.00	0.00	145.00	0%
12-1211-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-8-8510-000	Software	540.00	0.00	0.00	0.00	0.00	540.00	0%
	<b>Computer Total</b>	<b>60,811.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,811.28</b>	<b>0%</b>
12-1215-5-5150-000	Support Salary-New Position	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5150-302	Assist Dir Nursing/Cha-Mallett	62,965.00	0.00	0.00	5,247.08	5,247.08	57,717.92	8%
12-1215-5-5150-468	Support Salary-Monaco	13,173.33	0.00	0.00	1,097.78	1,097.78	12,075.55	8%
12-1215-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-632	Faculty Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-633	Nursing-Lawrence	43,362.00	0.00	0.00	0.00	0.00	43,362.00	0%
12-1215-5-5200-634	Faculty Salary-Mitchell	29,595.00	0.00	0.00	0.00	0.00	29,595.00	0%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1215-5-5200-635	Faculty Salary-(Shomaker-Vacant)	39,180.00	0.00	0.00	0.00	0.00	39,180.00	0%
12-1215-5-5200-636	Nursing-Roush	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-637	Nursing-(Davis-Vacant)	43,362.00	0.00	0.00	0.00	0.00	43,362.00	0%
12-1215-5-5200-640	Nursing-Carpenter	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-653	Nursing-Varner-Lee	41,618.00	0.00	0.00	0.00	0.00	41,618.00	0%
12-1215-5-5200-654	Nursing-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-665	Sim Clinician-Cha-Carpenter	50,292.00	0.00	0.00	0.00	0.00	50,292.00	0%
12-1215-5-5200-670	Nursing-Kessler	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-674	Faculty Salary-Chanute	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5210-000	Faculty Salary (PT)	106,450.00	0.00	0.00	0.00	0.00	106,450.00	0%
12-1215-5-5220-000	Faculty Salary (Overload)	18,560.00	0.00	0.00	2,092.00	2,092.00	16,468.00	11%
12-1215-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5300-539	Admin Assist Nursing-Hamm	27,227.20	0.00	0.00	2,094.41	2,094.41	25,132.79	8%
12-1215-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5910-000	Social Security	31,740.00	0.00	0.00	880.43	880.43	30,859.57	3%
12-1215-5-5950-000	Fringe Benefits	65,730.24	0.00	0.00	1,939.54	1,939.54	63,790.70	3%
12-1215-5-5951-000	Fringe Benefits-403(b) Match	1,500.00	0.00	0.00	75.00	75.00	1,425.00	5%
12-1215-6-6010-000	Travel	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
12-1215-6-6040-000	Vehicle Mileage	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%
12-1215-6-6110-000	Postage	280.00	0.00	0.00	0.00	0.00	280.00	0%
12-1215-6-6120-000	Printing	120.00	0.00	0.00	0.00	0.00	120.00	0%
12-1215-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6410-000	Lease/Rental	400.00	0.00	0.00	20.87	20.87	379.13	5%
12-1215-6-6430-000	Copier Lease/Rental	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0%
12-1215-6-6480-000	Equipment Repair	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1215-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6650-000	Contract Services	438.00	0.00	0.00	0.00	0.00	438.00	0%
12-1215-6-6690-000	Contract Services-Testing	67,200.00	0.00	0.00	9,360.00	9,360.00	57,840.00	14%
12-1215-6-6800-000	Federal/State Mandates	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6820-000	Dues/Memberships	8,132.00	0.00	50.00	0.00	50.00	8,082.00	1%



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1215-7-7000-000	Instructional Supplies	23,720.00	0.00	4,459.81	8,384.06	12,843.87	10,876.13	54%
12-1215-7-7010-000	Office Supplies	555.00	0.00	91.19	0.20	91.39	463.61	16%
12-1215-7-7040-000	Books	130.18	0.00	0.00	0.00	0.00	130.18	0%
12-1215-7-7070-000	Food	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1215-7-7180-000	Graduation Expense	225.00	0.00	0.00	0.00	0.00	225.00	0%
12-1215-8-8500-000	Equipment	32,200.00	0.00	0.00	0.00	0.00	32,200.00	0%
12-1215-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Nursing-Chanute Total</b>	<b>717,654.95</b>	<b>0.00</b>	<b>4,601.00</b>	<b>31,191.37</b>	<b>35,792.37</b>	<b>681,862.58</b>	<b>5%</b>
12-1216-5-5150-000	Support Salary-New Position	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5150-313	Director Nursing-Covault	85,323.00	0.00	0.00	7,110.25	7,110.25	78,212.75	8%
12-1216-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5200-628	Faculty Salary-King	37,585.00	0.00	0.00	0.00	0.00	37,585.00	0%
12-1216-5-5200-629	Nursing-Wiederholt	46,109.00	0.00	0.00	0.00	0.00	46,109.00	0%
12-1216-5-5200-630	Nursing Lab Coordinator-Callahan	44,118.00	0.00	0.00	0.00	0.00	44,118.00	0%
12-1216-5-5200-631	Nursing-K Snyder	52,054.00	0.00	0.00	0.00	0.00	52,054.00	0%
12-1216-5-5200-632	Nursing-(Rhodes-Vacant)	39,707.00	0.00	0.00	0.00	0.00	39,707.00	0%
12-1216-5-5200-638	Nursing-VanHemert	47,074.00	0.00	0.00	0.00	0.00	47,074.00	0%
12-1216-5-5200-652	Nursing-(Johnston-Vacant)	40,015.00	0.00	0.00	0.00	0.00	40,015.00	0%
12-1216-5-5200-655	Nursing-Bennett	36,716.00	0.00	0.00	0.00	0.00	36,716.00	0%
12-1216-5-5200-664	Sim Clinician-Ott-Haque	39,708.00	0.00	0.00	0.00	0.00	39,708.00	0%
12-1216-5-5200-665	Faculty Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5210-000	Faculty Salary (PT)	159,418.00	0.00	0.00	3,102.40	3,102.40	156,315.60	2%
12-1216-5-5220-000	Faculty Salary (Overload)	27,483.00	0.00	0.00	7,223.88	7,223.88	20,259.12	26%
12-1216-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5300-503	Admin Assist Nursing/Ott-Dix	24,960.00	0.00	0.00	1,920.00	1,920.00	23,040.00	8%
12-1216-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5910-000	Social Security	48,500.00	0.00	0.00	1,512.82	1,512.82	46,987.18	3%
12-1216-5-5910-503	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5950-000	Fringe Benefits	75,424.80	0.00	0.00	1,181.36	1,181.36	74,243.44	2%
12-1216-5-5951-000	Fringe Benefits-403(b) Match	1,200.00	0.00	0.00	50.00	50.00	1,150.00	4%
12-1216-6-6010-000	Travel	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1217-6-6690-001	Do Not Use	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Nursing-Independence Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-1218-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-5-5150-412	Asst Dir HIT-Savage	34,633.00	0.00	0.00	2,886.08	2,886.08	31,746.92	8%
12-1218-5-5210-000	Faculty Salary (PT)	25,000.00	0.00	0.00	1,175.00	1,175.00	23,825.00	5%
12-1218-5-5910-000	Social Security	3,120.00	0.00	0.00	317.38	317.38	2,802.62	10%
12-1218-5-5950-000	Fringe Benefits	8,291.28	0.00	0.00	583.18	583.18	7,708.10	7%
12-1218-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	25.00	25.00	-25.00	
12-1218-6-6010-000	Travel	425.00	0.00	0.00	0.00	0.00	425.00	0%
12-1218-6-6040-000	Vehicle Mileage	425.00	0.00	0.00	0.00	0.00	425.00	0%
12-1218-6-6110-000	Postage	190.00	0.00	0.00	0.94	0.94	189.06	0%
12-1218-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6430-000	Copier Lease/Rental	312.88	0.00	0.00	0.00	0.00	312.88	0%
12-1218-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6820-000	Dues/Memberships	275.00	0.00	0.00	0.00	0.00	275.00	0%
12-1218-7-7000-000	Instructional Supplies	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0%
12-1218-7-7010-000	Office Supplies	167.12	0.00	0.00	1.61	1.61	165.51	1%
12-1218-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Medical Assistant Total</b>	<b>77,839.28</b>	<b>0.00</b>	<b>0.00</b>	<b>4,989.19</b>	<b>4,989.19</b>	<b>72,850.09</b>	<b>6%</b>
12-1219-5-1000-000	Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-5-5150-409	Dir HIT-Smith	54,000.00	0.00	0.00	4,500.00	4,500.00	49,500.00	8%
12-1219-5-5210-000	Faculty Salary (PT)	35,000.00	0.00	0.00	600.00	600.00	34,400.00	2%





## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1225-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1225-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1225-6-6430-000	Copier Lease/Rental	315.00	0.00	0.00	0.00	0.00	315.00	0%
12-1225-6-6480-000	Equipment Repair	80.00	0.00	0.00	0.00	0.00	80.00	0%
12-1225-6-6650-000	Contract Services	175.00	0.00	0.00	0.00	0.00	175.00	0%
12-1225-6-6820-000	Dues/Memberships	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1225-7-7000-000	Instructional Supplies	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1225-7-7010-000	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1225-8-8500-000	Equipment	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
	<b>Court Reporting Total</b>	<b>45,105.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,892.20</b>	<b>2,892.20</b>	<b>42,212.80</b>	<b>6%</b>
12-1235-5-5200-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
12-1235-5-5950-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Jenzabar Provided - Change as Necessary Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-1239-5-5150-421	Coordinator -Knight	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-5-5150-436	Energy Prog Coordinator(1/2)-Knight	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-5-5210-000	Faculty Salary (PT)	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0%
12-1239-5-5910-000	Social Security	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
12-1239-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6310-000	Utilities-Electric	315.00	0.00	0.00	0.00	0.00	315.00	0%
12-1239-6-6311-000	Utilities-Water	80.00	0.00	0.00	0.00	0.00	80.00	0%
12-1239-6-6312-000	Utilities-Sewer	175.00	0.00	0.00	0.00	0.00	175.00	0%
12-1239-6-6313-000	Utilities-Gas	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1239-6-6314-000	Utilities-Trash Pickup	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1239-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1239-6-6650-000	Contract Services	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
12-1239-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-7-7080-000	Apparel	80.00	0.00	0.00	0.00	0.00	80.00	0%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1239-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Energy Management Total</b>	<b>15,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,300.00</b>	<b>0%</b>
12-1240-5-5150-421	Coordinator Construction(9 mo)-Moore	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5200-612	Construction-Forrest	47,987.00	0.00	0.00	0.00	0.00	47,987.00	0%
12-1240-5-5200-673	Instructor Carpentry Lawrence-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5220-000	Faculty Salary (Overload)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5910-000	Social Security	7,440.00	0.00	0.00	0.00	0.00	7,440.00	0%
12-1240-5-5950-000	Fringe Benefits	10,199.28	0.00	0.00	0.00	0.00	10,199.28	0%
12-1240-6-6010-000	Travel	280.12	0.00	0.00	0.00	0.00	280.12	0%
12-1240-6-6040-000	Vehicle Mileage	719.88	0.00	0.00	0.00	0.00	719.88	0%
12-1240-6-6110-000	Postage	20.00	0.00	0.00	0.00	0.00	20.00	0%
12-1240-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6310-000	Utilities-Electric	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6311-000	Utilities-Water	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6312-000	Utilities-Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6313-000	Utilities-Gas	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6314-000	Utilities-Trash Pickup	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6410-000	Lease/Rental	785.37	0.00	0.00	0.00	0.00	785.37	0%
12-1240-6-6430-000	Copier Lease/Rental	369.63	0.00	0.00	0.00	0.00	369.63	0%
12-1240-6-6480-000	Equipment Repair	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1240-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-7-7000-000	Instructional Supplies	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0%
12-1240-7-7010-000	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1240-7-7080-000	Apparel	300.00	0.00	0.00	0.00	0.00	300.00	0%
12-1240-7-7190-000	Construction Project	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Construction Total</b>	<b>71,701.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71,701.28</b>	<b>0%</b>

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12-1241-5-5200-648	Welding LaHarpe-Jordan	47,471.00	0.00	0.00	0.00	0.00	47,471.00	0%
12-1241-5-5200-666	Welding Garnett-Hughes	43,334.00	0.00	0.00	0.00	0.00	43,334.00	0%
12-1241-5-5200-672	Welding Instructor Ottawa-Sprague	40,875.00	0.00	0.00	0.00	0.00	40,875.00	0%
12-1241-5-5200-675	Welding-Chanute	40,162.00	0.00	0.00	0.00	0.00	40,162.00	0%
12-1241-5-5210-000	Faculty Salary (PT)	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0%
12-1241-5-5220-000	Faculty Salary (Overload)	5,525.00	0.00	0.00	0.00	0.00	5,525.00	0%
12-1241-5-5910-000	Social Security	9,154.00	0.00	0.00	0.00	0.00	9,154.00	0%
12-1241-5-5950-000	Fringe Benefits	19,617.84	0.00	0.00	0.00	0.00	19,617.84	0%
12-1241-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6020-000	Team/Student Travel	700.00	0.00	0.00	0.00	0.00	700.00	0%
12-1241-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	0.00	0.00	800.00	0%
12-1241-6-6110-000	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1241-6-6120-000	Printing	75.00	0.00	0.00	0.00	0.00	75.00	0%
12-1241-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6310-000	Utilities-Electric Garnett	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0%
12-1241-6-6311-000	Utilities-Water-Garnett	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0%
12-1241-6-6312-000	Utilities-Sewer-Garnett	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0%
12-1241-6-6313-000	Utilities-Gas-Garnett	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0%
12-1241-6-6314-000	Utilities-Trash Pickup-Garnett	550.00	0.00	0.00	0.00	0.00	550.00	0%
12-1241-6-6320-000	Telephone-	25.00	0.00	0.00	0.00	0.00	25.00	0%
12-1241-6-6410-000	Lease/Rental	900.00	0.00	0.00	0.00	0.00	900.00	0%
12-1241-6-6430-000	Copier Lease/Rental	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1241-6-6480-000	Equipment Repair	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0%
12-1241-7-7000-000	Instructional Supplies	47,000.00	0.00	0.00	0.00	0.00	47,000.00	0%
12-1241-7-7010-000	Office Supplies	300.00	0.00	0.00	0.00	0.00	300.00	0%
12-1241-7-7070-000	Food	250.00	0.00	0.00	0.00	0.00	250.00	0%
12-1241-7-7080-000	Apparel	750.00	0.00	0.00	0.00	0.00	750.00	0%
12-1241-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-8-8500-000	Equipment	4,035.00	0.00	0.00	0.00	0.00	4,035.00	0%
	<b>Welding Total</b>	<b>307,173.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>307,173.84</b>	<b>0%</b>



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1242-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Aerostructures Technology Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-1243-5-5200-668	HVAC-Myers	42,816.00	0.00	0.00	0.00	0.00	42,816.00	0%
12-1243-5-5200-671	Instructor HVAC-Moyer	26,639.00	0.00	0.00	0.00	0.00	26,639.00	0%
12-1243-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1243-5-5910-000	Social Security	2,818.00	0.00	0.00	0.00	0.00	2,818.00	0%
12-1243-5-5950-000	Fringe Benefits	6,539.28	0.00	0.00	0.00	0.00	6,539.28	0%
12-1243-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
12-1243-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	0.00	0.00	800.00	0%
12-1243-6-6110-000	Postage	30.00	0.00	0.00	0.00	0.00	30.00	0%
12-1243-6-6120-000	Printing	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1243-6-6320-000	Telephone	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1243-6-6430-000	Copier Lease/Rental	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0%
12-1243-6-6480-000	Equipment Repair	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1243-7-7000-000	Instructional Supplies	3,834.00	0.00	0.00	0.00	0.00	3,834.00	0%
12-1243-7-7070-000	Food	75.00	0.00	0.00	0.00	0.00	75.00	0%
12-1243-7-7080-000	Apparel	150.00	0.00	0.00	0.00	0.00	150.00	0%
12-1243-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
12-1243-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>HVAC Total</b>	<b>87,751.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>87,751.28</b>	<b>0%</b>
12-1250-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5150-407	Coordinator Allied Health-Rhine	51,917.00	0.00	0.00	4,326.42	4,326.42	47,590.58	8%
12-1250-5-5150-422	Coordinator-Vail	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5200-667	Allied Health Ottawa-Vespestad	39,591.00	0.00	0.00	0.00	0.00	39,591.00	0%
12-1250-5-5200-669	Allied Health Instructor-Vail	39,591.00	0.00	0.00	0.00	0.00	39,591.00	0%
12-1250-5-5210-000	Faculty Salary (PT)	74,000.00	0.00	0.00	8,262.14	8,262.14	65,737.86	11%
12-1250-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5300-501	AA Health Occupations-Burk	12,480.00	0.00	0.00	960.00	960.00	11,520.00	8%
12-1250-5-5300-575	AA Health Occupations-Waymire	12,480.00	0.00	0.00	960.00	960.00	11,520.00	8%

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12-1250-5-5910-000	Social Security	22,304.00	0.00	0.00	1,100.50	1,100.50	21,203.50	5%
12-1250-5-5910-501	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5950-000	Fringe Benefits	26,205.84	0.00	0.00	693.18	693.18	25,512.66	3%
12-1250-5-5951-000	Fringe Benefits-403(b) Match	1,370.00	0.00	0.00	25.00	25.00	1,345.00	2%
12-1250-6-6010-000	Travel	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0%
12-1250-6-6040-000	Vehicle Mileage	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0%
12-1250-6-6110-000	Postage	200.00	0.00	0.00	6.03	6.03	193.97	3%
12-1250-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-6-6410-000	Lease/Rental	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1250-6-6430-000	Copier Lease/Rental	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0%
12-1250-6-6650-000	Contract Services	15,000.00	0.00	0.00	162.00	162.00	14,838.00	1%
12-1250-7-7000-000	Instructional Supplies	6,000.00	0.00	99.40	6.53	105.93	5,894.07	2%
12-1250-7-7010-000	Office Supplies	325.00	0.00	0.00	1.02	1.02	323.98	0%
12-1250-7-7070-000	Food	250.00	0.00	0.00	0.00	0.00	250.00	0%
12-1250-7-7400-000	Allied Health	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-7-7400-001	Out Dist Allied Health Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Allied Health Total</b>	<b>317,713.84</b>	<b>0.00</b>	<b>99.40</b>	<b>16,502.82</b>	<b>16,602.22</b>	<b>301,111.62</b>	<b>5%</b>
12-1251-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1251-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Outreach Continuing Education Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-1253-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1253-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1253-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1253-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1253-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Met Life Grant Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-1255-5-5210-000	Faculty Salary (PT)	5,115.00	0.00	0.00	0.00	0.00	5,115.00	0%











## Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-7000-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Maintenance Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-7002-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Maintenance-Ottawa Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-7050-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Operations Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-7100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Safety and Security Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-7102-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Safety and Security-Ottawa Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-8100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Scholarships Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-9200-9-9120-000	PTE Transfer	705,426.00	0.00	0.00	0.00	0.00	705,426.00	0%
	<b>Non-Mandatory Transfer Total</b>	<b>705,426.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>705,426.00</b>	<b>0%</b>
	<b>Post Secondary Technical Education Fund Total</b>	<b>4,111,667.05</b>	<b>0.00</b>	<b>11,781.00</b>	<b>117,404.92</b>	<b>129,185.92</b>	<b>3,982,481.13</b>	<b>3%</b>
13-1301-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
13-1301-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Jenzabar Provided - Change as Necessary Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
13-1303-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-303	Coordinator ABE NCCC-Clay	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-308	Director Cave-Kettler	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-322	Coordinator ABE-Page	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-325	Instructor ABE Pitt- Collier	28,555.00	0.00	0.00	2,379.58	2,379.58	26,175.42	8%
13-1303-5-5200-326	ABE Instructor ICC-Fossoy	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-327	ABE Instructor NCCC-I Robinson	29,696.00	0.00	0.00	2,473.82	2,473.82	27,222.18	8%
13-1303-5-5200-328	ABE Instructor Ott -Morton	32,608.00	0.00	0.00	2,717.33	2,717.33	29,890.67	8%
13-1303-5-5200-329	ABE Instructor Ott-Lamar	28,555.00	0.00	0.00	2,379.58	2,379.58	26,175.42	8%





Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
13-1303-5-5950-005	Fringe Benefits Transi Coord - Garrett	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5950-006	Fringe Benefits - Instructor - Fossoy	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5950-007	Fringe Benefits Instructor - Steinert	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5950-008	Fringe Benefits Instructor - Bushnell	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5950-009	Fringe Benefits Instructor - Furnish	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5950-010	Fringe Benefits Instructor - Lingerfelt	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5950-011	Fringe Benefits Coordinator - Anderson	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5950-014	Fringe Benefits Instructor-Mills	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5951-002	Fringe Benefits-403(b) Match Lamer	300.00	0.00	0.00	25.00	25.00	275.00	8%
13-1303-5-5951-003	Fringe Benefits-403(b) Match ICC Duft	300.00	0.00	0.00	25.00	25.00	275.00	8%
13-1303-5-5951-005	Fringe Benefits-403(b) Match - Robinson	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6010-000	In-State Travel	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6011-000	Instructional In-State Travel	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6020-000	Student Transportation	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6110-000	Postage & Print	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6130-000	Marketing	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6290-000	Faculty/Staff Development	6,385.00	0.00	0.00	0.00	0.00	6,385.00	0%
13-1303-6-6630-000	Transition	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6650-000	ABE Instructor CCC - Hendryx	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6660-000	Contract Service - Kimsey	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6660-001	Contract Services - Barger (LCC)	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6660-500	ABE-Pittsburg P/T	11,025.00	0.00	0.00	0.00	0.00	11,025.00	0%
13-1303-6-6660-501	ABE-Fort Scott P/T	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-6-6720-000	Maintenance & Repair of Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-7-7000-000	Contract Services FICA Admin Asst-Kimsey	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-7-7000-001	Contract Services FICA Instr - Hendryx	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-7-7000-002	Contract Services Fringe Instret-Hendryx	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-7-7010-000	Instructional Supplies	157.00	0.00	0.00	0.00	0.00	157.00	0%
13-1303-7-7070-000	Advisory Board	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-8-8500-000	Instructional Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Federal Funds Total</b>	<b>219,225.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,951.40</b>	<b>17,951.40</b>	<b>201,273.60</b>	<b>8%</b>















## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
14-1440-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Mid-America Manufacturing Tech (MAMTC) Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Adult Supplementary Education Fund Total</b>	<b>54,494.00</b>	<b>0.00</b>	<b>1,813.10</b>	<b>0.00</b>	<b>1,813.10</b>	<b>52,680.90</b>	<b>3%</b>
16-9500-5-5150-000	Support Salary	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
16-9500-5-5150-304	Dir Residential Life-Al Oullette	37,856.00	0.00	0.00	4,454.88	4,454.88	33,401.12	12%
16-9500-5-5150-405	Asst Dir Res Life-Hecker	21,310.57	0.00	0.00	4,809.41	4,809.41	16,501.16	23%
16-9500-5-5150-469	Coord Res Life (PT)	11,000.00	0.00	0.00	0.00	0.00	11,000.00	0%
16-9500-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5500-000	Maintenance Salary	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5500-516	Lead Custodian-Anderson	27,976.00	0.00	0.00	2,152.00	2,152.00	25,824.00	8%
16-9500-5-5520-000	Maintenance Salary (OT)	500.00	0.00	0.00	0.00	0.00	500.00	0%
16-9500-5-5900-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5910-000	Social Security	6,779.00	0.00	0.00	888.01	888.01	5,890.99	13%
16-9500-5-5910-516	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5950-000	Fringe Benefits	19,617.84	0.00	0.00	488.18	488.18	19,129.66	2%
16-9500-5-5951-000	Fringe Benefits-403(b) Match	600.00	0.00	0.00	50.00	50.00	550.00	8%
16-9500-6-6000-000	Entertainment	21,860.00	0.00	23,427.64	4,687.98	28,115.62	-6,255.62	129%
16-9500-6-6010-000	Travel	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0%
16-9500-6-6040-000	Vehicle Mileage	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
16-9500-6-6110-000	Postage	500.00	0.00	0.00	73.32	73.32	426.68	15%
16-9500-6-6210-000	Insurance-Building	11,000.00	0.00	0.00	7,725.00	7,725.00	3,275.00	70%
16-9500-6-6260-000	Conference	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0%
16-9500-6-6310-000	Utilities-Electric	0.00	93.81	0.00	93.81	93.81	-93.81	
16-9500-6-6311-000	Utilities-Water	0.00	7.00	0.00	7.00	7.00	-7.00	
16-9500-6-6312-000	Utilities-Sewer	0.00	37.91	0.00	37.91	37.91	-37.91	
16-9500-6-6313-000	Utilities-Gas	0.00	10.00	0.00	10.00	10.00	-10.00	
16-9500-6-6314-000	Utilities-Trash Pickup	8,000.00	577.70	0.00	626.90	626.90	7,373.10	8%
16-9500-6-6315-000	Fire Protection	0.00	5.00	0.00	5.00	5.00	-5.00	
16-9500-6-6320-000	Telephone	1,600.00	0.00	0.00	118.42	118.42	1,481.58	7%



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
17-9300-5-5310-576	Bookstore Clerk (PT) 10 Mo-Burton	20,796.00	0.00	0.00	666.00	666.00	20,130.00	3%
17-9300-5-5310-577	Bookstoe Clerk (PT) 12 Mo-Klaassen	11,960.00	0.00	0.00	1,006.25	1,006.25	10,953.75	8%
17-9300-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-5-5400-000	Student Salary	9,200.00	0.00	0.00	1,061.60	1,061.60	8,138.40	12%
17-9300-5-5900-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-5-5910-000	Social Security	13,170.00	0.00	0.00	438.97	438.97	12,731.03	3%
17-9300-5-5950-000	Fringe Benefits	6,539.28	0.00	0.00	488.18	488.18	6,051.10	7%
17-9300-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	25.00	25.00	275.00	8%
17-9300-6-6010-000	Travel	500.00	0.00	0.00	0.00	0.00	500.00	0%
17-9300-6-6040-000	Vehicle Mileage	1,050.00	0.00	0.00	0.00	0.00	1,050.00	0%
17-9300-6-6110-000	Postage	575.00	0.00	0.00	0.00	0.00	575.00	0%
17-9300-6-6130-000	Advertising	75.00	0.00	0.00	0.00	0.00	75.00	0%
17-9300-6-6131-000	Advertising-Promos	850.00	0.00	0.00	0.00	0.00	850.00	0%
17-9300-6-6260-000	Conference	700.00	0.00	0.00	0.00	0.00	700.00	0%
17-9300-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-6-6430-000	Copier Lease/Rental	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0%
17-9300-6-6650-000	Contract Services	10,450.00	40.00	0.00	40.00	40.00	10,490.00	-0%
17-9300-6-6820-000	Dues/Memberships	425.00	0.00	0.00	0.00	0.00	425.00	0%
17-9300-7-7010-000	Office Supplies	1,300.00	0.00	12.90	37.14	50.04	1,249.96	4%
17-9300-7-7190-000	Other	500.00	0.00	0.00	3.94	3.94	496.06	1%
17-9300-7-7191-000	Other-book donations	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0%
17-9300-7-7410-000	Cost of Goods Sold-Books	520,000.00	0.00	60,680.98	50,351.58	111,032.56	408,967.44	21%
17-9300-7-7410-001	Cost of Goods Sold-Books BK Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7410-002	Cost of Goods Sold-Books BR Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7420-000	Cost of Goods Sold-Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7430-000	Cost of Goods Sold-Miscellaneous	13,000.00	0.00	989.23	148.52	1,137.75	11,862.25	9%
17-9300-7-7440-000	Sales Tax	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0%
17-9300-7-7450-000	Book Buy Back	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-8-8250-000	Facility Improvements	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0%
17-9300-8-8500-000	Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0%









































Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3229-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7380-000	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7380-001	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Student Support Year Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3240-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-5-5150-336	Dir Youth Activities Project-Nunn	45,233.00	0.00	0.00	3,769.42	3,769.42	41,463.58	8%
32-3240-5-5150-466	Youth Activities Coordinator-Ramsey	15,490.00	0.00	0.00	1,290.83	1,290.83	14,199.17	8%
32-3240-5-5910-000	Social Security	0.00	0.00	0.00	393.44	393.44	-393.44	
32-3240-5-5950-000	Fringe Benefits	0.00	0.00	0.00	588.18	588.18	-588.18	
32-3240-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6140-000	Communications	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-6-6410-000	Lease/Rental	0.00	0.00	0.00	575.00	575.00	-575.00	
32-3240-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Heartland Works Youth Activities Grant Total</b>	<b>60,723.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,616.87</b>	<b>6,616.87</b>	<b>54,106.13</b>	<b>11%</b>
32-3241-5-5150-000	Support Salary	0.00	0.00	0.00	1,182.50	1,182.50	-1,182.50	
32-3241-5-5910-000	Social Security	0.00	0.00	0.00	90.46	90.46	-90.46	
32-3241-7-7290-000	Stipend/Fees	0.00	0.00	2,934.80	0.00	2,934.80	-2,934.80	
	<b>Heartland Works Work Experience 4 Youth Total</b>	<b>0.00</b>	<b>0.00</b>	<b>2,934.80</b>	<b>1,272.96</b>	<b>4,207.76</b>	<b>-4,207.76</b>	







Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3420-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-7-7090-000	Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Talent Search 4 Year 1 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3421-5-5150-315	Director Talent Search-Wiltse	0.00	0.00	0.00	3,373.08	3,373.08	-3,373.08	
32-3421-5-5150-402	Advisor Talent Search (11 mos)-Stoldt	0.00	0.00	0.00	3,089.40	3,089.40	-3,089.40	
32-3421-5-5150-403	Advisor Talent Search (11 mos)-Rose	0.00	0.00	0.00	3,797.83	3,797.83	-3,797.83	
32-3421-5-5300-533	AA Talent Search-Thomas	0.00	0.00	0.00	1,912.00	1,912.00	-1,912.00	
32-3421-5-5400-000	Student Salary	0.00	0.00	0.00	198.88	198.88	-198.88	
32-3421-5-5910-000	Social Security	0.00	0.00	0.00	941.67	941.67	-941.67	
32-3421-5-5950-000	Fringe Benefits	0.00	0.00	0.00	1,952.72	1,952.72	-1,952.72	
32-3421-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	50.00	50.00	-50.00	
32-3421-6-6010-000	Travel	0.00	0.00	722.83	845.00	1,567.83	-1,567.83	
32-3421-6-6020-000	Team/Student Travel	0.00	0.00	2,006.50	5,979.00	7,985.50	-7,985.50	
32-3421-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3421-6-6110-000	Postage	0.00	0.00	0.00	0.47	0.47	-0.47	
32-3421-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3421-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3421-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3421-7-7090-000	Supplies & Materials	0.00	0.00	833.20	7.09	840.29	-840.29	







































## Neosho Community College

August 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	August 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3827-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6210-000	Insurance-Building	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6230-000	Insurance-Auto	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Health Occupations R3 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3828-5-5200-612	Faculty Salary-Craig Knight	0.00	0.00	0.00	0.00	0.00	0.00	
32-3828-5-5200-648	Welding Coordinator (9mo) W. Jordan	0.00	0.00	0.00	0.00	0.00	0.00	
32-3828-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>USDA Rural Business Opportunity (RBOG) Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Grant Funds Total</b>	<b>724,984.75</b>	<b>0.00</b>	<b>20,422.53</b>	<b>76,769.16</b>	<b>97,191.69</b>	<b>627,793.06</b>	<b>13%</b>
	<b>Report Total</b>	<b>19,093,596.34</b>	<b>12,640.53</b>	<b>569,362.38</b>	<b>1,135,209.59</b>	<b>1,704,571.97</b>	<b>17,389,024.37</b>	<b>9%</b>

**REVENUE REPORT**  
**Neosho Community College**  
**July 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				July 2018	YTD/Budget
11-0100-4-4010-000	Student Tuition-Academic	2,056,056.00	814.89	814.89	0.04
11-0100-4-4030-000	Student Tuition Test Out Fee	3,000.00	95.00	95.00	3.17
11-0100-4-4040-000	Student Tuition	0.00	0.00	0.00	0.00
11-0100-4-4070-000	Course Fees-Academic	36,000.00	0.00	0.00	0.00
11-0100-4-4090-000	Agency Student Fees	1,786,593.00	0.00	0.00	0.00
11-0100-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
11-0100-4-4210-000	Credit Hour-State Aid-Non-Tiered	1,494,940.00	0.00	0.00	0.00
11-0100-4-4250-000	Out-District-State Aid-Academic	0.00	0.00	0.00	0.00
11-0100-4-4270-000	LAVTR	0.00	0.00	0.00	0.00
11-0100-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
11-0100-4-4290-000	General State Aid-Non-Tiered Course	0.00	0.00	0.00	0.00
11-0100-4-4300-000	Out-District Tuition Off-Set	0.00	0.00	0.00	0.00
11-0100-4-4310-000	Out-District County Aid	0.00	0.00	0.00	0.00
11-0100-4-4410-000	Ad Valorem Property tax July-December	100,000.00	0.00	0.00	0.00
11-0100-4-4420-000	Ad Valorem Property Tax January-June	2,186,019.00	0.00	0.00	0.00
11-0100-4-4430-000	Motor Vehicle Property Tax July-December	227,770.00	0.00	0.00	0.00
11-0100-4-4440-000	Delinquent Taxes	84,220.00	0.00	0.00	0.00
11-0100-4-4450-000	In Lieu IRB	0.00	0.00	0.00	0.00
11-0100-4-4460-000	Motor Vehicle Property Tx January-June	345,871.00	0.00	0.00	0.00
11-0100-4-4480-000	No Funds Warrant	0.00	0.00	0.00	0.00
11-0100-4-4490-000	Recreational Vehicle Tax July-December	2,225.00	0.00	0.00	0.00
11-0100-4-4500-000	Recreational Vehicle Tax January-June	4,710.00	0.00	0.00	0.00
11-0100-4-4510-000	16/20M Tax July-December	560.00	0.00	0.00	0.00
11-0100-4-4520-000	16/20M Tax January-June	18,785.00	0.00	0.00	0.00
11-0100-4-4530-000	Rental MV Exise Tax	245.00	0.00	0.00	0.00
11-0100-4-4550-000	CVT Property Tax	42,105.00	0.00	0.00	0.00
11-0100-4-4720-000	Facilities Use	3,000.00	100.00	100.00	3.33
11-0100-4-4750-000	Commissions	8,350.00	54.83	54.83	0.66
11-0100-4-4790-000	Stimulus Funds	0.00	0.00	0.00	0.00
11-0100-4-4810-000	Interest	4,600.00	0.00	0.00	0.00
11-0100-4-4830-000	Reimbursement	8,400.00	0.00	0.00	0.00
11-0100-4-4840-000	Miscellaneous	121,000.00	5,138.23	5,138.23	4.25
11-0100-4-4850-000	Contract Services	0.00	0.00	0.00	0.00
11-0100-4-4870-000	Grant Indirect Costs	73,255.00	0.00	0.00	0.00
11-0100-4-4880-000	Sale of Surplus Property	13,550.00	0.00	0.00	0.00
11-0100-4-4890-000	Custom Training	0.00	0.00	0.00	0.00
11-0100-4-4900-000	Overpayments	0.00	0.00	0.00	0.00
11-0100-4-4930-000	Gifts	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**July 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				July 2018	YTD/Budget
11-0100-4-4950-000	Transfer In	24,000.00	0.00	0.00	0.00
	TOTAL	8,645,254.00	6,202.95	6,202.95	0.00
12-0200-4-4020-000	Student Tuition-PTE	1,283,567.00	140.00	140.00	0.01
12-0200-4-4030-000	Student Tuition Test Out Fee	0.00	35.00	35.00	0.00
12-0200-4-4040-000	SB 155 Tuition for Tech Ed	836,258.00	0.00	0.00	0.00
12-0200-4-4080-000	Course Fees-Vocational	596,560.00	0.00	0.00	0.00
12-0200-4-4090-000	Agency Student Fees	67,490.00	0.00	0.00	0.00
12-0200-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
12-0200-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
12-0200-4-4290-000	Tiered Techinal Education State Aid	1,327,792.00	0.00	0.00	0.00
12-0200-4-4410-000	Ad Valorem Property tax July-December	0.00	0.00	0.00	0.00
12-0200-4-4440-000	Delinquent Taxes	0.00	0.00	0.00	0.00
12-0200-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
12-0200-4-4850-000	Contract Services	0.00	0.00	0.00	0.00
12-0200-4-4930-000	Gifts	0.00	0.00	0.00	0.00
12-0200-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
	TOTAL	4,111,667.00	175.00	175.00	0.00
13-0300-4-4070-000	Course Fees-Academic	19,000.00	474.00	474.00	2.49
13-0300-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
13-0300-4-4110-000	Federal Grants and Contracts	219,225.00	0.00	0.00	0.00
13-0300-4-4280-000	State Grants & Contracts	75,768.00	0.00	0.00	0.00
13-0300-4-4410-000	Ad Valorem Property tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4420-000	Ad Valorem Property Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4430-000	Motor Vehicle Property Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4440-000	Delinquent Taxes	0.00	0.00	0.00	0.00
13-0300-4-4450-000	In Lieu IRB	0.00	0.00	0.00	0.00
13-0300-4-4460-000	Motor Vehicle Property Tx January-June	0.00	0.00	0.00	0.00
13-0300-4-4470-000	Local Funds	160,645.00	0.00	0.00	0.00
13-0300-4-4490-000	Recreational Vehicle Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4500-000	Recreational Vehicle Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4510-000	16/20M Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4520-000	16/20M Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4530-000	Rental MV Exise Tax	0.00	0.00	0.00	0.00
13-0300-4-4550-000	M&E Property Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4830-000	Reimbursement	0.00	0.00	0.00	0.00
13-0300-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
13-0300-4-4850-000	Contract Services	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**July 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				July 2018	YTD/Budget
13-0300-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
	TOTAL	474,638.00	474.00	474.00	0.00
14-0400-4-4070-000	Course Fees-Academic	54,494.00	38.00	38.00	0.07
14-0400-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
14-0400-4-4891-000	Custom Training-AE Better World Ottawa	0.00	0.00	0.00	0.00
14-0400-4-4892-000	Custom Training-MAMTC	0.00	0.00	0.00	0.00
	TOTAL	54,494.00	38.00	38.00	0.00
16-0883-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
16-0883-4-4710-000	Room and Board	1,385,000.00	0.00	0.00	0.00
16-0883-4-4740-000	Dorm Damages	0.00	0.00	0.00	0.00
16-0883-4-4750-000	Commissions	8,000.00	0.00	0.00	0.00
16-0883-4-4810-000	Interest	25.00	0.00	0.00	0.00
16-0883-4-4840-000	Miscellaneous	48,850.00	0.00	0.00	0.00
16-0883-4-4910-000	Laundry Fee	0.00	0.00	0.00	0.00
16-0883-4-4920-000	Dormitory Application Fee	43,125.00	9,375.00	9,375.00	21.74
16-0883-4-4930-000	Safe Rental Fee	15,000.00	3,773.00	3,773.00	25.15
	TOTAL	1,500,000.00	13,148.00	13,148.00	0.01
17-0881-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
17-0881-4-4700-000	Bookstore Rental-Books	300,120.00	0.00	0.00	0.00
17-0881-4-4730-000	Bookstore Sales Books	481,465.00	200.29	200.29	0.04
17-0881-4-4731-000	Bookstore Book Fines	1,000.00	166.00	166.00	16.60
17-0881-4-4740-000	Dorm Damages	0.00	0.00	0.00	0.00
17-0881-4-4770-000	Bookstore Sales-Apparel	19,000.00	2,500.36	2,500.36	13.16
17-0881-4-4772-000	Bookstore Sales-Apparel Chanute	27,200.00	1,313.59	1,313.59	4.83
17-0881-4-4830-000	Reimbursement	0.00	0.00	0.00	0.00
17-0881-4-4840-000	Bookstore Sales-Miscellaneous	25,500.00	538.27	538.27	2.11
17-0881-4-4841-000	Bookstore Sales Tax	25,500.00	531.25	531.25	2.08
17-0881-4-4842-000	Bookstore Sales-Miscellaneous Chanute	20,000.00	595.93	595.93	2.98
17-0881-4-4880-000	Bookstore Sales-Surplus textbooks	500.00	25.24	25.24	5.05
17-9300-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
	TOTAL	900,285.00	5,870.93	5,870.93	0.01
32-3001-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3002-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3003-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3004-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3005-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3006-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3007-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**July 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				July 2018	YTD/Budget
32-3010-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3013-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3014-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3015-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3016-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3017-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3019-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3020-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3021-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3022-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3023-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3024-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3025-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3026-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3027-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3028-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3029-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3030-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3031-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3032-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3033-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3034-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3035-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3036-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3037-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3038-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3040-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3200-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3200-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
32-3201-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3202-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3203-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3204-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3205-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3206-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3207-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3208-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3215-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**July 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				July 2018	YTD/Budget
32-3216-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3221-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3222-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3223-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3224-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3225-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3226-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3227-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3228-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3229-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3240-4-4280-000	State Grants & Contracts	0.00	22,449.87	22,449.87	0.00
32-3241-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3260-4-4110-000	Federal Grants and Contracts	0.00	10,662.79	10,662.79	0.00
32-3262-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3264-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3265-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3267-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3270-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3275-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3276-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3420-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3421-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3422-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3423-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3424-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3425-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3426-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3427-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3428-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3550-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3551-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3554-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
32-3556-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3561-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3562-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3565-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3565-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3566-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00



**REVENUE REPORT**  
**Neosho Community College**  
**July 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				July 2018	YTD/Budget
32-3570-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3571-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3571-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3571-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
32-3572-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3572-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3721-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3722-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3723-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3724-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3725-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3726-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3727-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3728-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3729-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3800-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3801-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3802-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3803-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3804-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3805-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3825-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3826-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3827-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3828-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
	TOTAL	0.00	11,787.08	11,787.08	0.00
<b>Report Total</b>	<b>TOTAL</b>	-15,686,338.00	37,695.96	37,695.96	0.00

**TREASURER'S MONTHLY FINANCIAL STATEMENT**  
**NEOSHO COUNTY COMMUNITY COLLEGE**  
**For the Period July 1, 2018 to July 31, 2018**

FUND	FUND DESCRIPTION	BEGINNING BALANCE 6/30/2018	RECEIPTS JULY	JOURNAL ENTRIES JULY	DISBURSEMENTS JULY	ENDING BALANCE 7/31/2018
02	Postsecondary Technical Education Reserve	265,875.09	15,352.74	0.00	-30.00	281,197.83
07	Petty Cash Fund	1,076.80	0.00	0.00	0.00	1,076.80
08	General Fund Deferred Maintenance	32,451.16	10.00	0.00	-785.96	31,675.20
09	General Fund Equipment Reserve	253,897.91	0.00	1,009.68	0.00	254,907.59
10	General Fund Unencumbered Fund Balance	1,700,000.00	0.00	0.00	0.00	1,700,000.00
11	General Fund	829,564.44	95,692.64	512.86	-513,880.43	411,889.51
12	Postsecondary Technical Education Fund	854,217.11	102,749.86	-704.62	-110,308.00	845,954.35
13	Adult Basic Education Fund	-11,764.76	474.00	-0.47	-31,423.62	-42,714.85
14	Adult Supplementary Education Fund	45,546.12	38.00	0.00	0.00	45,584.12
16	Residence Hall/Student Union Fund	2,038,948.13	60,087.44	-84.06	-33,908.76	2,065,042.75
17	Bookstore Fund	956,315.23	32,266.95	278.18	-32,103.58	956,756.78
21	College Workstudy Fund	5,015.18	0.00	0.00	0.00	5,015.18
22	SEOG Grant Fund	0.00	0.00	0.00	0.00	0.00
24	Pell Grant Fund	402.00	4,133.00	0.00	-4,872.00	-337.00
25	Student Loans Fund	0.00	66,308.00	0.00	-66,308.00	0.00
32	Grant Funds	38,615.23	24,391.59	-691.10	-64,487.68	-2,171.96
51	Library Bequest Fund	1,029.96	0.00	0.00	0.00	1,029.96
52	Snyder Chapel Fund	205.64	0.00	0.00	0.00	205.64
65	Student Union Revenue Bond Reserve	59,227.53	0.00	0.00	0.00	59,227.53
70	Agency Funds	975,908.59	210,736.26	-473.47	-65,826.73	1,120,344.65
90	Payroll Clearing Fund		0.00	0.00		0.00
	<b>TOTALS</b>	<b>\$8,046,531.36</b>	<b>\$612,240.48</b>	<b>-\$153.00</b>	<b>-\$923,934.76</b>	<b>\$7,734,684.08</b>
	Checking Accounts					\$4,661,622.01
	Investments					\$3,071,462.07
	Cash on Hand					\$1,600.00
	Total					\$7,734,684.08

# PRESIDENT'S REPORT

AUGUST 13, 2018

Trustees,

Thank you for your continued service to this institution and its mission. Here are a few items of interest for this month.

## ENROLLMENT

Right now enrollment is fluctuating wildly due to the large number of last minute enrolling combined with the “drops for no-pay” that are happening simultaneously. Right now with one week to go before opening day the college is up 14% for fall, but that is subject to change. In fall 2017 we had 17,211 credit hours vs. 15,900 today. Overall the college is up 12.07% for the year.

### SUMMER SEMESTER 2018

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2017	10	8-13-17	521	2291	
TOTAL	2018	10	8-13-18	529	2293	.09%
CHANUTE	2017	10	8-13-17	76	243	
CHANUTE	2018	10	8-13-18	100	329	35.39%
OTTAWA	2017	10	8-13-17	64	213	
OTTAWA	2018	10	8-13-18	67	208	-2.35%
ONL	2017	10	8-13-17	318	1173	
ONL	2018	10	8-13-18	298	1175	.17%
ODO	2017	10	8-13-17	14	84	
ODO	2018	10	8-13-18	13	78	-7.14%
IDO	2017	10	8-13-17	16	32	
IDO	2018	10	8-13-18	28	56	75%
HYBRID	2017	10	8-13-17	142	546	
HYBRID	2018	10	8-13-18	99	447	-18.13%

FALL SEMESTER 2018

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2017	30	8-13-17	1406	13942	
TOTAL	2018	30	8-13-18	1582	15900	14.04%
CHANUTE	2017	30	8-13-17	499	5251	
CHANUTE	2018	30	8-13-18	528	5851	11.43%
OTTAWA	2017	30	8-13-17	440	3119	
OTTAWA	2018	30	8-13-18	489	3281	5.19%
ONL	2017	30	8-13-17	658	3137	
ONL	2018	30	8-13-18	687	3382	7.81%
ODO	2017	30	8-13-17	78	571	
ODO	2018	30	8-13-18	210	1224	114.36%
IDO	2017	30	8-13-17	193	1041	
IDO	2018	30	8-13-18	215	1451	39.39%
HYBRID	2017	30	8-13-17	228	823	
HYBRID	2018	30	8-13-18	207	711	-13.61%

RE-CENTERING DISCUSSION

NCCC continues to push equalization of the state aid paid to the two-year colleges as opposed to the “proviso” that freezes the state aid at past levels. KBOR and the KACCT discussing adding an item the yearly legislative ask to fully fund the two-year college funding formula for FY 2020 and 2021. If this occurs NCCC would receive significant additional funding if enrollment remains the same. We would no longer have to press for re-centering as we would be fully funded. The likelihood of new money coming to the colleges is unknown due to the economy, the impending election in November, and the Kansas Legislature’s response to the Supreme Court’s ruling on the K-12 lawsuit. However, here is a possible scenario based on fully funding the formula:

Postsecondary Tiered Technical State Aid						Non-Tiered Course Credit Hour Grant						Total Impact	
Institution Name	KBOR Calculated State Share In-District	KBOR Calculated State Share Out-District	KBOR Calculated State Share Total	2018 Base	*Funding Needed to Close GAP	Institutional GAP %	KBOR Calculated State Share In-District	KBOR Calculated State Share Out-District	KBOR Calculated State Share Total	2018 Base	*Funding Needed to Close GAP		Institutional GAP %
Allen County CC	\$41,220	\$626,921	\$668,141	\$1,274,575	(\$606,434)	*	\$235,826	\$4,187,528	\$4,423,354	\$3,334,484	\$1,088,870	24.60%	\$482,436
Barton County CC	\$352,211	\$2,735,263	\$3,087,474	\$3,379,015	(\$291,541)	*	\$585,112	\$7,130,961	\$7,716,073	\$4,219,418	\$3,496,655	45.30%	\$3,205,114
Butler CC	\$593,945	\$4,744,687	\$5,338,632	\$4,042,275	\$1,296,357	24.30%	\$1,952,732	\$12,824,884	\$14,777,616	\$10,121,710	\$4,655,906	31.50%	\$5,952,263
Cloud County CC	\$64,957	\$990,070	\$1,055,027	\$1,309,962	(\$254,935)	*	\$212,341	\$2,996,076	\$3,208,417	\$2,941,139	\$267,278	8.30%	\$12,343
Coffeyville CC	\$259,638	\$682,319	\$941,957	\$1,172,753	(\$230,796)	*	\$445,240	\$839,360	\$1,284,600	\$1,726,932	(\$442,332)	*	(\$673,128)
Colby CC	\$109,168	\$1,115,111	\$1,224,279	\$659,186	\$565,093	46.20%	\$179,096	\$1,217,438	\$1,396,534	\$1,307,364	\$89,170	6.40%	\$654,263
Cowley County CC	\$843,338	\$301,642	\$1,144,980	\$2,421,712	(\$1,276,732)	*	\$2,146,407	\$654,652	\$2,801,059	\$4,234,256	(\$1,433,197)	*	(\$2,709,929)
Dodge City CC	\$530,838	\$381,667	\$912,505	\$1,128,501	(\$215,996)	*	\$861,686	\$805,078	\$1,666,764	\$1,451,580	\$215,184	12.90%	(\$812)
Flint Hills Tech Col	\$179,745	\$0	\$1,792,745	\$1,710,829	\$81,916	4.60%	\$706,502	\$0	\$706,502	\$461,868	\$244,634	34.60%	\$326,550
Ft. Scott CC	\$144,455	\$1,047,444	\$1,191,899	\$1,447,767	(\$255,868)	*	\$436,333	\$1,812,920	\$2,249,253	\$1,856,051	\$393,202	17.50%	\$137,334
Garden City CC	\$561,208	\$388,053	\$949,261	\$972,414	(\$23,153)	*	\$1,524,756	\$677,466	\$2,202,222	\$1,623,721	\$578,501	26.30%	\$555,348
Highland CC	\$84,889	\$1,496,668	\$1,581,557	\$1,760,297	(\$178,740)	*	\$128,741	\$4,405,786	\$4,534,527	\$3,824,749	\$709,778	15.70%	\$531,038
Hutchinson CC	\$934,681	\$4,632,538	\$5,567,219	\$3,864,080	\$1,703,139	30.60%	\$1,604,971	\$5,062,695	\$6,667,666	\$4,900,010	\$1,767,656	26.50%	\$3,470,795
Independence CC	\$87,262	\$270,354	\$357,616	\$536,348	(\$178,732)	*	\$412,086	\$1,118,984	\$1,531,070	\$1,372,312	\$158,758	10.40%	(\$19,974)
Johnson County CC	\$5,037,654	\$3,111,967	\$8,149,621	\$6,077,963	\$2,071,658	25.40%	\$11,589,207	\$4,886,100	\$16,475,307	\$14,612,929	\$1,862,378	11.30%	\$3,934,036
Kansas City Kansas CC	\$1,495,889	\$2,788,451	\$4,284,340	\$4,154,629	\$129,711	3.00%	\$2,360,395	\$3,223,606	\$5,584,001	\$5,748,780	(\$164,779)	*	(\$35,068)
Labette CC	\$297,627	\$944,600	\$1,242,227	\$1,084,010	\$158,217	12.70%	\$509,960	\$1,444,907	\$1,954,867	\$1,548,429	\$406,438	20.80%	\$564,655
Manhattan Area Tech Col	\$2,105,194	\$0	\$2,105,194	\$1,813,038	\$292,156	13.90%	\$660,020	\$0	\$660,020	\$431,091	\$228,929	34.70%	\$521,085
Neosho County CC	\$145,510	\$2,161,284	\$2,306,794	\$1,292,172	\$1,014,622	44.00%	\$383,934	\$1,766,133	\$2,150,067	\$1,454,815	\$695,252	32.30%	\$1,709,874
North Central KS Tech Col	\$2,831,584	\$0	\$2,831,584	\$2,669,201	\$162,383	5.70%	\$869,494	\$0	\$869,494	\$717,621	\$151,873	17.50%	\$314,256
Northwest KS Tech Col	\$1,701,887	\$0	\$1,701,887	\$2,080,464	(\$378,577)	*	\$970,998	\$0	\$970,998	\$537,374	\$433,624	44.70%	\$55,047
Pratt CC	\$89,680	\$1,063,586	\$1,153,266	\$1,142,218	\$11,048	1.00%	\$243,299	\$1,160,159	\$1,403,458	\$1,183,980	\$219,478	15.60%	\$230,526
Salina Area Tech Col	\$1,103,885	\$0	\$1,103,885	\$1,826,265	(\$722,380)	*	\$297,375	\$0	\$297,375	\$103,589	\$193,786	65.20%	(\$528,594)
Seward County CC	\$509,017	\$710,294	\$1,219,311	\$1,137,379	\$81,932	6.70%	\$651,053	\$762,500	\$1,413,553	\$1,758,045	(\$344,492)	*	(\$262,560)
Washburn Institute of Tech	\$3,876,770	\$0	\$3,876,770	\$2,565,704	\$1,311,066	33.80%	\$415,044	\$0	\$415,044	\$160,221	\$254,823	61.40%	\$1,565,889
Wichita Area Tech Col	\$7,357,584	\$0	\$7,357,584	\$4,446,165	\$2,911,419	39.60%	\$4,031,978	\$0	\$4,031,978	\$1,804,008	\$2,227,970	55.30%	\$5,139,389
Total	\$32,952,836	\$30,192,919	\$63,145,755	\$55,968,922	\$7,176,833		\$34,414,586	\$56,977,233	\$91,391,819	\$73,436,476	\$17,955,343		\$25,132,176
Total GAP Amount w/No Institution Funding Losses					\$11,790,717						\$20,340,143		

**Notes**

- \* Funding Needed to Close GAP = KBOR Calculated State Share Total minus State Distribution
- \* 2012 New Funding Distribution Methodology
- \* These projections are estimates only and will change based on future changes to student enrollments, types of classes, and course cost changes in the model.
- \* The projections account for the additional state appropriations by the 2018 Legislature, but no additional funds.
- \* The projections include submitted data from Cowley which are known to be inaccurate.

## HLC ASSURANCE ARGUMENT

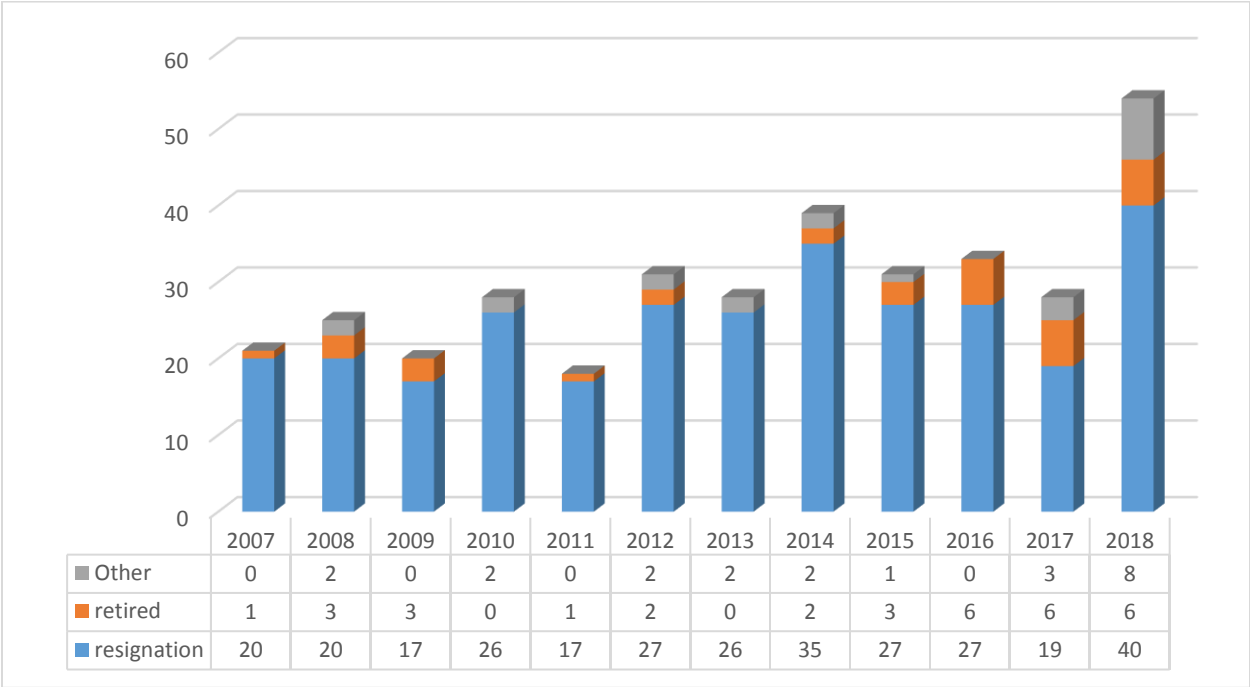
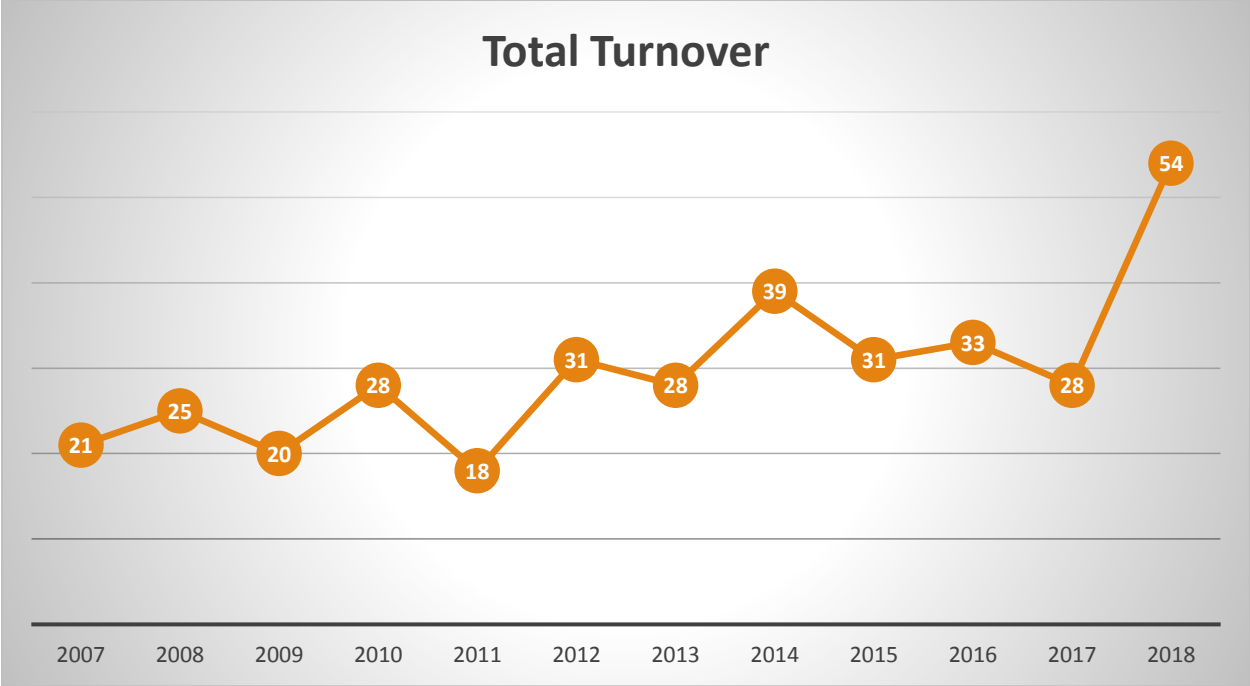
We submitted our year four argument before the deadline on July 23<sup>rd</sup> and it is currently in the hands of the reviewers. They have forwarded a few questions for us, but not many. The feedback we have gotten thus far is that it is, “going well.” I don’t have much more for you past that. We should see a preliminary report about August 20<sup>th</sup>.

## OTA REVERSAL

I reported to the Board some time back that the accreditation body for Occupational Therapy Assistant will be phasing out the associates degree for certification of OTA by 2027. That would have effectively ended the program at NCCC as we cannot offer the bachelor degree. The body has now reversed that decision and returned to current requirements! So the program should be fine through 2027.

## TURNOVER

This has been an extreme year for turnover at the college as the charts below indicate. Lots of factors have played into this issue including one grant cutting back but most of the loss is due to resignations.



There are a mixture of reasons given according to exit surveys including being a trailing spouse, family issues, and health issues. However, the most prominent reason was “better job/more money.” As the board knows NCCC has one of the lowest average salaries when compared with other Southeast Kansas community colleges. We are in the process of combating this loss through various means including continuing the salary initiative started two years ago, absorbing the increase in family health care costs, improved training and greater employee appreciation

efforts. To that end, later in the meeting I am asking that we grant a one-time stipend of \$600 to all fulltime employees currently hired by the Board

## FALL RETREAT SCHEDULE AND LOCATION

Typically the Board holds two retreats a year. In lieu additional national travel for more members to attend the ACCT Congress or Legislative Summit, the board opted for a regional off-campus retreat. We are looking at Branson, Wichita or Kansas City for that meeting. We also would like to have a possible date, perhaps in November, for that retreat.

## BRIAN'S TRAVELS AND IMPORTANT DATES

- August 18                      Move-In Day
- August 20                      First day of fall semester
- August 30                      TEA meeting in Topeka
- September 9-11                CATYC Conference - Branson

**Development & Marketing Report**  
**August 2018**  
**Board of Trustees**

During the 2017 -18 year the NCCC Foundation received donations from 82+ NCCC employees; I say plus because the only way we know is if the individual paid by credit card or check. We believe that there were more employees that gave.

We manage 24 auxiliary bank accounts for 24 entities on campus, totaling approximately \$103,000.

The Foundation for the fiscal year raised approximately \$234,000 in funds and for the calendar year approximately \$198, 800. Currently, our total portfolio value is \$3,208,502.09; the endowment is \$2,510,737.86 and Title III is \$697,764.23. That fund has returned over \$1.4 million back to NCCC in the form of scholarships and projects.

We had a large increase in the number of people who attended the All Alumni and Friends event during Artist Alley weekend. Ninety people signed the canvas but I know of several others that were there but did not sign. That is up nearly double the individuals that signed the year before in 2017.

The President's Scholarship Gala was a little disappointing this past year in terms of funds raised. The event was just as much fun and would have raised the same amount of funds (about \$15,000) as in previous years. However, the expenses were a lot higher than in past years. This year we are having a hypnotist and I hope he hypnotizes everyone to give more! (Just kidding)

The Shrimp boil in conjunction with USD 413 Foundation was a great success in spite of the heat. Several people came up and made a point



of telling us what a great idea that was to combine the two Foundations and have one event. We cleared \$23,500. Just shy of the \$25,000 we were aiming for.

We added another endowed scholarship of \$20,000. Had additional funds given from 2 different entities for annual scholarships.

Sold the property donated by the Mih family. Those funds went into our book fund.

Received a planned gift from Mr. Chester Wheatley in the amount of \$80,000.

Found more of our alumni (an ongoing process) we now have over 6,000 good addresses for our alumni, honored the Vivian Rowan Family as the 2018 Heritage Family, and our Distinguished Alumnus Dr. Diane Watkins gave an excellent speech at graduation.

We worked on and complete a project in the Student Union to make it a little more interesting by adding pictures to the hallway wall of past and current sports teams. Spruced up the show case and change that every quarter. Added some old annuals to the interior wall of Penner Lounge and am working on the space above the showcase to cover up some unsightly speakers and clocks that do not work.

Visited several alumni in Las Vegas and made some new friends there and a promise of some money to come our way instead of going to ICC.

We gave \$9,695 to 39 NCCC students for summer classes and \$130,000 to 147 students for fall 2018 and spring 2019. We still have a little money left that we will use to help students who get a pinch.

## **Marketing**

During the year we gave too many of the same organizations that request items from us each year, we added to that list by giving to the Highland games, the Chanute Recreation Center and to the USD 413 Foundation.

We continue to use all forms of advertising to market with including marketing to International students. We have been receiving regular attention to our Virtual Tour on the NCCC Website and have strong numbers for Google Adwords.

We were at the Neosho County Fair for 1 day this year and interacted with a number of people. We will continue to expand the fair visits to include the fairs in our Northern service area.

We have added to our marketing schedule this year by attending football games at high schools in both the Neosho County and in Anderson and Franklin County. We will also be attending a basketball game in Franklin County.

We are again partnering with USD 413 this fall for an event at CHS on August 24<sup>th</sup>, a community tailgate. We will be providing food and drink.

Pocket schedules for sports are in the works and will be ready before the season starts.

I will be happy to answer any questions.



## Fall Advertising Summary 2018

**Print ads overview:** Enrollment ads are placed in the Chanute Tribune, Erie Record, Ottawa Herald, Anderson County Review and sometimes the Lawrence Journal World. Occasionally specific programs are advertised in out of service area papers such as Iola for the La Harpe Welding Class. Signature ads (name ads only on a page like the Avenue of Flags) are also placed seasonally for various special events in the service area newspapers. Miscellaneous print ads include service area schools and concurrent school yearbooks, booster clubs, calendars etc. Occasionally a Chamber publication or Visitors Guide. When requested we may use classified or “line ads” to advertise specific programs like CNA, Welding, HVAC, or Construction because they are less expensive than display and it allows us to stretch dollars. Ads for bids are also run per request. Most of our service areas papers WERE great about running “briefs” or “press releases” for free. We submitted our free RSVP Lifetime Learning classes this way, rather than running a paid ad. The Anderson County Review asks NCCC to pay for ads to announce events that are free such as a Court Reporting open house or a brief with enrollment days. The Ottawa Herald now automatically charges us a “digital service fee” to place our new ads online. We can no longer run “advertorials” such as announcing a new program or program director – the Tribune requires us to run a paid ad along with the announcement. We can still send our “honor roll”, “candidates for graduation list”, “important dates and notices” for free in service area papers. But it’s becoming a bit more involved and costly.

**Digital and Online ads:** Renewed contract as a Weather sponsor for KOAM’s weather app. Includes banner ad for mobile app and box ad for desktop. Still negotiating for digital and online presence in northern market area. KMBC, KCTV5 and Steel Media are being considered and we always try to negotiate with them. Last year we used KMBC 9 and actually did some geo-targeting during events like some KC Sporting Events, NASCAR, Chiefs games, a few Royals games, a couple of Sprint Center events.

**Pandora Radio:** We typically purchase a package and split the streaming time July-August and Nov.-Dec. Target geographic is the northern markets. However, this year doing things a bit different and we may use Spotify in the northern area and also do a Pandora Radio campaign later in the fall.

**KFEX:** Have not been approached by KFEX this year. We did have a sponsorship with them last year as they broadcast CHS football. SEK Sports (a.k.a. Zoel Lopez) wants to see NCCC sponsorship on his website. Can do full run of site for \$500 annually but will be on other community college high school pages. Told him no for now.

**KOFO:** Purchased package with them for the Ottawa market. New rep is great to work with.

**KKOY:** Typically purchase some air time but have not heard from a representative.

**Billboards:** Contracts renewed for the Welda Billboards Hwy 169 and the Ottawa I-35/Hwy 68 Billboards.

**Social Media:** Our presence on Twitter, Facebook pages still grows. Occasionally we boost (pay for) a post for more engagement. Staff is becoming more accustomed to requesting, using and sharing social media which makes this SO much easier and effective. Would love to see our Panther Mascot have their own Snapchat account. This could be part of their scholarship package and a requirement that they maintain a Panther “Snapcat” account (yes I omitted the h on purpose). Each year I attempt to have a

work study maintain our Instagram account to portray NCCC Campus Life. The struggle is real – not the Campus Life but finding someone to do this.

**Hootsuite** (our social media platform) is still a great, cheap tool. Enables me to post months ahead on various streams (Twitter, Chanute facebook, Ottawa facebook, Instagram) our academic calendar, enrollment calendar, closings, important dates, etc.

**Metro Bus Wraps** We tried this last year in the Topeka Capital area to recruit Court Reporters. It was a 90 day commitment but they left our bus wraps up for almost 6 months. This kind of indicates that perhaps we can negotiate a better price if they are not filling those spaces on their buses. Still pondering this purchase. We did qualify this one for Perkins funds.

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## LAFAYETTE Property Handbook

The contents of this handbook were gathered and compiled by the Dean of Student Services and the Director of Residence and Student Life for residents' use and information. All information in this publication is subject to change. It is your responsibility as a resident to read and understand all information in this handbook. This handbook is provided to help you become familiar with our facilities, services, programs, policies, procedures, and staff as well as to understand our philosophy and goals while living at Neosho County Community College. Each resident of NCCC's campus housing must realize that they have not only certain rights as a resident but also responsibilities. There are two residence halls at the Chanute campus of Neosho County Community College. Bideau Hall, built in 2000, houses 213 men and women in a two-to-a-room and four-to-a-suite format (same sex). NeoKan houses 81 residents in a two-to-a-room format in a traditional community style layout. New to our campus is the Lafayette Property #1007 located behind Bideau Hall at the corner of 10<sup>th</sup> Street and Lafayette. The house allows for 5 residents (3 single rooms and one double room).

### 2018-2019 Lafayette House Schedule

Move In Day	Aug. 13	Please schedule with Housing Staff
Summer	Jun. 3- Aug. 5	Contract dates for residence during the summer
Fall	–Aug. 13-Jan. 2	Contracted dates of residence for the fall semester
Spring	Jan. 14-May 31	Contracted dates of residence for the spring semester
Move Out Day	May 10	Please schedule with Housing Staff

**Dates may be extended depending on availability of space and housing personnel.**

#### **Housing Staff**

##### **Director of Residence and Student Life**

The Director resides off-campus. The Director is a resource for students with questions or concerns about housing and student life activities. The Director supervises the residence hall staff and provides leadership for the residence halls.

##### **Assistant Director of Residence and Student Life**

The Assistant Director resides in Bideau. The Assistant Director supervises the residence hall staff and assists the Director in all residence and student life operations.



### **Coordinator of Residence and Student Life**

The Coordinator resides in NeoKan. The Coordinator assists the Assistant Director in the residence hall and student life operations.

### **Resident Assistants**

Resident Assistants (RAs) live in the residence halls and are there to ensure a positive living experience for residents while encouraging student achievement both in and out of the classroom. RAs ensure the safety of all residents by following the Emergency Action Plan guidelines.

### **Dining Services Information**

Although a meal plan is not required for Lafayette residents, it may be convenient for some or all of your meal options. All meals are served in the cafeteria located in the Student Union. A valid student ID card **must** be presented upon entrance to the cafeteria. Cafeteria property including glasses, cups, plates, and tableware must remain in the cafeteria. It is also Great Western Dining's policy that no food or drink may leave the cafeteria without specific permission.

**Cafeteria Attire:** Appropriate dress is expected in the cafeteria. Shirts and shoes must be worn at all times. Great Western Dining staff regulates what is considered appropriate attire and may suggest changes in consultation with college officials.

**Food Service Committee:** If you have any suggestions or concerns about the food service, the food committee is available to hear your concerns. The committee meets once a month throughout the school year. Contact the Director of Residence and Student Life for more information.

**Guests:** Guests may eat in the dining hall. Meal charges are posted at the cashier and online via the Housing page. Guests may purchase a multiple meal card or pay cash for individual meals.

### **Meal Times**

	<b>Monday-Friday</b>
Breakfast	7:00am – 9:00am
Lunch	11:30am - 1:15pm
Dinner	5:30pm - 7:30pm
	<b>Saturday</b>
Brunch	12:00pm – 1:00 pm
Dinner	5:00pm – 6:00pm
	<b>Sunday</b>
Brunch	11:30am – 1:30pm
Dinner	5:00pm – 6:00pm

**\*Meal times are subject to change and will be posted in the dining hall and in both residence halls each semester. Two meals are served on days when the college is closed. No food service is available during Thanksgiving, Christmas, and Spring Breaks.**

### **Open Gym/Weights**

The weight room and gymnasium (located in Student Union) are open for use by all students during the following hours:

**Monday-Thursday 9:30-11:30pm**

**Supervision by college personnel is required during these open hours. Security may shut down these locations if college personnel is not present.**

### **Housing Contract and Application Fee**

In order to reserve a spot in college housing, the housing application packet must be completed online via the Housing Department's webpage. Reservations are issued on a first come, first serve basis and determined by the date of packet and application fee completion. Housing packets are available the college's website starting April 1 for the following academic year.

## **College Housing Amenities and Services**

### **Bulletin Boards**

Bulletin boards are located in the lobby and on each wing of the residence halls and in the Lafayette House. Announcements and upcoming events will be posted so please check the bulletin boards frequently. All advertisements must be approved and posted by housing staff. Residents are responsible for all posted information.

### **Food Pantry**

NCCC is committed to responding to food availability concerns of our students and campus employees. The Pantry, located in the CAVE and Bideau RA Office on the Chanute campus, is free to all students and employees. The Chanute CAVE location is open from 11:30 a.m.- 1:30 p.m. or by request. The Bideau RA Office is available for residence hall students from 11 p.m. to midnight. Donations can be dropped off in the Residence & Student Life Office in the Student Union. For more information, contact the Director of Residence & Student Life at 620- 432-0381.

### **Internet Service**

High-speed wireless internet service is provided free of charge to all residents. To report problems or to request assistance for setup/installation of the internet service, contact [help@neosho.edu](mailto:help@neosho.edu), this address is monitored during normal business hours. Depending on usage times, online game play may be affected by regular internet traffic. Keep in mind that there is a 24-hour gaming lounge on the 2<sup>nd</sup> floor of Bideau, specifically for online gaming and PCs are available 24/7 in the residence halls and CLC. All personal network devices are prohibited including, but not limited to, routers, switches, and hubs.

### **Laundry**

Laundry is free on campus and those facilities are located downstairs.

### **Lost and Found**

All found items should be turned in to the Assistant Director or Coordinator of Residence and Student Life or the RA Office in Bideau.

### **Mail Service**

Mail for all college housing residents is delivered to the main campus first and then sorted and delivered by housing staff. Mail will be delivered each weeknight. Any received packages will be placed in a locked cabinet and a package slip will be delivered with their regular mail. Package pick-up times and procedures will be posted. To ensure timely mail delivery, please encourage friends and family to use the following address format:

**STUDENT NAME**  
**801 West 10<sup>th</sup> Street**  
**Lafayette Property #1007 Resident**  
**Chanute, KS 66720**

### **Maintenance Requests**

Residents are encouraged to report all maintenance problems promptly. Residents may submit a maintenance request online via [www.neosho.edu/Departments/Housing](http://www.neosho.edu/Departments/Housing) under Forms and Information. Residents' rooms and their furnishings are property of the College; therefore, appropriate personnel will be assigned to make the necessary repairs. **Residents are not allowed to make their own repairs. Maintenance emergencies should be reported to the Residence Life staff immediately.**

### **Parking**

Parking for residents is parking lot P4, located on the east side of Bideau Hall, and overflow parking is in P3 in designated **reserved** resident parking painted spots. Residents are required to park in either lot. Each student will be required to register their vehicle with the Safety Officers. Residents who do not display the parking sticker or who violate parking regulations will have their vehicles ticketed and possibly towed at their own expense. Lafayette Property Residents are allowed to use the street on either side of the house to park as well. Parking in the residence halls lots (and all areas of campus) is managed by the Safety Officers. If you are ticketed or fined for a parking violation, direct all grievances to the Safety Officers. Their office can be found in the Bideau Residence Hall lobby.

### **Recreation Areas**

Tennis courts are available on campus on the west side of Bideau, an outside basketball court is located at the end of the west parking lot, and a weight room is available between 12pm (noon)-1:30 pm Monday-Friday for non-student athletes. There are billiards and ping pong tables found in the residence hall lobbies and outside. The equipment for these games as well as board games and video games may be checked out by an RA. To check out equipment in the residence halls, you must contact the RA on duty. The Student Union, gym, and weight room are also open during posted times.

In addition to the areas listed above, residents will find a 24-hour high-speed gaming lounge, a 24-hour movie room located on the 2<sup>nd</sup> floor of Bideau Hall, and a 24-hour theater room located in NeoKan. In the gaming lounge, residents and their guests have access to seven big screen televisions equipped with gaming consoles and controllers. Individual internet access is dedicated to each station for those residents who wish to play games online. Multi-positional chairs and plush couches provide residents with seating suitable for all types of gamers. The movie room has a 72-inch television with a Blu-Ray and regular DVD player, and internet access. Seating in the Bideau movie room consists of couches along with a table and chairs for those who may want to relax or those who need to study. Seating in the NeoKan theater room consists of couches and love seats. No personal items, including blankets and pillows, can be left unattended or they are at risk of being confiscated.

### **Recreation Equipment**

Recreation equipment, including gaming consoles, board games, video games, and game equipment is available for check-out from an RA. Recreation equipment can be checked out for a maximum of two (2) days. Residents must wait 24 hours before checking out the same

equipment again. Lost or damaged equipment must be paid by the person who checked it out. Loaning college equipment to another college student is prohibited.

**Security**

There is overnight security on the Chanute campus. Safety Officers are there to assist housing staff and to provide overnight supervision. The Chanute Police Department also monitors student activities at off-campus locations. All students are considered representatives of Neosho County Community College and as such they are expected to act in such a way that represents the college well. If they are found in violation of the student code of conduct either on or off campus, students may face disciplinary action.

**Telephone Service**

Telephone service is not provided by NCCC.

**Vending Machines**

Vending Machines are located in Bideau and NeoKan. If a vending machine fails to operate properly, you may submit a request for a refund by emailing [housing@neosho.edu](mailto:housing@neosho.edu).

**Safety and Security**

The safety and security of our students is our top priority. Security cameras are located in all hallways and common areas of each residence hall and in various other locations on campus, including the Lafayette Property. When in public areas, all residents are under 24-hour video surveillance. A minimum of one Safety Officer is on duty each night in college housing and stationed in the Bideau Security Office. The Chanute Police Department can be reached by the blue security phones between the residence halls, near the softball field and near the Student Union parking lot at any time. Students should contact the residence life staff member on duty at any time for security concerns.

Residents should call “911” and alert residence hall staff in the event of an emergency after office hours. The Chanute campus is a safe campus, but the following security guidelines are suggested:

1. Always lock the door to your room, even when leaving for a few minutes.
2. Don’t leave valuables in lounges or study rooms.
3. Don’t keep large amounts of money or valuables in your room.
4. Do not prop open the outside doors of the residence hall.
5. Report any theft to a residence hall staff member immediately.

**Emergency Drills, Shelter, and Evacuations:**

Periodically, emergency drills will be performed in each building. The Vice President of Operations and the Chanute Fire Department, in conjunction with the Chanute Police Department will plan building evacuation drills. A list of drills will be maintained each year in this plan. Exact dates will be determined and the appropriate personnel will be notified several days before the drill.

<b>Building/Facility</b>	<b>Facility Coordinator</b>	<b>Tornado/Severe Weather Shelter/ NOAA Radio Locations</b>
Bideau Hall	Assistant Director/Director	Restrooms/Interior Hallways. If time

		permits, in interior first floor hallways. Weather radio located in Bideau Security office and RA office.
Boiler Room	Director of Facilities/Assistant Director of Facilities	In gym in hallway tunnels under bleachers and mezzanine. Use door by men's basketball entrance. Weather radio located in Director's office.
Cafeteria/Food Service	Food Service Manager/Dean of Outreach and Workforce Development	Restrooms/Interior Hallways. If time permits, in gym in hallway tunnels under bleachers and mezzanine. Use walking entrance doors. Weather radio located in Bookstore, Dean's office, and Food Service Manager's office.
CLC/CAVE	STARS Director/Developmental Lab Coordinator	CAVE. Shelter in place. Weather Radio located in STARS Director's office.
CLC/Library	Coordinator of Library Services/ Director of Academic Advising and Counseling	Restrooms/CAVE if time permits. Weather Radio located in Coordinator of Library Services office and at the Switchboard
Gym	Coach on duty/AD	Hallway tunnels under bleachers and mezzanine. Weather Radio located in the Bookstore
Hudson Field (Baseball field)	Head Baseball Coach/Asst. Baseball Coach	In gym hallway tunnels under the bleachers and mezzanine. Weather radio in press box.
Machine Shed	Maintenance HVAC/Maintenance Carpentry	In gym in hallway tunnels under bleachers and mezzanine. Weather radio located in Maintenance office.
Maintenance	Assistant Director of Facilities/Lead Custodian	In gym in hallway tunnels under bleachers and mezzanine Use entrance to Athletic T
Multipurpose Building	Coach on duty/AD	In gym in hallway tunnels under bleachers and mezzanine. Use door by Athletic Training room. Weather radio located in office
NeoKan Hall	Coordinator/Assistant Director	Restrooms/Interior Hallways. If time permits, in interior first floor hallways. Weather radio located in Res Life Coordinator apartment.
New Softball Field	Head Softball Coach/Asst. Softball Coach	If time permits, CAVE; otherwise use locker room. Weather radio located in press box.
Rowland Hall	Dean-CIO/Director of Technology Services	Restrooms/Interior Hallways. Move to gym area if time permits. Weather radio located in the Dean's office.
Sanders Hall	CFO/Dean of Student Services	Art room/music room/restrooms/interior hallways. Weather radio located at President and VP's offices and at Registration Desk
Snyder Chapel	Dean of Student Services/CFO	Restrooms/CAVE if time permits. Weather radio located in Reading

		Room
Stoltz Hall	VP for Student Learning/AA for Div. Chairs/Faculty/Assessment	Faculty offices/Lecture Hall/restrooms/interior hallways. Weather radio located in AA to faculty office
Student Union	Director of Residence and Student Life/Bookstore Coordinator	Restrooms/Interior Hallways. If time permits, in gym in hallway tunnels under bleachers and mezzanine. Use walking entrance doors. Weather radio located in the Director's office and Bookstore
Wellness Center	Coach on duty/AD	In gym in hallway tunnels under bleachers and mezzanine. Use door by Athletic Training room. Weather radio near TVs.

Note: The College reserves the right to change Facility Coordinators as recommended by the Safety and Security Committee.

The emergency response manual has been designed to provide contingency procedures for Neosho County Community College administrators to follow in the event of campus emergencies. While the manual does not cover every conceivable situation, it does supply the basic administrative guidelines necessary to cope with most campus emergencies. College policies and procedures herein are expected to be followed by all administrators whose responsibilities and authority cover the operational procedures found in the manual. Any exception to these emergency management procedures must be approved by the appropriate administrators directing and/or coordinating the emergency operations. All proposals for changes to the procedures described must be submitted in writing to the Safety and Security Committee for review. All changes recommended by the committee will be submitted in writing to the President and Executive Committee for evaluation and adoption.

### Emergency Procedures

In case of an emergency notify residence life staff or call "911."

#### Fire

If you find fire in any of the residence halls you should:

1. Pull the closest fire alarm
2. Call "911"
3. Locate a Housing Official or Safety Officer, if possible
4. Fire extinguishers are provided in each hallway
5. Evacuate the building. Those residents that live at the end of the hall up to the study areas on each wing will evacuate from the building using the side fire escape doors. All other residents must quickly move to the front entrance.

#### Fire Codes

In accordance with state and local fire codes, combustible materials such as large sheets of paper, fish nets, curtains, or bed sheets are not allowed to be draped on the walls or from the ceiling. **Curtains and bed sheets may not hang from the exit side of the bed as to avoid these items getting tucked in and stuck, causing an inability to exit the bed in an emergency.** Any floor covering other than small throw rugs must be approved by the Director of Residence and Student Life before being placed in a room. Furniture that blocks a reasonably safe exit from the residents' room is prohibited. Housing Staff may ask residents to rearrange or

remove items blocking a reasonably safe exit. Placement of posters on the walls, ceiling, or doors is prohibited if attachment causes damages to paint or wood surfaces. Residents will be charged the cost of restoring surface finishes damaged by posters. Combustible materials such as gasoline, fireworks, ammunition, and explosives are expressly prohibited in college housing. No items with an open flame or exposed heating element may be used in college housing. The NeoKan residence hall is equipped with fire doors which may be held open only by the existing magnetic devices and must at no time be held open with any other blocking apparatus. The hall doors leading directly to the outside are to be used only as emergency exists and are not to be propped open at any time. Fire code violations may result in fines of up to \$250 being assessed to the person(s) responsible for the infraction.

### **Fire Drills**

A fire drill is conducted at least twice per semester and provides an opportunity for residents and staff to practice evacuating the building and to understand the importance of personal safety in the event of an emergency. All persons in the building must participate in the fire drill and evacuate the building. Residents who do not comply with this regulation are subject to disciplinary action. Residents shall consider any fire alarm real and evacuate the building immediately. Residents are to move to the grassy area in between Stoltz Hall and the P3 parking lot or the Otterbein Field behind Bideau.

### **Missing Student Notification Policy and Procedures**

If a member of the NCCC community has reason to believe that a student who resides in college housing is missing, he or she should immediately notify the Dean of Student Services (ext. 651). The Dean of Student Services will generate a missing person report and initiate an investigation. In addition to registering a general emergency contact, students residing in college housing have the option to identify confidentially an individual to be contacted by NCCC in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, NCCC will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through the NCCC Housing department by completing the Missing Student Contact Registration Form. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of the investigation.

After investigating a missing person report, should NCCC determine that the student has been missing for 24 hours, NCCC will notify Chanute Police Department and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, NCCC will notify the student's parent or legal guardian immediately after CPD has determined that the student has been missing for 24 hours.

### **Tornado**

**Tornado Watch:** Conditions are favorable for tornados or severe weather.

**Tornado Warning:** A tornado has been sighted nearby and you should go at once to the designated area in your building. The city sirens will usually sound, but if you see or hear a tornado, do not wait for the warning siren. Go to your shelter area if there is time. If not, kneel on the floor and place your hands over your head to protect yourself.

#### **Shelter areas:**

Bideau Hall – first floor inner-hallways of each wing

NeoKan – first floor inner-hallways of each wing

Lafayette Property – lower level restroom

Residents are responsible for ensuring that their guests are aware of emergency procedures. Failure to take shelter during a tornado warning will result in disciplinary action.

## Housing Policies

### Alcohol

Alcoholic beverages, including 3.2 beer and “non-alcoholic” beer, wine, etc., are not allowed on college grounds or in college buildings, including residence halls or campus parking lots, **regardless of the person’s age**. Possession of any alcoholic beverages on campus will be subject to disciplinary action.

### **Under the influence, Presence, Possession or Consumption of Any and All Alcoholic Beverages**

#### **Violations**

First Occurrence: Written Notice, \$50 Fine, 10 Hours of Community Service, and completion of an online alcohol education course. Police may be notified.

Second Occurrence: Written Notice, \$100 Fine, three (3) substance abuse counseling sessions, and Housing Probation. Police may be notified.

Third Occurrence: Dismissal from college housing

### **Assignment of Housing or Rooms**

Room assignments are made only by the Director of Residence and Student Life. Students are not guaranteed roommate assignments based on their preferences on the housing application packet. The Director of Residence and Student Life will not make room assignments based on race, religion, nationality, or sexual orientation of those assigned to the same room. The College reserves the right to assign or reassign rooms in order to attain optimum occupancy or to accommodate the occupants.

### **Bicycles/Motorcycles/Scooters/Skateboards/Sports Equipment**

Bicycles may not be stored in residents’ rooms. Racks are provided in several locations across campus. Street legal motor vehicles may not be driven on college sidewalks or grounds. Any vehicle that requires a license plate must be parked in designated Residence Hall parking spots. If the vehicle does not require a license plate, then it may be parked and locked up near the bicycle racks. If a resident would like to park their vehicle in the Residence Hall specific parking spots, whether it has a license plate or not, it must have a valid NCCC parking sticker. There is no playing of sports in the hallway which includes but not limited to Frisbee, football, soccer, or any type of Nerf toys (including Nerf guns). **No balls should be bounced, kicked, or thrown while inside college housing.** No “Ripstiks”, rollerblades, skateboards, hover-boards, or scooters are to be used or operated in the residence halls. Items may be confiscated by housing staff or Safety Officers if found in violation of this policy.

### **Building Entry**

Entering or exiting through windows is prohibited. Residents and guests are to enter and exit through the main front entrances only. The Bideau Hall entrance and all entrances to NeoKan hallways remain locked at all times. The NeoKan lobby doors lock at 10pm every weeknight and are locked during the weekend. Residence hall students may gain access to the buildings by using their ID cards. Residents of the Lafayette House must utilize the front door for entry and



exit. The back sliding door does not lock automatically and therefore we recommend only using the front door to insure the safety of residents' belongings.

### **Cans/Bottle Collections**

For health and sanitation reasons, collections of cans or bottles in a resident's room are prohibited. The presence of empty alcohol containers will be considered an alcohol policy violation.

### **Check-in Procedures**

Upon moving into the residence hall, residents will be checked in by a residence hall staff member. A "Room Condition" form will be completed for each resident.

### **Check-out Procedures**

When residents check out of their room, the room should be cleaned to the satisfaction of residence hall staff. The original "Room Condition" form will be used to officially check out of the residence halls. This form will be completed by a residence hall staff at the time of check-out with the resident. If the resident does not check out with a residence hall staff member, the student will also be charged for improper check-out.

The steps for checking out of your room:

1. Notify the Director or Assistant Director of Residence and Student Life at least 2 hours advance notice of leaving and need to be checked out of your room.
2. Clean you room completely: remove all trash, sweep, and mop the floor if needed.
3. Turn the heating/AC unit to low heat low fan in the winter and low cool, low fan in the spring or summer.
4. Remove all personal belongings.
5. A residence hall staff member will check you out with your "Room Condition" form to assess any damages in the room.
6. You will turn in your keys to the residence hall staff member.
7. A final walk through will be done by the residence hall staff after the residence halls have closed for the academic year. Final charges for residents will be determined by the staff during this time. Failure to check out of the residence halls with residence hall staff will result in a \$100 fine.
8. Residents will check out of the halls a maximum of TWENTY-FOUR (24) hours after their last final. However, if you have a final starting after noon on the last day of finals or attending the graduation ceremony, residents must be out of the halls by 12-noon on the following day.

### **Common Areas**

Residents are expected to treat common areas respectfully. Lobby and lounge furniture may not be removed from its original location. Furniture located in common areas is for the use of all residents. Lobby furniture discovered in a resident's room will result in a fine for all residents of the room. Residents of the Lafayette Property are expected to maintain a clean, healthy environment . Cleaning supplies are provided for common area use.

Residents are expected to wear appropriate clothing in all common areas.

### **Complicity**

A resident shall not, through act or omission, assist another student, individual, or group in committing or attempting to commit a violation of this Code of Conduct. A student who has knowledge of another committing or attempting to commit a violation of the Code of Conduct is required to report the incident or remove him or herself from the situation. Failure to do so when

reasonable under the circumstances may be the basis for a violation of this policy. Violation of this policy will result in the same consequence(s) as the policy to which the student was complicit.

### **Conduct of Residents**

Students who reside within college housing are under contractual obligation to abide by the rules and regulations governing college housing living, as well as by the NCCC catalog and all other College rules and regulations governing the conduct of students. The Director of Residence and Student Life and/or the Dean of Student Services may institute penalties such as cancellation of contract, removal from residence hall system, moving within the same or to a different hall, imposing a behavior contract, restitution, or other appropriate penalties. The student may grieve the decision by following the grievance procedure found in this handbook and in the NCCC Student Handbook. This handbook is meant to be a guide for residents in college housing, and these regulations are designed to protect the rights of individual privacy as well as personal and college property. **Students need to be mindful that multiple disciplinary violations will have an accumulative effect.** The administration reserves the right to make exceptions to the written discipline procedures if deemed necessary.

### **Consolidation Policy**

It is expected that every student have a roommate unless they choose to pay the single room rate (only as space allows). A brief consolidation period will be determined for each new semester in which residents will be **required** to consolidate or pay the cost of a single room if consolidation is possible. The Director or the Assistant Director of Residence and Student Life has the authority to reassign rooms and roommates to consolidate rooms in the best interest of the residence community and the College.

### **Damage to Rooms & Common Areas**

Roommates will share equally any damage charges assessed to their room unless one of the roommates assumes the responsibility. When multiple residents occupy the same room or living area and the College cannot determine responsibility for damage or loss in the room, costs shall be divided equally among the residents of the room. If damage occurs in a common area of college housing and the person responsible for the damage cannot be identified, the residents of the entire floor (or in the case of the lobby, the entire hall) will be assessed for the cost of repairing the damage.

### **Decorations**

Residents are encouraged to decorate their rooms to make it home with a few restrictions. No nails, hooks, or screws may be used. Posters may be hung, but tape marks shall result in damage charges. Murals and contact paper are prohibited. Residents may only use 3M Command strips, painter's tape, and/or sticky tack to hang pictures on the walls.

### **Default**

Residents must be current in their college housing and tuition/fee payments. A student may be asked to move out of the residence hall if:

1. Any payment due under this contract is thirty (30) days past due (food service may also be terminated if the default is not resolved within five (5) working days after written notice of default); or
2. The student is no longer enrolled at NCCC, in which event NCCC may, at its option, require the student to vacate the premises. The student will not be permitted to return to

college housing or enroll at NCCC until delinquent obligations under this contract are paid in full or satisfactory payment arrangements are made in writing.

3. Any student who falls below full-time status at the college may be required to vacate housing.

### **Disorderly Conduct**

Behavior or actions which infringe on the rights and well-being of students or guests will not be tolerated. Violations will result in disciplinary action.

#### **Violations**

First Occurrence: Written Notice, \$50 Fine, 15 Hours Community Service

Second Occurrence: Written Notice, \$100 Fine, 30 Hours Community Service with Housing Probation

Third Occurrence: Dismissal from college housing

### **Disrespect of College Personnel**

College personnel are here to assist you and to ensure your safety and security in the residence halls and/or on campus. Disrespect of these members will not be tolerated and is subject to disciplinary action.

#### **Violations**

First Occurrence: Written Notice, \$50 Fine, 15 Hours Community Service

Second Occurrence: Written Notice, \$100 Fine, 30 Hours Community Service with Housing Probation

Third Occurrence: Dismissal from college housing

### **Drugs and/or Drug Paraphernalia**

Persons possessing illegal drugs or paraphernalia will be referred to the appropriate law enforcement agency and may be dismissed immediately from college housing and from the College.

#### **Any Illegal Drugs/Drug Paraphernalia: Under the influence, Presence, Possession or Use Violations**

First Occurrence: Written Notice, \$200 Fine, 20 Hours of Community Service, and Housing Probation. (Possible dismissal from college housing and college depending on the severity of the act) Police may be notified.

Second Occurrence: Dismissal from college housing, Police may be notified.

### **Electrical Appliances**

The following items are NOT approved including, but not limited to, electric blankets, electric space heaters, candle warmers, toasters, toaster ovens, deep fryers, crock pots, halogen lamps, and electric skillets/grills UNLESS provided by the college for resident's use in the Lafayette House. Use of electrical extension cords, multiple socket plugs, running cords under carpeting and direct splicing in the electrical outlet is prohibited. The use of U.L. approved surge protection strips is required. The College reserves the right to control total amperage used in each room and confiscate unauthorized electrical appliances.

### **Explosives/Fireworks**

Explosives endanger the entire community and are not allowed on campus under any circumstances. Possession of explosives or any explosive device on campus may result in immediate dismissal from college housing and the college.

#### **Violations**

First Occurrence: Written Notice, \$100 Fine, 20 Hours Community Service and Housing

Probation. Possible dismissal from housing depends on the severity of the act.  
Second Occurrence: Dismissal from college housing

### **False Fire Alarms**

Pulling the fire pull stations, engaging the fire exit doors, etc. when there is not a fire emergency is prohibited.

#### **Violations**

First Occurrence: Written Notice, \$250 Fine and 20 Hours of Community Service, and placed on Housing Probation. Police may be notified and legal action taken.

Second Occurrence: Police may be notified and legal action taken. Dismissal from college housing and the College

### **Failure to Comply**

Residents are expected to follow all posted rules and regulations as well as any directions given by housing staff. Failure to comply with the rules or directions will result in disciplinary action. Disciplinary sanctions will vary depending on the severity of the situation.

### **Failure to Evacuate during Fire Drills**

All persons, including guests, in the building must participate in the fire drill and evacuate the building. Residents who do not comply with this regulation are subject to disciplinary action and fines. Residents shall consider any fire alarm real and evacuate the building immediately. Failure to evacuate the residence halls during a fire alarm will result in disciplinary action.

#### **Violations**

First Occurrence: Written Notice and \$50 Fine

Second Occurrence: Written Notice, \$100 Fine, 10 Hours Community Service, Suspension of Visitation and Housing Probation

Third Occurrence: Dismissal from college housing

### **Fire/Security Equipment**

In compliance with State regulations, fire extinguishers and fire alarm equipment are installed in all buildings. A usable fire extinguisher can be used to put out small fires. Misuse of fire or security equipment, theft, damage or making equipment inoperative for immediate use is considered a breach of State and college regulations and may result in a \$250 fine and/or damage charges, suspension from the college, dismissal from college housing, and criminal charges being brought against the guilty party or parties.

### **Firearms**

Please see "Weapons" policy.

#### **Violations**

First Occurrence: Written Notice, \$100 Fine, 20 Hours Community Service and Housing Probation. Possible dismissal from college housing depends on the severity of the act.

Second Occurrence: Dismissal from college housing

### **Keys**

Each resident is issued one key to his/her room. Lost keys should be reported to housing staff immediately. If a student loses his/her keys, a fine of up to \$50 will be assessed to the student's account for leasing out another key. When residents are locked out of their room, they may call a housing staff member or security to open their door. Each student is permitted to have two "free" lock outs per year. A \$5 fee may be assessed to open the room after the second lockout. It is against the law to duplicate a key. It is a \$5 fee to replace an ID card.

### **Possession of an unauthorized room key:**

Residents are not allowed to give out their key or ID card to any other resident or non-resident. Possessing an unauthorized room key or ID card is considered a safety and security violation which may result in disciplinary action, including a fine of up to \$250, community service, or other sanctions.

### **Littering**

**Trash from residents' rooms must be disposed of in the trash compactor near P4. Bags of trash may not be left in public areas such as the hallway, laundry rooms, or lobbies for any period of time.**

#### **Violations**

First Occurrence: Written Notice and \$50 Fine, 10 Hours Community Service

Second Occurrence: Written Notice, \$100 Fine, 20 Hours Community Service with Housing Probation

Third Occurrence: Dismissal from college housing

### **Overnight Guests**

Overnight guests will be allowed. "Guests" are defined as anyone not assigned to the resident's room. Roommate(s) consent is required. Guests must be at least 18 years old and present a photo ID to the RA on duty between 9pm and midnight. Guests are allowed for no more than two (2) consecutive nights and no more than six (6) nights per semester. The Director of Residence and Student Life may grant exceptions to this policy. Residents will be held responsible for their guest's behavior and damages caused by their guest. Guests must be escorted by a resident at all times; this includes entering and leaving the building. All resident and non-resident students of NCCC are under the jurisdiction of NCCC college housing policies while near or in the college's buildings. Non-residents who are guilty of rule infractions will lose visiting privileges.

#### **Violations**

First Occurrence: Written Notice and \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 5 Hours Community Service, Suspension of Visitation privileges, and Housing Probation

Third Occurrence: Dismissal from college housing

### **Painting**

Painting of resident's rooms is prohibited. Fines will be assessed for the repainting of the walls.

### **Personal Property Liability**

Neosho County Community College assumes no responsibility for residents' or guests' personal belongings. Many homeowners' insurance policies cover a resident's belongings while at college. Residents are encouraged to investigate this matter to assure proper coverage for valuables. The college will make every effort to ensure the safety of residents' property, but it should be understood that the college is not in any way liable for the loss, theft, or damage of property belonging to any resident or guest. Residents are strongly encouraged to purchase personal property insurance.

### **Pets**

All animals (except approved service animals for the disabled) are prohibited, including fish. Written documentation must be provided to the Director of Residence and Student Life to show a need for a service animal. Residents are responsible for notifying the Director of Residence and Student Life of any and all disabilities.

#### **Violations**

First Occurrence: Written Notice and \$25 Fine, 5 Hours Community Service

Second Occurrence: Written Notice, \$50 Fine, 10 Hours Community Service with Housing Probation

Third Occurrence: Dismissal from college housing

### **Physical Assault**

Physical assault is defined as an intentional act by one person that creates an apprehension of harmful or offensive contact with someone else. Violence of any kind, including fighting, on campus will not be tolerated.

#### **Violations**

First Occurrence: Written Notice, \$50 Fine, 15 Hours of Community Service

Second Occurrence: \$100 Fine, 20 Hours of Community Service, a counseling assessment, and Housing Probation and possible Dismissal from college housing depending on the severity of the act. Police may be notified.

Third Occurrence: Dismissal from college housing. Police may be notified.

### **Propping Doors**

Propping entrance/exit doors open in college housing presents a security risk for all residents and is prohibited. This includes main doors to the buildings as well as doors leading to the NeoKan hallways.

#### **Violations**

First Occurrence: Written Notice and \$100 Fine, 10 Hours Community Service

Second Occurrence: Written Notice, \$200 Fine, 20 Hours Community Service with Housing Probation

Third Occurrence: Dismissal from college housing

### **Quiet Hours**

All buildings shall have quiet hours from 11pm-7am Sunday–Thursday, and 1am-9am Friday and Saturday. The respect of others and their need for quiet and the need to sleep or study is the number one rule in college housing; therefore, “courtesy hours” will be observed 24 hours a day. **During the week of final exams, quiet hours are 24 hours.** Residents who infringe on the rights of others to sleep and study will be referred to the Director of Residence and Student Life. The residence hall staff may confiscate audio equipment if residents are consistently loud.

#### **Violations**

First Occurrence: Written Notice and \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 5 Hours Community Service

Third Occurrence: \$100 Fine, Suspension of Visitation Privileges and Housing Probation

Fourth occurrence: Confiscation of Sound Equipment and Dismissal from college housing

### **Relocating NCCC Property/Room Furnishings**

NCCC property may not be removed from the room or building in which they are located without the written permission of the Director of Residence and Student Life. This includes, but is not limited to: beds, room chairs, lobby and lounge furniture, and all other NCCC property.

Residents must not remove college furniture from their room without permission. Removal may result in the student being billed for the missing furniture during check-out. Relocation of college property will result in a fine and disciplinary action.

### **Residence Hall Expense Listing for Repair and Replacement**

The following is a list of items and the approximate cost for repair and replacement and may be changed due to severity of the damage.

### Doors

Room Door Replacement: \$250.00  
Refinish Room Door Interior: \$75.00  
Refinish Room Door Exterior: \$75.00

Door Lock: \$350.00  
Striker Plate: \$20.00  
Peephole: \$20.00

### Furniture

Desk Damage: up to \$250.00  
Desk Drawer Repair: \$25.00  
Desk Chair Broken: \$105.00  
Chest of Drawers Missing: \$350.00  
Missing/Damaged Drawers: \$50.00  
Mattress: \$125.00  
Trash can missing: \$20.00  
Door # Plates: \$20.00  
    General Cleaning: \$100.00  
Toilet Seat: \$50.00  
Moving Common Area furniture: \$50.00

Plug Outlet/Cover: \$10.00  
Light Switches/Cover: \$10.00  
Ceiling Light and Cover: \$50.00  
Mirror Damage: up to \$100.00  
Heat Detector Damage: \$100.00  
Smoke Detector Damage: \$250.00  
Phone Jack Damage: \$35.00  
HVAC Outlet: \$40.00  
  
Shower Damage: up to \$700.00

### Floor Other

Title Floor Replacement: \$10.00/sq. ft  
Cove Base: \$10.00  
Sink Cabinet: up to \$300.00

Closet Rod: \$20.00  
Sink Light and Cover: \$50.00  
Sink Damage: \$200.00

### Walls

Repainting of Walls: \$100.00  
Holes in Wall: \$100.00  
Repairing Ceiling Tiles: \$10.00

Towel Rack: \$25.00  
Painting Ceiling: \$100.00

### Windows

Window Pane: \$100.00  
Window seal: \$50.00  
Window Blinds \$65.00

Window Sill: \$50.00  
Window Screen: \$50.00

### Kitchen Supplies

Replacement cost of damaged items will be assessed.

### **Room Changes**

Residents wishing to change rooms or roommates must email [housing@neosho.edu](mailto:housing@neosho.edu) and wait for approval. No room or roommate changes will be made in the first two weeks of each semester. After the first two weeks of the start of each semester, a \$25 fee will be assessed by each person moving rooms. Residents must check out of their original room and check into their new room with residence hall staff. **Making an unauthorized room change may result in a \$100 improper check-out fee.**

### **Room Cleanliness/Room Inspections**

The College respects the privacy of each resident. However, the College reserves the right to enter and inspect student rooms for purposes of maintenance and repair, regularly scheduled room checks, whenever it appears college property may be damaged, or when it appears that college policy is being violated. Residence hall staff will inspect all rooms at the end of each semester and prior to breaks. Residents are expected to have their room clean upon inspection.

If upon entry a violation is visible (i.e.: lounge furniture, alcohol, etc.) it will be handled through the disciplinary process. Prohibited items may be confiscated to promote safety and compliance with college policy. Vacuum cleaners, as well as cleaning supplies, are available for check-out by housing staff in Bideau RA office. In order to check them out, residents must present their valid student ID and students have 24 hours to return the item.

### **Violations**

First Occurrence: Written Notice, \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 10 Hours Community Service

Third Occurrence: Written Notice, \$100 Fine and Housing Probation.

Fourth Occurrence: Dismissal from college housing

### **Sexual Offense or Assault**

Any member of the college community who commits sexual offense is subject to criminal prosecution and college disciplinary procedures. Under college disciplinary procedures, a variety of sanctions may be imposed including dismissal or loss of employment. By law, all college disciplinary procedures provide due-process protection for the accuser and the accused. At the conclusion of the mandated hearings related to sexual offense, both the accuser and the accused shall be informed of the decision and sanction. Any student who is sexually assaulted should report the incident to either any SSC (Safety & Security Committee) member or the police or sheriff's department regardless of whether or not the student intends to press charges. A victim's physical and emotional well-being is of paramount concern.

However, it is important to consider preserving physical evidence to assist in apprehending and prosecuting any attacker.

Students who are victims of a sexual offense will be assisted in continuing their studies by changing academic or living arrangements whenever requested by students and if such changes are possible.

### **Single Rooms**

A student may request the double room without a roommate assigned, and if NCCC, in its sole discretion, grants the request, the student agrees to pay \$3,850 per semester with meal plan, \$2,300 per semester without meal plan, and \$1,150 for summer without meal plan.

### **Storage**

Storage of room furniture or personal possessions is not permitted in college housing. Students who leave college housing must remove all belongings. Failure to remove all items may result in a fine and/or disposal of items.

### **Television/Stereos**

The use of televisions, stereos, and other audio equipment must not disturb other residents. If they are played too loudly, as judged by the housing staff, the offender may be required to remove the item from college housing. Failure to remove a stereo, radio, television, etc. when notified by the housing staff may result in removal and storage by the College until it is convenient for the owner to take it home and/or fines are paid.

### **Theft**

Neosho County Community College is not responsible for any theft which may occur. You should contact the Director of Residence and Student Life and/or security staff if you discover the theft of your personal property. Police may be notified.



## **Violations**

First Occurrence: Written Notice, \$50 Fine, 20 Hours of Community Service with Housing Probation and possible Dismissal from college housing depending on the severity of the act. Police may be notified.

Second Occurrence: Dismissal from college housing. Police may be notified.

## **Tobacco Free Facilities**

Tobacco use, including the use of e-cigarettes, is prohibited within any College vehicle or building owned, leased, or rented by the College, including all distant campuses, sites, or locations. Smoking is prohibited within 35 feet of any College building with the exception of designated smoking areas identified by appropriate signage. Additionally, smoking is prohibited in the center of the Chanute main campus in the area known as the “quad” or “breezeway.” This is the area between Chapman Learning Center, the Student Union/gym, Stoltz Hall, and Sanders Hall.

### **Violations**

First Occurrence: Items confiscated

Second Occurrence: Written Notice, \$25 Fine and 10 Hours Community Service

Third Occurrence: Written Notice, \$50 Fine, 20 Hours Community Service, and Housing Probation

Fourth Occurrence: Possible College Suspension

## **Tornadoes/Severe Weather**

Residents are responsible for ensuring that their guests are aware of emergency procedures. Failure to take shelter during a tornado warning will result in disciplinary action.

### **Violations**

First Occurrence: Written Notice and \$50 Fine

Second Occurrence: Written Notice, \$100 Fine, 10 Hours Community Service, Suspension of Visitation privileges (if have guests), and Housing Probation.

Third Occurrence: Dismissal from college housing.

## **Trash**

Residents are expected to take their trash to the trash compactor located east of NeoKan Residence Hall. Failure to comply with this policy will result in disciplinary action. See “Littering” for related violations.

## **Vacation/Breaks**

While the residence halls do close during Thanksgiving, Christmas, and Spring breaks, the Lafayette Property residents are NOT required to leave during this time. Great Western Dining will be closed during these dates as well.

## **Vandalism**

The deliberate destruction or damage of any property will not be tolerated.

### **Violations**

First Occurrence: Written Notice, \$50 Fine plus the cost to repair or replace damaged property, 10 Hours of Community Service. Possible Housing Probation and Dismissal from college

housing depending on severity of the act. Legal charges may be filed depending upon the nature and circumstances.

Second Occurrence: Written Notice, \$100 Fine plus the cost to repair or replace damaged property, 20 Hours Community Service with Housing Probation and Dismissal from college housing depending on severity of the act. Legal action may be taken.

Third Occurrence: Dismissal from college housing. Students will pay for damages. Legal action may be taken.

### **Visitation in College Housing/Guests**

Visitation Hours:

10am-12am (midnight) Sunday through Thursday

10am-1am Friday and Saturday

**All guests must be accompanied by a resident at all times, including entering and leaving the building.** If a guest is found to be unescorted, he/she will be asked to leave. Guests must never be in possession of a resident's college-issued room keys or photo ID card. Residents are responsible for the conduct of their guests. For information about overnight guests see "Overnight Guests".

### **Violations**

First Occurrence: Written Notice and \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 5 Hours Community Service, Suspension of Visitation privileges, and Housing Probation

Third Occurrence: Dismissal from college housing

### **Weapons**

See the Student Handbook for NCCC weapon policy. You can find the Conceal and Carry policy in the Student Handbook, under the Safety and Security section. It is important for residents to note that the policy states the college does not provide storage for Handguns and that the carrier must at all times remain within the "exclusive and uninterrupted control of the individual". Any individual violating this Policy will be subject to appropriate disciplinary action, including but not limited to suspension/expulsion, immediate removal/trespass from the premises and/or arrest.

### **Final Note**

This handbook is meant to be a guide for residents in college housing and on college property. These regulations are designed to protect the rights of individual privacy and to protect both personal and college property. **The administration reserves the right to make exceptions to the written discipline procedures if deemed necessary.** Students may grieve policies they feel unfair by utilizing the Student Grievance Procedure outlined in the Student Handbook. **The list of housing penalties is not meant to be all inclusive. Action may be taken even though an infraction is not written in the policies.**

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## RESIDENCE HALL Handbook

The contents of this handbook were gathered and compiled by the Dean of Student Services and the Director of Residence and Student Life for residents' use and information. **All information in this publication is subject to change.** It is your responsibility as a resident to read and understand all information in this handbook. This handbook is provided to help you become familiar with our residence halls, services, programs, facilities, policies, procedures, and staff as well as to understand our philosophy and goals while living at Neosho County Community College. Each resident of NCCC's residence halls must realize that they have not only certain rights as a resident but also responsibilities. There are two residence halls at the Chanute campus of Neosho County Community College. Bideau Hall, built in 2000, houses 213 men and women in a two-to-a-room and four-to-a-suite format (same sex). NeoKan houses 81 residents in a two-to-a-room format in a traditional community style layout.

In order to help students have a positive experience living on campus professional staff members are working on developing a Residential Curriculum that will launch in January 2018. Much like a curriculum in a class room, this approach allows professionals to intentionally structure the academic year to promote student learning and development. Based in theory and research and with learning goals and outcomes specific to NCCC and our students, this curriculum will help our staff anticipate and meet the needs of our students as well as promote their personal development. If you have questions about this or would like more information, please e-mail [housing@neosho.edu](mailto:housing@neosho.edu).

### Residential Living Requirements

Unmarried students under 21 years of age who are enrolled full-time and are taking classes on the Chanute campus and not living with parent(s)/legal guardian(s) are required to live in college housing when space is available. Students under 21 years of age with dependents who live with them and/or married students are not required to live in college housing. Students living in college housing must participate in the regular meal plan offered by food service. Students with special circumstances who wish exemption from the housing requirement may apply in writing to the Director of Residence and Student Life. Generally, exemptions are limited to physical, mental, or medical needs and cultural concerns relating to international students. The housing requirement will not apply to exchange students required to reside with a host family by the exchange program. The Director of Residence and Student Life or designee will respond in writing within five (5) business days. If the request is denied, the request may be appealed to the Dean of Student Services who will respond within five (5) business days. This decision will be final.

### 2018-2019 Residence Hall Schedule

Move In Day	Aug. 18	Residence Halls open at 9am
Thanksgiving Break	Nov. –24-Dec. 1	Residence Halls Closed
Christmas Break	Dec. 22 – Jan. 20	Residence Halls Closed
Spring Break	Mar. –16-23	Residence Halls Closed
Move Out Day	May 10	Residence Halls close at 5pm

**The residence halls are closed during Thanksgiving, Christmas, and Spring Breaks. All residents are required to find other housing arrangements during this time. Only students living in the residence halls who are required to participate in college activities at these times will be granted permission to remain in the residence halls.**

**STUDENTS ARE NOT PERMITTED TO STAY IN THE HALLS TO WORK OFF CAMPUS.**

#### **Housing Staff**

##### **Director of Residence and Student Life**

The Director resides off-campus. The Director is a resource for students with questions or concerns about housing and student life activities. The Director supervises the residence hall staff and provides leadership for the residence halls.

##### **Assistant Director of Residence and Student Life**

The Assistant Director resides in Bideau. The Assistant Director supervises the residence hall staff and assists the Director in all residence and student life operations.

##### **Coordinator of Residence and Student Life**

The Coordinator resides in NeoKan. The Coordinator assists the Assistant Director in the residence hall and student life operations.

##### **Resident Assistants**

Resident Assistants (RAs) live in the residence halls and are there to ensure a positive living experience for residents while encouraging student achievement both in and out of the classroom. RAs ensure the safety of all residents by following the Emergency Action Plan guidelines.

## Dining Services Information

All residents must purchase the 19-meal plan as part of their room and board package. All meals are served in the cafeteria located in the Student Union. A valid student ID card **must** be presented upon entrance to the cafeteria. Cafeteria property including glasses, cups, plates, and tableware must remain in the cafeteria. It is also Great Western Dining's policy that no food or drink may leave the cafeteria without specific permission.

**Cafeteria Attire:** Appropriate dress is expected in the cafeteria. Shirts and shoes must be worn at all times. Great Western Dining staff regulates what is considered appropriate attire and may suggest changes in consultation with college officials.

**Food Service Committee:** If you have any suggestions or concerns about the food service, the food committee is available to hear your concerns. The committee meets once a month throughout the school year. Contact the Director of Residence and Student Life for more information.

**Guests:** Guests may eat in the dining hall. Meal charges are posted at the cashier and online via the Housing page. Guests may purchase a multiple meal card or pay cash for individual meals.

## Meal Times

	<b>Monday-Friday</b>
Breakfast	7:00am – 9:00am
Lunch	11:30am - 1:15pm
Dinner	5:30pm - 7:30pm
	<b>Saturday</b>
Brunch	12:00pm – 1:00 pm
Dinner	5:00pm – 6:00pm
	<b>Sunday</b>
Brunch	11:30am – 1:30pm
Dinner	5:00pm – 6:00pm

**\*Meal times are subject to change and will be posted in the dining hall and in both residence halls each semester. Two meals are served on days when the college is closed. No food service is available during Thanksgiving, Christmas, and Spring Breaks.**

## Open Gym/Weights

The weight room and gymnasium (located in Student Union) are open for use by all students during the following hours:

**Monday-Thursday 9:30-11:30pm**

**Supervision by college personnel is required during these open hours. Security may shut down these locations if college personnel is not present.**

## Residence Hall Housing Contract and Application Fee

In order to reserve a spot in the residence halls, the housing packet must be completed and returned the department of Residence and Student Life. Reservations are issued on a first come, first serve basis and determined by the date of packet completion. Housing packets are available in the Residence and Student Life office and on the college's website starting April 1 for the following academic year.

## Residence Halls Amenities and Services

### Bulletin Boards

Bulletin boards are located in the lobby and on each wing of the residence halls. Announcements and upcoming events will be posted so please check the bulletin boards frequently. All advertisements must be approved and posted by residence hall staff. Residents are responsible for all posted information.

### Cable TV

Basic cable is provided for residents free of charge. Residents must provide their own coax cable. Each residence hall room is provided with only one cable connection. Problems with this service should be reported via e-mail to [housing@neosho.edu](mailto:housing@neosho.edu).

### Food Pantry

NCCC is committed to responding to food availability concerns of our students and campus employees. The Pantry, located in the CAVE and Bideau RA Office on the Chanute campus, is free to all students and employees. The Chanute CAVE location is open from 11:30 a.m.- 1:30 p.m. or by request. The Bideau RA Office is available for residence hall students from 11 p.m. to midnight. Donations can be dropped off in the Residence & Student Life Office in the Student Union. For more information, contact the Director of Residence & Student Life at 620- 432-0381.

### Internet Service

High-speed wireless and wired internet service is provided free of charge to all residents. To report problems or to request assistance for setup/installation of the internet service, contact [help@neosho.edu](mailto:help@neosho.edu), this address is monitored during normal business hours. Depending on usage times, online game play may be affected by regular internet traffic. Keep in mind that there is a 24-hour gaming lounge on the 2<sup>nd</sup> floor of Bideau, specifically for online gaming and PCs are available 24/7 in the residence halls and CLC. All personal network devices are prohibited including, but not limited to, routers, switches, and hubs. There are two live network jacks in each room. Tech will provide each room with a ONE 5-port switch and ONE 6ft network cable. These items are not to leave your room for any reason. Missing items at the end of the semester will result in replacement fees. **Violations:** First Occurrence: Written Notice and Warning; Second Occurrence: Written Notice, \$50 Fine; Third Occurrence: Wired internet may be disconnected.

### Laundry

Laundry is free on campus and those facilities are located on each wing in both residence halls. Residents are not limited to the use of the laundry facilities on their own hallway.

### Lost and Found

All found items should be turned in to the Assistant Director or Coordinator of Residence and Student Life or the RA Office in Bideau.

### Mail Service

Each room in Bideau has an assigned mailbox. The mailbox number corresponds with the resident's room number. Mail will be delivered each weeknight. NeoKan residents will have their



mail delivered by the residence hall staff. Any received packages will be placed in a locked cabinet and a package slip will be delivered with their regular mail. Package pick-up times and procedures will be posted. To ensure timely mail delivery, please encourage friends and family to use the following address format:

**STUDENT NAME**  
**801 West 10<sup>th</sup> Street**  
**Residence Hall & Room #**  
**Chanute, KS 66720**

### **Maintenance Requests**

Residents are encouraged to report all maintenance problems promptly. Residents may submit a maintenance request online via [www.neosho.edu/Departments/Housing](http://www.neosho.edu/Departments/Housing) under Forms and Information. Residents' rooms and their furnishings are property of the College; therefore, appropriate personnel will be assigned to make the necessary repairs. **Residents are not allowed to make their own repairs. Maintenance emergencies should be reported to the Residence Life staff immediately.**

### **Parking**

Parking for residents is parking lot P4, located on the east side of Bideau Hall, and overflow parking is in P3 in designated **reserved** resident parking painted spots. Residents are required to park in either lot. Each student will be required to register their vehicle with the Safety Officers. Residents who do not display the parking sticker or who violate parking regulations will have their vehicles ticketed and possibly towed at their own expense.

### **Recreation Areas**

Tennis courts are available on campus on the west side of Bideau, an outside basketball court is located at the end of the west parking lot, and a weight room is available between 12pm (noon)-1:30 pm Monday-Friday for non-student athletes. There are billiards and ping pong tables found in the residence hall lobbies and outside. The equipment for these games as well as board games and video games may be checked out by an RA. To check out equipment in the residence halls, you must contact the RA on duty. The Student Union, gym, and weight room are also open during posted times.

In addition to the areas listed above, residents will find a 24-hour high-speed gaming lounge, a 24-hour movie room located on the 2<sup>nd</sup> floor of Bideau Hall, and a 24-hour theater room located in NeoKan. In the gaming lounge, residents and their guests have access to seven big screen televisions equipped with gaming consoles and controllers. Individual internet access is dedicated to each station for those residents who wish to play games online. Multi-positional chairs and plush couches provide residents with seating suitable for all types of gamers. The movie room has a 72-inch television with a Blu-Ray and regular DVD player, basic cable, and internet access. Seating in the Bideau movie room consists of couches along with a table and chairs for those who may want to relax or those who need to study. Seating in the NeoKan theater room consists of couches and love seats. No personal items, including blankets and pillows, can be left unattended or they are at risk of being confiscated.

### **Recreation Equipment**

Recreation equipment, including gaming consoles, board games, video games, and game equipment is available for check-out from an RA. Recreation equipment can be checked out for a maximum of two (2) days. Residents must wait 24 hours before checking out the same

equipment again. Lost or damaged equipment must be paid by the person who checked it out. Loaning college equipment to another college student is prohibited.

### **Room Amenities**

Each room is equipped with two extra-long twin beds (39"x80"), mattresses, dressers, desks, chairs, cable TV, and both wired and Wi-Fi internet service. Residents are not to install routers. Rooms in Bideau Hall are suite-style, in which residents of two rooms share a common bathroom. NeoKan residents on each floor share a common bathroom. Study lounges are located on each wing of Bideau Hall and both residence halls have computers and printing stations. A common lobby lounge is located on the main floor of both residence halls.

### **Safes**

**A safe for each resident is installed in each room. Information regarding the rental of this equipment is included in the Housing Application Packet. One free lockout will be provided by the housing staff and the student will be charged \$5 for each subsequent lockout.**

### **Security**

There is overnight security in the residence halls. Safety Officers are there to assist the Director and Assistant Director of Residence and Student Life and to provide overnight supervision. The Chanute Police Department also monitors student activities at off-campus locations. All students are considered representatives of Neosho County Community College and as such they are expected to act in such a way that represents the college well. If they are found in violation of the student code of conduct either on or off campus, students may face disciplinary action.

### **Telephone Service**

Telephone service is not provided by NCCC.

### **Vending Machines**

Vending Machines are located in Bideau and NeoKan. If a vending machine fails to operate properly, you may submit a request for a refund by emailing [housing@neosho.edu](mailto:housing@neosho.edu).

### **Safety and Security**

The safety and security of our students is our top priority. Security cameras are located in all hallways and common areas of each residence hall and in various other locations on campus. When in public areas, all residents are under 24-hour video surveillance. A minimum of one Safety Officer is on duty each night in college housing and stationed in the Bideau Security Office. The Chanute Police Department can be reached by the blue security phones between the residence halls, near the softball field and near the Student Union parking lot at any time. Students should contact the residence life staff member on duty at any time for security concerns.

Residents should call "911" and alert residence hall staff in the event of an emergency after office hours. The Chanute campus is a safe campus, but the following security guidelines are suggested:

1. Always lock the door to your room, even when leaving for a few minutes.
2. Don't leave valuables in lounges or study rooms.
3. Don't keep large amounts of money or valuables in your room.
4. Do not prop open the outside doors of the residence hall.
5. Do not open windows – they are sealed closed. You are subject to a \$50 fine for breaking the window seal.

6. Report any theft to a residence hall staff member immediately.

**Emergency Drills, Shelter, and Evacuations:**

Periodically, emergency drills will be performed in each building. The Vice President of Operations and the Chanute Fire Department, in conjunction with the Chanute Police Department will plan building evacuation drills. A list of drills will be maintained each year in this plan. Exact dates will be determined and the appropriate personnel will be notified several days before the drill.

<b>Building/Facility</b>	<b>Facility Coordinator</b>	<b>Tornado/Severe Weather Shelter/ NOAA Radio Locations</b>
Bideau Hall	Assistant Director/Director	Restrooms/Interior Hallways. If time permits, in interior first floor hallways. Weather radio located in Bideau Security office and RA office.
Boiler Room	Director of Facilities/Assistant Director of Facilities	In gym in hallway tunnels under bleachers and mezzanine. Use door by men's basketball entrance. Weather radio located in Director's office.
Cafeteria/Food Service	Food Service Manager/Dean of Outreach and Workforce Development	Restrooms/Interior Hallways. If time permits, in gym in hallway tunnels under bleachers and mezzanine. Use walking entrance doors. Weather radio located in Bookstore, Dean's office, and Food Service Manager's office.
CLC/CAVE	STARS Director/Developmental Lab Coordinator	CAVE. Shelter in place. Weather Radio located in STARS Director's office.
CLC/Library	Coordinator of Library Services/ Director of Academic Advising and Counseling	Restrooms/CAVE if time permits. Weather Radio located in Coordinator of Library Services office and at the Switchboard
Gym	Coach on duty/AD	Hallway tunnels under bleachers and mezzanine. Weather Radio located in the Bookstore
Hudson Field (Baseball field)	Head Baseball Coach/Asst. Baseball Coach	In gym hallway tunnels under the bleachers and mezzanine. Weather radio in press box.
Machine Shed	Maintenance HVAC/Maintenance Carpentry	In gym in hallway tunnels under bleachers and mezzanine. Weather radio located in Maintenance office.
Maintenance	Assistant Director of Facilities/Lead Custodian	In gym in hallway tunnels under bleachers and mezzanine Use entrance to Athletic T
Multipurpose Building	Coach on duty/AD	In gym in hallway tunnels under bleachers and mezzanine. Use door by Athletic Training room. Weather radio located in office

NeoKan Hall	Coordinator/Assistant Director	Restrooms/Interior Hallways. If time permits, in interior first floor hallways. Weather radio located in Res Life Coordinator apartment.
New Softball Field	Head Softball Coach/Asst. Softball Coach	If time permits, CAVE; otherwise use locker room. Weather radio located in press box.
Rowland Hall	Dean-CIO/Director of Technology Services	Restrooms/Interior Hallways. Move to gym area if time permits. Weather radio located in the Dean's office.
Sanders Hall	CFO/Dean of Student Services	Art room/music room/restrooms/interior hallways. Weather radio located at President and VP's offices and at Registration Desk
Snyder Chapel	Dean of Student Services/CFO	Restrooms/CAVE if time permits. Weather radio located in Reading Room
Stoltz Hall	VP for Student Learning/AA for Div. Chairs/Faculty/Assessment	Faculty offices/Lecture Hall/restrooms/interior hallways. Weather radio located in AA to faculty office
Student Union	Director of Residence and Student Life/Bookstore Coordinator	Restrooms/Interior Hallways. If time permits, in gym in hallway tunnels under bleachers and mezzanine. Use walking entrance doors. Weather radio located in the Director's office and Bookstore
Wellness Center	Coach on duty/AD	In gym in hallway tunnels under bleachers and mezzanine. Use door by Athletic Training room. Weather radio near TVs.

Note: The College reserves the right to change Facility Coordinators as recommended by the Safety and Security Committee.

The emergency response manual has been designed to provide contingency procedures for Neosho County Community College administrators to follow in the event of campus emergencies. While the manual does not cover every conceivable situation, it does supply the basic administrative guidelines necessary to cope with most campus emergencies. College policies and procedures herein are expected to be followed by all administrators whose responsibilities and authority cover the operational procedures found in the manual. Any exception to these emergency management procedures must be approved by the appropriate administrators directing and/or coordinating the emergency operations. All proposals for changes to the procedures described must be submitted in writing to the Safety and Security Committee for review. All changes recommended by the committee will be submitted in writing to the President and Executive Committee for evaluation and adoption.

### **Emergency Procedures**

In case of an emergency notify residence life staff or call "911."

## **Fire**

If you find fire in any of the residence halls you should:

1. Pull the closest fire alarm
2. Call "911"
3. Locate a Housing Official or Safety Officer, if possible
4. Fire extinguishers are provided in each hallway
5. Evacuate the building. Those residents that live at the end of the hall up to the study areas on each wing will evacuate from the building using the side fire escape doors. All other residents must quickly move to the front entrance.

## **Fire Codes**

In accordance with state and local fire codes, combustible materials such as large sheets of paper, fish nets, curtains, or bed sheets are not allowed to be draped on the walls or from the ceiling. **Curtains and bed sheets may not hang from the exit side of the bed as to avoid these items getting tucked in and stuck, causing an inability to exit the bed in an emergency.** Any floor covering other than small throw rugs must be approved by the Director of Residence and Student Life before being placed in a room. Furniture that blocks a reasonably safe exit from the residents' room is prohibited. The Director or Assistant Director of Residence and Student Life may ask residents to rearrange or remove items blocking a reasonably safe exit. Placement of posters on the walls, ceiling, or doors is prohibited if attachment causes damages to paint or wood surfaces. Residents will be charged the cost of restoring surface finishes damaged by posters. Combustible materials such as gasoline, fireworks, ammunition, and explosives are expressly prohibited in college housing. No items with an open flame or exposed heating element may be used in the residence halls. The NeoKan residence hall is equipped with fire doors which may be held open only by the existing magnetic devices and must at no time be held open with any other blocking apparatus. The hall doors leading directly to the outside are to be used only as emergency exists and are not to be propped open at any time. Fire code violations may result in fines of up to \$250 being assessed to the person(s) responsible for the infraction.

## **Fire Drills**

A fire drill is conducted at least twice per semester and provides an opportunity for residents and staff to practice evacuating the building and to understand the importance of personal safety in the event of an emergency. All persons in the building must participate in the fire drill and evacuate the building. Residents who do not comply with this regulation are subject to disciplinary action. Residents shall consider any fire alarm real and evacuate the building immediately. Residents are to move to the grassy area in between Stoltz Hall and the P3 parking lot or the Otterbein Field behind Bideau.

## **Missing Student Notification Policy and Procedures**

If a member of the NCCC community has reason to believe that a student who resides in college housing is missing, he or she should immediately notify the Dean of Student Services (ext. 651). The Dean of Student Services will generate a missing person report and initiate an investigation. In addition to registering a general emergency contact, students residing in college housing have the option to identify confidentially an individual to be contacted by NCCC in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, NCCC will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through the NCCC Housing department by completing the Missing Student Contact

Registration Form. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of the investigation.

After investigating a missing person report, should NCCC determine that the student has been missing for 24 hours, NCCC will notify Chanute Police Department and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, NCCC will notify the student's parent or legal guardian immediately after CPD has determined that the student has been missing for 24 hours.

## **Tornado**

**Tornado Watch:** Conditions are favorable for tornados or severe weather.

**Tornado Warning:** A tornado has been sighted nearby and you should go at once to the designated area in your building. The city sirens will usually sound, but if you see or hear a tornado, do not wait for the warning siren. Go to your shelter area if there is time. If not, kneel on the floor and place your hands over your head to protect yourself.

### **Shelter areas:**

Bideau Hall – first floor inner-hallways of each wing

NeoKan – first floor inner-hallways of each wing

Residents are responsible for ensuring that their guests are aware of emergency procedures. Failure to take shelter during a tornado warning will result in disciplinary action.

## **Residence Hall Policies**

### **Alcohol**

Alcoholic beverages, including 3.2 beer and “non-alcoholic” beer, wine, etc., are not allowed on college grounds or in college buildings, including residence halls or campus parking lots, **regardless of the person's age**. Possession of any alcoholic beverages on campus will be subject to disciplinary action.

### **Under the influence, Presence, Possession or Consumption of Any and All Alcoholic Beverages**

#### **Violations**

First Occurrence: Written Notice, \$50 Fine, 10 Hours of Community Service, and completion of an online alcohol education course. Police may be notified.

Second Occurrence: Written Notice, \$100 Fine, three (3) substance abuse counseling sessions, and Residence Hall probation. Police may be notified.

Third Occurrence: Dismissal from college housing

### **Assignment of Housing or Rooms**

Room assignments are made only by the Director of Residence and Student Life. Students are not guaranteed roommate assignments based on their preferences on the Residence Hall Contract. The Director of Residence and Student Life will not make room assignments based on race, religion, nationality, or sexual orientation of those assigned to the same room. The College reserves the right to assign or reassign rooms in order to attain optimum occupancy or to accommodate the occupants.

### **Bicycles/Motorcycles/Scooters/Skateboards/Sports Equipment**

Bicycles may not be stored in residents' rooms. Racks are provided in several locations across

campus. Street legal motor vehicles may not be driven on college sidewalks or grounds. Any vehicle that requires a license plate must be parked in designated Residence Hall parking spots. If the vehicle does not require a license plate, then it may be parked and locked up near the bicycle racks. If a resident would like to park their vehicle in the Residence Hall specific parking spots, whether it has a license plate or not, it must have a valid NCCC parking sticker. There is no playing of sports in the hallway which includes but not limited to Frisbee, football, soccer, or any type of Nerf toys (including Nerf guns). **No balls should be bounced, kicked, or thrown while inside the residence halls.** No “Ripstiks”, rollerblades, skateboards, hover-boards, or scooters are to be used or operated in the residence halls. Items may be confiscated by housing staff or Safety Officers if found in violation of this policy.

### **Building Entry**

Entering or exiting through windows is prohibited. Residents and guests are to enter and exit through the main front entrances only. The Bideau Hall entrance and all entrances to NeoKan hallways remain locked at all times. The NeoKan lobby doors lock at 10pm every weeknight and are locked during the weekend. Residence hall students may gain access to the buildings by using their ID cards.

### **Cans/Bottle Collections**

For health and sanitation reasons, collections of cans or bottles in a resident’s room are prohibited. The presence of empty alcohol containers will be considered an alcohol policy violation.

### **Check-in Procedures**

Upon moving into the residence hall, residents will be checked in by a residence hall staff member. A “Room Condition” form will be completed for each resident.

### **Check-out Procedures**

When residents check out of their room, the room should be cleaned to the satisfaction of residence hall staff. The original “Room Condition” form will be used to officially check out of the residence halls. This form will be completed by a residence hall staff at the time of check-out with the resident. If the resident does not check out with a residence hall staff member, the student will also be charged for improper check-out.

The steps for checking out of your room:

1. Notify the Director or Assistant Director of Residence and Student Life at least 2 hours advance notice of leaving and need to be checked out of your room.
2. Clean you room completely: remove all trash, sweep, and mop the floor if needed.
3. Turn the heating/AC unit to low heat low fan in the winter and low cool, low fan in the spring or summer.
4. Remove **all** personal belongings.
5. A residence hall staff member will check you out with your “Room Condition” form to assess any damages in the room.
6. You will turn in your keys to the residence hall staff member.
7. A final walk through will be done by the residence hall staff after the residence halls have closed for the academic year. Final charges for residents will be determined by the staff during this time. Failure to check out of the residence halls with residence hall staff will result in a \$100 fine.
8. Residents will check out of the halls a maximum of TWENTY-FOUR (24) hours after their last final. However, if you have a final starting after noon on the last day of finals or

attending the graduation ceremony, residents must be out of the halls by 12-noon on the following day.

### **Common Areas**

Residents are expected to treat common areas respectfully. Lobby and lounge furniture may not be removed from its original location. Furniture located in common areas is for the use of all residents. Lobby furniture discovered in a resident's room will result in a fine for all residents of the room. Our housekeeping staff works hard to maintain a clean, healthy environment in the residence halls. Please respect our staff and keep all common areas clean and picked up. Residents should appreciate and respect the responsibilities of housekeeping staff. Residents are expected to wear appropriate clothing in all common areas.

### **Complicity**

A resident shall not, through act or omission, assist another student, individual, or group in committing or attempting to commit a violation of this Code of Conduct. A student who has knowledge of another committing or attempting to commit a violation of the Code of Conduct is required to report the incident or remove him or herself from the situation. Failure to do so when reasonable under the circumstances may be the basis for a violation of this policy. Violation of this policy will result in the same consequence(s) as the policy to which the student was complicit.

### **Conduct of Residents**

Students who reside within the residence hall system are under contractual obligation to abide by the rules and regulations governing residence hall living, as well as by the NCCC catalog and all other College rules and regulations governing the conduct of students. The Director of Residence and Student Life and/or the Dean of Student Services may institute penalties such as cancellation of contract, removal from residence hall system, moving within the same or to a different hall, imposing a behavior contract, restitution, or other appropriate penalties. The student may grieve the decision by following the grievance procedure found in this handbook. This handbook is meant to be a guide for residents in college housing, and these regulations are designed to protect the rights of individual privacy as well as personal and college property. **Students need to be mindful that multiple disciplinary violations will have an accumulative effect.** The administration reserves the right to make exceptions to the written discipline procedures if deemed necessary.

### **Consolidation Policy**

It is expected that every student have a roommate unless they choose to pay the single room rate (only as space allows). A brief consolidation period will be determined for each new semester in which residents will be **required** to consolidate or pay the cost of a single room if consolidation is possible. The Director or the Assistant Director of Residence and Student Life has the authority to reassign rooms and roommates to consolidate rooms in the best interest of the residence community and the College.

### **Damage to Rooms & Common Areas**

Roommates will share equally any damage charges assessed to their room unless one of the roommates assumes the responsibility. When multiple residents occupy the same room or living area and the College cannot determine responsibility for damage or loss in the room, costs shall be divided equally among the residents of the room. If damage occurs in a common area of college housing and the person responsible for the damage cannot be identified, the residents



of the entire floor (or in the case of the lobby, the entire hall) will be assessed for the cost of repairing the damage.

### **Decorations**

Residents are encouraged to decorate their rooms to make it home with a few restrictions. No nails, hooks, or screws may be used. Posters may be hung, but tape marks shall result in damage charges. Murals and contact paper are prohibited. Residents may only use 3M Command strips, painter's tape, and/or sticky tack to hang pictures on the walls.

### **Default**

Residents must be current in their college housing and tuition/fee payments. A student may be asked to move out of the residence hall if:

1. Any payment due under this contract is thirty (30) days past due (food service may also be terminated if the default is not resolved within five (5) working days after written notice of default); or
2. The student is no longer enrolled at NCCC, in which event NCCC may, at its option, require the student to vacate the premises. The student will not be permitted to return to college housing or enroll at NCCC until delinquent obligations under this contract are paid in full or satisfactory payment arrangements are made in writing.
3. Any student who falls below full-time status at the college may be required to vacate housing.

### **Disorderly Conduct**

Behavior or actions which infringe on the rights and well-being of students or guests will not be tolerated. Violations will result in disciplinary action.

#### **Violations**

First Occurrence: Written Notice, \$50 Fine, 15 Hours Community Service

Second Occurrence: Written Notice, \$100 Fine, 30 Hours Community Service with Residence hall Probation

Third Occurrence: Dismissal from college housing

### **Disrespect of College Personnel**

College personnel are here to assist you and to ensure your safety and security in the residence halls and/or on campus. Disrespect of these members will not be tolerated and is subject to disciplinary action.

#### **Violations**

First Occurrence: Written Notice, \$50 Fine, 15 Hours Community Service

Second Occurrence: Written Notice, \$100 Fine, 30 Hours Community Service with Residence hall Probation

Third Occurrence: Dismissal from college housing

### **Drugs and/or Drug Paraphernalia**

Persons possessing illegal drugs or paraphernalia will be referred to the appropriate law enforcement agency and may be dismissed immediately from college housing and from the College.

#### **Any Illegal Drugs/Drug Paraphernalia: Under the influence, Presence, Possession or Use Violations**

First Occurrence: Written Notice, \$200 Fine, 20 Hours of Community Service, and Residence hall Probation. (Possible dismissal from college housing and college depending on the severity

of the act) Police may be notified.

Second Occurrence: Dismissal from college housing, Police may be notified.

### **Electrical Appliances**

Microwaves and mini fridges are allowed in the residence halls. Mini fridges must not exceed 3.3 cubic feet in size. Microwaves (up to 800 watts) are the only approved cooking appliance. In order to minimize blown fuses, try to limit wattage in each room. In the case of a blown fuse, contact the Director or Assistant Director of Residence and Student Life. TVs, radio/stereos, computers, printers, hair dryers, hair straighteners, curling irons, and razors are permitted. The following items are NOT approved including, but not limited to, electric blankets, electric space heaters, candle warmers, toasters, toaster ovens, deep fryers, crock pots, halogen lamps, and electric skillets/grills. Use of electrical extension cords, multiple socket plugs, running cords under carpeting and direct splicing in the electrical outlet is prohibited. The use of U.L. approved surge protection strips is required. The College reserves the right to control total amperage used in each room and confiscate unauthorized electrical appliances.

### **Explosives/Fireworks**

Explosives endanger the entire community and are not allowed on campus under any circumstances. Possession of explosives or any explosive device on campus may result in immediate dismissal from college housing and the college.

#### **Violations**

First Occurrence: Written Notice, \$100 Fine, 20 Hours Community Service and Residence hall Probation. Possible dismissal from housing depends on the severity of the act.

Second Occurrence: Dismissal from college housing

### **False Fire Alarms**

Pulling the fire pull stations, engaging the fire exit doors, etc. when there is not a fire emergency is prohibited.

#### **Violations**

First Occurrence: Written Notice, \$250 Fine and 20 Hours of Community Service, and placed on Residence hall Probation. Police may be notified and legal action taken.

Second Occurrence: Police may be notified and legal action taken. Dismissal from college housing and the College

### **Failure to Comply**

Residents are expected to follow all posted rules and regulations as well as any directions given by housing staff. Failure to comply with the rules or directions will result in disciplinary action. Disciplinary sanctions will vary depending on the severity of the situation.

### **Failure to Evacuate during Fire Drills**

All persons, including guests, in the building must participate in the fire drill and evacuate the building. Residents who do not comply with this regulation are subject to disciplinary action and fines. Residents shall consider any fire alarm real and evacuate the building immediately. Failure to evacuate the residence halls during a fire alarm will result in disciplinary action.

#### **Violations**

First Occurrence: Written Notice and \$50 Fine

Second Occurrence: Written Notice, \$100 Fine, 10 Hours Community Service, Suspension of Visitation and Residence hall Probation

Third Occurrence: Dismissal from college housing

## **Fire/Security Equipment**

In compliance with State regulations, fire extinguishers and fire alarm equipment are installed in all buildings. A usable fire extinguisher can be used to put out small fires. Misuse of fire or security equipment, theft, damage or making equipment inoperative for immediate use is considered a breach of State and college regulations and may result in a \$250 fine and/or damage charges, suspension from the college, dismissal from college housing, and criminal charges being brought against the guilty party or parties.

## **Firearms**

Please see "Weapons" policy.

### **Violations**

First Occurrence: Written Notice, \$100 Fine, 20 Hours Community Service and Residence hall Probation. Possible dismissal from college housing depends on the severity of the act.

Second Occurrence: Dismissal from college housing

## **Keys**

Each resident is issued one key to his/her room. Lost keys should be reported to residence hall staff immediately. If a student loses his/her keys, a fine of up to \$50 will be assessed to the student's account for leasing out another key. When residents are locked out of their room, they may call a residence hall staff member or security to open their door. Each student is permitted to have two "free" lock outs per year. A \$5 fee may be assessed to open the room after the second lockout. It is against the law to duplicate a key. It is a \$5 fee to replace an ID card.

### **Possession of an unauthorized room key:**

Residents are not allowed to give out their key or ID card to any other resident or non-resident. Possessing an unauthorized room key or ID card is considered a safety and security violation which may result in disciplinary action, including a fine of up to \$250, community service, or other sanctions.

## **Littering**

**Trash from residents' rooms must be disposed of in the trash compactor near P4. Bags of trash may not be left in public areas such as the hallway, laundry rooms, or lobbies for any period of time.**

### **Violations**

First Occurrence: Written Notice and \$50 Fine, 10 Hours Community Service

Second Occurrence: Written Notice, \$100 Fine, 20 Hours Community Service with Residence hall Probation

Third Occurrence: Dismissal from college housing

## **Overnight Guests**

Overnight guests will be allowed. "Guests" are defined as anyone not assigned to the resident's room. Roommate(s) consent is required. Guests must be at least 18 years old and present a photo ID to the RA on duty between 9pm and midnight. Guests are allowed for no more than two (2) consecutive nights and no more than six (6) nights per semester. The Director of Residence and Student Life may grant exceptions to this policy. Residents will be held responsible for their guest's behavior and damages caused by their guest. Guests must be escorted by a resident at all times; this includes entering and leaving the building. All resident and non-resident students of NCCC are under the jurisdiction of NCCC residence hall policies while near or in the residence halls. Non-residents who are guilty of rule infractions will lose visiting privileges.

## **Violations**

First Occurrence: Written Notice and \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 5 Hours Community Service, Suspension of Visitation privileges, and Residence hall Probation

Third Occurrence: Dismissal from college housing

## **Painting**

Painting of residence hall rooms is prohibited. Fines will be assessed for the repainting of the walls.

## **Parking**

Parking in the residence halls lots (and all areas of campus) is managed by the Safety Officers. If you are ticketed or fined for a parking violation, direct all grievances to the Safety Officers.

Their office can be found in the Bideau Residence Hall lobby.

## **Personal Property Liability**

Neosho County Community College assumes no responsibility for residents' or guests' personal belongings. Many homeowners' insurance policies cover a resident's belongings while at college. Residents are encouraged to investigate this matter to assure proper coverage for valuables. The college will make every effort to ensure the safety of residents' property, but it should be understood that the college is not in any way liable for the loss, theft, or damage of property belonging to any resident or guest. Residents are strongly encouraged to purchase personal property insurance.

## **Pets**

All animals (except approved service animals for the disabled) are prohibited, including fish. Written documentation must be provided to the Director of Residence and Student Life to show a need for a service animal. Residents are responsible for notifying the Director of Residence and Student Life of any and all disabilities.

## **Violations**

First Occurrence: Written Notice and \$25 Fine, 5 Hours Community Service

Second Occurrence: Written Notice, \$50 Fine, 10 Hours Community Service with Residence hall Probation

Third Occurrence: Dismissal from college housing

## **Physical Assault**

**Physical assault is defined as an intentional act by one person that creates an apprehension of harmful or offensive contact with someone else. Violence of any kind, including fighting, on campus will not be tolerated.**

## **Violations**

First Occurrence: Written Notice, \$50 Fine, 15 Hours of Community Service

Second Occurrence: \$100 Fine, 20 Hours of Community Service, a counseling assessment, and Residence hall Probation and possible Dismissal from college housing depending on the severity of the act. Police may be notified.

Third Occurrence: Dismissal from college housing. Police may be notified.

## **Propping Doors**

Propping entrance/exit doors open in the residence halls presents a security risk for all residents and is prohibited. This includes main doors to the building as well as doors leading to the NeoKan hallways.

## **Violations**

First Occurrence: Written Notice and \$100 Fine, 10 Hours Community Service

Second Occurrence: Written Notice, \$200 Fine, 20 Hours Community Service with Residence hall Probation

Third Occurrence: Dismissal from college housing

## **Quiet Hours**

All buildings shall have quiet hours from 11pm-7am Sunday–Thursday, and 1am-9am Friday and Saturday. The respect of others and their need for quiet and the need to sleep or study is the number one rule in the halls; therefore, “courtesy hours” will be observed 24 hours a day.

**During the week of final exams, quiet hours are 24 hours.** Residents who infringe on the rights of others to sleep and study will be referred to the Director of Residence and Student Life. The residence hall staff may confiscate audio equipment if residents are consistently loud.

## **Violations**

First Occurrence: Written Notice and \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 5 Hours Community Service

Third Occurrence: \$100 Fine, Suspension of Visitation Privileges and Residence hall Probation

Fourth occurrence: Confiscation of Sound Equipment and Dismissal from college housing

## **Relocating NCCC Property/Room Furnishings**

NCCC property may not be removed from the room or building in which they are located without the written permission of the Director of Residence and Student Life. This includes, but is not limited to: beds, room chairs, lobby and lounge furniture, and all other NCCC property.

Residents must not remove college furniture from their room without permission. Removal may result in the student being billed for the missing furniture during check-out. Relocation of college property will result in a fine and disciplinary action.

## **Residence Hall Expense Listing for Repair and Replacement**

The following is a list of items and the approximate cost for repair and replacement and may be changed due to severity of the damage.

### Doors

Room Door Replacement: \$250.00  
Refinish Room Door Interior: \$75.00  
Refinish Room Door Exterior: \$75.00

Door Lock: \$350.00  
Striker Plate: \$20.00  
Peephole: \$20.00

### Furniture

Desk Damage: up to \$250.00  
Desk Drawer Repair: \$25.00  
Desk Chair Broken: \$105.00  
Chest of Drawers Missing: \$350.00  
Missing/Damaged Drawers: \$50.00  
Mattress: \$125.00  
Trash can missing: \$20.00  
Door # Plates: \$20.00  
HVAC Outlet: \$40.00  
Toilet Seat: \$50.00  
Moving Common Area furniture: \$50.00

Plug Outlet/Cover: \$10.00  
Light Switches/Cover: \$10.00  
Ceiling Light and Cover: \$50.00  
Mirror Damage: up to \$100.00  
Heat Detector Damage: \$100.00  
Smoke Detector Damage: \$250.00  
Phone Jack Damage: \$35.00  
A/C Unit Damage: \$800.00  
General Cleaning: \$100.00  
Shower Damage: up to \$700.00

### Floor Other

Title Floor Replacement: \$10.00/sq. ft  
Carpet Damage: \$100.00  
Cove Base: \$10.00  
Sink Cabinet: up to \$300.00

Closet Rod: \$20.00  
Sink Damage: \$200.00  
Sink Light and Cover: \$50.00

### Walls

Repainting of Walls: \$100.00  
Holes in Wall: \$100.00  
Repairing Ceiling Tiles: \$10.00

Towel Rack: \$25.00  
Painting Ceiling: \$100.00

### Windows

Window Pane: \$100.00  
Window seal: \$50.00  
Window Blinds \$65.00

Window Sill: \$50.00  
Window Screen: \$50.00

### Technology

Internet  
Cable Boxes

## **Room Changes**

Residents wishing to change rooms or roommates must email [housing@neosho.edu](mailto:housing@neosho.edu) and wait for approval. No room or roommate changes will be made in the first two weeks of each semester. After the first two weeks of the start of each semester, a \$25 fee will be assessed by each person moving rooms. Residents must check out of their original room and check into their new room with residence hall staff. **Making an unauthorized room change may result in a \$100 improper check-out fee.**

## **Room Cleanliness/Room Inspections**

The College respects the privacy of each resident. However, the College reserves the right to enter and inspect student rooms for purposes of maintenance and repair, regularly scheduled room checks, whenever it appears college property may be damaged, or when it appears that college policy is being violated. Residence hall staff will inspect all rooms at the end of each semester and prior to breaks. Residents are expected to have their room clean upon inspection. If upon entry a violation is visible (i.e.: lounge furniture, alcohol, etc.) it will be handled through the disciplinary process. Prohibited items may be confiscated to promote safety and compliance with college policy. Vacuum cleaners, as well as cleaning supplies, are available for check-out by housing staff in Bideau RA office. In order to check them out, residents must present their valid student ID and students have 24 hours to return the item.

### **Violations**

First Occurrence: Written Notice, \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 10 Hours Community Service

Third Occurrence: Written Notice, \$100 Fine and Residence hall Probation.

Fourth Occurrence: Dismissal from college housing

## **Sexual Offense or Assault**

Any member of the college community who commits sexual offense is subject to criminal prosecution and college disciplinary procedures. Under college disciplinary procedures, a variety of sanctions may be imposed including dismissal or loss of employment. By law, all college disciplinary procedures provide due-process protection for the accuser and the accused.

At the conclusion of the mandated hearings related to sexual offense, both the accuser and the accused shall be informed of the decision and sanction. Any student who is sexually assaulted should report the incident to either any SSC (Safety & Security Committee) member or the police or sheriff's department regardless of whether or not the student intends to press charges. A victim's physical and emotional well-being is of paramount concern.

However, it is important to consider preserving physical evidence to assist in apprehending and prosecuting any attacker.

Students who are victims of a sexual offense will be assisted in continuing their studies by changing academic or living arrangements whenever requested by students and if such changes are possible.

### **Single Rooms**

Single rooms are available when space allows. There is an additional charge for single rooms. See the 2018-2019 NCCC Residence Hall Housing and Food Service Contract for details.

### **Storage**

Storage of room furniture or personal possessions is not permitted in college housing. Students who leave college housing must remove all belongings. Failure to remove all items may result in a fine and/or disposal of items.

### **Television/Stereos**

The use of televisions, stereos, and other audio equipment must not disturb other residents. If they are played too loudly, as judged by the residence hall staff, the offender may be required to remove the item from college housing. Failure to remove a stereo, radio, television, etc. when notified by the residence hall staff may result in removal and storage by the College until it is convenient for the owner to take it home and/or fines are paid.

### **Theft**

Neosho County Community College is not responsible for any theft which may occur. You should contact the Director of Residence and Student Life and/or security staff if you discover the theft of your personal property. Police may be notified.

### **Violations**

First Occurrence: Written Notice, \$50 Fine, 20 Hours of Community Service with Residence hall Probation and possible Dismissal from college housing depending on the severity of the act. Police may be notified.

Second Occurrence: Dismissal from college housing. Police may be notified.

### **Tobacco Free Facilities**

Tobacco use, including the use of e-cigarettes, is prohibited within any College vehicle or building owned, leased, or rented by the College, including all distant campuses, sites, or locations. Smoking is prohibited within 35 feet of any College building with the exception of designated smoking areas identified by appropriate signage. Additionally, smoking is prohibited in the center of the Chanute main campus in the area known as the "quad" or "breezeway." This is the area between Chapman Learning Center, the Student Union/gym, Stoltz Hall, and Sanders Hall.

### **Violations**

First Occurrence: Items confiscated

Second Occurrence: Written Notice, \$25 Fine and 10 Hours Community Service

Third Occurrence: Written Notice, \$50 Fine, 20 Hours Community Service, and Residence hall Probation

Fourth Occurrence: Possible College Suspension

### **Tornadoes/Severe Weather**

Residents are responsible for ensuring that their guests are aware of emergency procedures. Failure to take shelter during a tornado warning will result in disciplinary action.

#### **Violations**

First Occurrence: Written Notice and \$50 Fine

Second Occurrence: Written Notice, \$100 Fine, 10 Hours Community Service, Suspension of Visitation privileges (if have guests), and Residence hall Probation.

Third Occurrence: Dismissal from college housing.

### **Trash**

Residents are expected to take their trash to the trash compactor located east of NeoKan Residence Hall. Failure to comply with this policy will result in disciplinary action. See “Littering” for related violations.

### **Vacation/Breaks**

Residence halls are closed during Thanksgiving, Christmas, and Spring Breaks. There is no food service available during breaks. Detailed information on break periods is provided in the college calendar in the front of this Handbook. Information on registration deadlines for break housing will be posted prior to the beginning of each break period. Failure to vacate the residence halls at the designated break closing time will result in a monetary fine. Residents may be asked to move to another building during breaks. Residents wishing to have permission to remain in college housing during a vacation or break must submit a written request at least ten (10) days in advance of a scheduled break to the Director of Residence and Student Life. Approval of a request will be provided in writing by the Assistant Director/Director of Residence and Student Life at least five (5) days in advance of the scheduled break. **Failure to vacate the halls for breaks or arrive early from break will result in a \$75, per day monetary charge to the student’s account or termination of his/her residence hall contract. Fines may be assessed if residents fail to leave housing by the posted time.**

### **Vandalism**

The deliberate destruction or damage of any property will not be tolerated.

#### **Violations**

First Occurrence: Written Notice, \$50 Fine plus the cost to repair or replace damaged property, 10 Hours of Community Service. Possible Residence hall Probation and Dismissal from college housing depending on severity of the act. Legal charges may be filed depending upon the nature and circumstances.

Second Occurrence: Written Notice, \$100 Fine plus the cost to repair or replace damaged property, 20 Hours Community Service with Residence hall Probation and Dismissal from college housing depending on severity of the act. Legal action may be taken.

Third Occurrence: Dismissal from college housing. Students will pay for damages. Legal action may be taken.



## Visitation in College Housing/Guests

Visitation Hours:

10am-12am (midnight) Sunday through Thursday

10am-1am Friday and Saturday

**All guests must be accompanied by a resident at all times, including entering and leaving the building.** If a guest is found to be unescorted, he/she will be asked to leave. Guests must never be in possession of a resident's college-issued room keys or photo ID card. Residents are responsible for the conduct of their guests. For information about overnight guests see "Overnight Guests".

### Violations

First Occurrence: Written Notice and \$25 Fine

Second Occurrence: Written Notice, \$50 Fine, 5 Hours Community Service, Suspension of Visitation privileges, and Residence hall Probation

Third Occurrence: Dismissal from college housing

### Weapons

See the Student Handbook for NCCC weapon policy. You can find the Conceal and Carry policy in the Student Handbook, under the Safety and Security section. It is important for residents to note that the policy states the college does not provide storage for Handguns and that the carrier must at all times remain within the "exclusive and uninterrupted control of the individual". Any individual violating this Policy will be subject to appropriate disciplinary action, including but not limited to suspension/expulsion, immediate removal/trespass from the premises and/or arrest.

### Final Note

This handbook is meant to be a guide for residents in college housing and on college property. These regulations are designed to protect the rights of individual privacy and to protect both personal and college property. **The administration reserves the right to make exceptions to the written discipline procedures if deemed necessary.** Students may grieve policies they feel unfair by utilizing the Student Grievance Procedure outlined in the Student Handbook. **The list of housing penalties is not meant to be all inclusive. Action may be taken even though an infraction is not written in the policies.**